**OTTERHAMPTON PARISH RECREATION ASSOCIATION**

**Minutes of the OPRA Committee Meeting held on Monday 15th August 2016 at 7.30 pm**

**at 32 Nursery Close**

**PRESENT**

Jacqui Sparks (Chair) Barry Leathwood

Ann Leathwood (Secretary) Mary Cornish

Sue Francis (Treasurer) Felicity Ashworth

 **16/22 APOLOGIES** - Bev Smith, Di Davie

 The Chair welcomed Felicity who is considering joining the Committee.

 **16/23 MINUTES OF THE LAST MEETING**

Minutes of the meeting held on 12th April 2016, were approved as a correct record subject to an amendment of the Treasurer’s Report that £32.00 had been raised at the Easter Quiz, and signed by the Chair.

 **16/24 MATTERS ARISING** - Confirmed that the Grant Application form is now on the website.

**16/25 CORRESPONDENCE**

1. Letter from Parish Council Clerk thanking the Committee for the donation of £1000.00 towards the cost of the new village play area
2. Letter from Chair of the Parish Council suggesting the possibility of a village twinning arrangement. Agreed to support this in principle

**16/26** **TREASURER’S REPORT INC. 100 CLUB**

 The Treasurer reported that the following funds are held by the Committee:

 Bank £470.23 Cash £192.34

 100 Club £1437.00 Savings £3554.67

 It was reported that the 100 Club has 98 members

 **16/27 AUTUMN PROGRAMME**

It was agreed that the annual Firework display be held on 6th November and it was agreed to purchase fireworks as per last year. Sue agreed to submit the order. Two people would like to attend a firework training course (Warren Cornish, Lewis Partridge) which Sue will arrange. It was agreed to ask Sarah Webb if she would organise a lantern workshop and parade.

Senior Citizen’s Christmas Dinner will be held on Saturday, 3rd December, detailed arrangements to be considered at the next meeting.

Christmas Tree lighting will be at 6 pm on Sunday, 4th December.

Talks - it was reported the Di Davey had agreed to lead on the talks programme.

Walks usually held on third Sunday of the month.

Other ideas - Various suggestions were made: children’s Christmas party, junior Bake Off,

Children to make decorations for the Christmas Tree. Any new activities are dependent on someone being prepared to organise them.

**16/28 COMBWICH WEBSITE AND OTTER TALES REPORT**

 Barry reported that the webmaster had left the area and expert help will be needed in the future to maintain and develop the web site. Agreed we make an appeal for a suitably qualified volunteer in the next Otter Tales. The closing date for copy is 1st September. Jacqui agreed to write an article for the newsletter to encourage people to suggest activities and volunteer support.

**16/29 COMMITTEE MEMBERSHIP**

 Felicity Ashworth having attended the meeting agreed to join the committee as a full member and was warmly welcomed.

**16/30**  **ANY OTHER BUSINESS**

 None

 **DATE AND TIME OF NEXT MEETING** – Monday, 3rd October at 7.30 pm at 3 The Towers *(Subsequently changed to Wednesday 5th October)*

 The meeting closed at 9.05 pm

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 Signed…………………………………… Date………………………..