**OTTERHAMPTON PARISH RECREATION ASSOCIATION**

 **Minutes of the OPRA Committee Meeting held on 15th November 2010 at The Anchor at 8 pm**

**PRESENT** Robert Palmer (Chairperson) Barry Leathwood

 Ann Leathwood (Secretary) Sue Francis (Treasurer)

 Lyn Palmer Tina Gardener

 **APOLOGIES**  Liz Sidebotham

 **10/52 MINUTES OF THE LAST MEETING;**

 **M**inutes of the meeting held on 18th October 2010 were approved by the meeting and signed by the

 Chairperson.

**10/53 MATTERS ARISING**

1. Chat and Chill – it was agreed that the Chair would contact Helen Jowett to discuss the present situation with regards to finances and future plans for the group.
2. The ‘Welcome’ feature should be ready by the end of this month, but will then have to be installed by a SCC approved contractor.

 **10/54 TREASURER’S REPORT including 100 Club**

 The Treasurer gave an up-to-date report as follows:

 OPRA account £ 628.28 Cash in hand £ 636.69

 Savings account £2926.34 100 Club £1324.74

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 The following cheques have been drawn:

Chq.

338 Talk by David Walker £ 25.00

339 SCC Badminton £275.00

340 Firework display BBQ items £ 13.84

341 Barrier tape, laminating pouches £ 18.95

342 Petrol (generator) Gas (BBQ) £ 35.99

342 Lights for Christmas tree £206.62

**10/55 CORRESPONDENCE**

 Invitation received from Mendip Community Support with details of their AGM on 24th November. No action to be taken.

**10/56 FIREWORKS**

 The event was very successful, good reports from villagers. BBQ did not do so well this year. The total amount raised for the event was £349.43.

 Kevin Partridge was not available on the night due to work commitments so Robert Palmer agreed to take his place.

 Sue Francis agreed to check with Pains Fireworks about future training dates as both Andy Stevenson and Heath Bennett were interested in attending a training session.

 It was reported that the beacon was in a sorry state and we would have to think about replacing/repairing it for next year.

 Thank you letters and emails have been sent to all who helped. Thanks also go to Tina and Robert for clearing the spent fireworks on the following day.

**10/57 CHRISTMAS**

 Invitations had been distributed and 65 people responded very quickly. Since then we have received another 7 replies and we have informed them we are oversubscribed and will let them know if a place becomes available.

 Discussion took place about the arrangements for the evening – would we be able to have sole use of the bar until about 10.15 pm and offer to pay the bar staff. Tina agreed to see Sue Ayley to discuss this. It was agreed to decorate the hall and set tables out during the day. We would ask Dave Smith for the loan of his CD’s for a ‘sing song’, also David Gardener would entertain us with this guitar playing.

 It was agreed to meet Friday, 19th November after the Coffee Morning to have a dummy run on setting the tables up to see if it was possible to create any further places.

 Tina will see Bob Withers about the Christmas trees and Robert, Mike Gardener and Barry would help erect the one at Combwich on Saturday, 4th December, ready for the ‘switch on’ on Sunday evening after the Christingle Service.

 We also agreed to send Christmas cards to Rob Wright, Mark Druitt and Matt for all their help and support throughout the year.

**10/58 BARN, PAVILION AND TRACTOR**

 The tractor will be put in the barn tomorrow. It was agreed to leave the ‘tidying up’ of the pavilion until the Spring when the weather would be better.

 **10/59 ANY OTHER RELEVANT BUSINESS**

1. Badminton – Sue gave the latest information about the badminton costs and informed the cost to OPRA had been £298.00 this year. An approach has been made by younger children to ask if it would be possible for them to join in. It was agreed to approach the school to see if this would be possible for 11+ youngsters to play, say until March when the weather improves.
2. Barry reported that a meeting to set up a Parish Plan steering group would take place on Wednesday, 19th January 2011 in the Village Hall. All groups in the village would be invited.
3. It was agreed to contact Angela Partridge, Philippa Temple, Glenda and Anthony Payne to invite them to attend the OPRA committee. They have all recently enquired about getting involved in OPRA.
4. The issue of the village website was raised and Robert agreed to make some enquiries and report back.

**DATE AND TIME OF NEXT MEETING**

The next meeting will be held on Monday, 10th January 2011 at the Anchor at 7.30 pm.

 There being no further business to discuss the meeting closed at 10.30pm