**OTTERHAMPTON PARISH RECREATION ASSOCIATION**

**Minutes of the OPRA Committee Meeting held on Monday 12th April 2016 at 7.30 pm**

**at The Anchor**

**PRESENT**

Ann Leathwood (Secretary) Di Davie

Sue Francis (Treasurer) Barry Leathwood

Jacqui Sparks Mary Cornish

 **16/13 APOLOGIES** - Bev Smith

 **16/14** **ELECTION OF CHAIR**

After a lengthy discussion Jacqui agreed to accept nomination as Chair on the understanding that Barry would be the Vice-Chair to share the responsibility. This was proposed by Di, seconded by Sue and unnanimously agreed by the meeting.

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 **16/15 MINUTES OF THE LAST MEETING**

Minutes of the meeting held on 12th February 2016, were approved as a correct record and signed by the Chair.

 **16/16 MATTERS ARISING** – there were no matters arising.

**16/17 CORRESPONDENCE**

1. Letter from Tina resigning from OPRA because of family circumstances. She said she hoped that in time she would be able to rejoin the committee when circumstances allow. It was agreed that Ann would reply and thank her for her commitment to OPRA in the past and we look forward to her return. It was also agreed to take some flowers to her and Mary agreed to do this the next day.
2. Letter from Royal Mint re Queen’s 90th birthday celebrations and informing us that a commemorative medal was available to buy. It was agreed that no action be taken.

**16/18** **EASTER REPORT**

This year there was an excellent turn out for the Easter Egg Hunt – a total of 81 youngsters arrived which led to a quick dash to find more eggs as OPRA had only 70! A solution was found. The raffle raised £46.00. It was agreed that next year we would order the same number but check the weather forecast a few days prior to Good Friday and reassess the number of eggs we will need. Our thanks to Bev for setting the questions which everyone agreed were excellent.

The Quiz was not a great success this year with a very low turn- out. Our thanks to Shaun and Mary for setting the questions and officiating.

 **16/19 FETE**

A long discussion took place about the forthcoming Fete. Because of our reduced Committee membership and our inability to find someone to take over the organising and coordinating role the committee agreed it might be better to postpone the event until next year. A Fete Committee meeting has been arranged for 20th April and OPRA’s position will be explained. Amber Austin was thanked for her work in collating a list of sponsors and preparing letters. It was agreed no further action will be taken at this time. Barry also reported that he had submitted an application for the road closure on 2nd July which could be withdrawn if necessary.

It was suggested that we may like to hold a celebration in collaboration with the parish council to mark the opening of the new children’s play area which should be finished in late June.

**16/20 GRANT APPLICATION FORM**

The final draft of the application form was agreed which will have to be completed by those requesting a grant.

**16/21**  **ANY OTHER BUSINESS**

 It was agreed that the treasurer send a cheque from the 100 Club bank account direct to the

 Parish Clerk in respect of OPRA’s donation of £1000.00 to the children’s play area.

 **DATE AND TIME OF NEXT MEETING** - to be agreed

 The meeting closed at 8.40 pm

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 Signed…………………………………… Date………………………..