**OTTERHAMPTON PARISH RECREATION ASSOCIATION**

 **Minutes of Meeting of the OPRA Committee held on 18th October 2010 at 32 Nursery Close at 8 pm**

**PRESENT** Robert Palmer (Chairperson) Barry Leathwood

 Ann Leathwood (Secretary) Sue Francis (Treasurer)

 Lyn Palmer Tina Gardener

 **APOLOGIES**  No apologies have been received

 **10/44 MINUTES OF THE LAST MEETING;**

 **M**inutes of the meeting held on 6th September 2010 were approved and signed by the Chairperson.

**10/45 MATTERS ARISING**

1. The Secretary confirmed that a second gazebo had been purchased and was now in the Pavilion.
2. A letter has been sent to Blackmore Farm informing them of permanent change of date for Fete
3. The Treasurer has received a cheque for balance of coach to Glastonbury
4. Quotes for Newsletter printing were expensive, and it was decided to continue printing in house.
5. Talk on 25th November will be by Molly Bond, the subject the Titanic.

 **10/46 TREASURER’S REPORT including 100 Club**

 The Treasurer gave an up-to-date report as follows:

 OPRA account £ 836.76 Cash in hand £394.63

 Savings account £2525.92 100 Club £684.74

 .

 The following cheques have been drawn:

Chq. 332 Hire of hall – talk and Fete £ 38.50

 333 SCC – badminton £100.00

 334 Donation for Fireworks OPC £518.00

 335 Gazebo £ 79.99

 335 3 ink catridges £166.50

 336 Sausages for BBQ – Fireworks £ 5.91

 336 Burgers for BBQ - Fireworks £ 9.00

 337 Public liability insurance £229.57

**10/47 CORRESPONDENCE**

 Letter from Helen Jowett re Chat and Chill, requesting payment of hire of Village Hall. Agreed that The Chair would deal with this.

**10/48 FIREWORKS**

 Lyn reported that she had bought burgers and sausages and were in her freezer.

 Kevin Partridge had successfully completed that Firework Safety Training course and it was agreed that he would be in the team to let the fireworks off this year. The other persons were

 Paul Cadmore, Andy Ingram and Simon Briggs

 The checklist was updated and it was agreed to let everyone have an updated copy.

 Discussion took place about the timetable for the day. Donation jars to be put in Shop and Anchor as soon as possible.

**10/49 CHRISTMAS**

 It was agreed that we need new lights for the village tree this year and Tina and Mike Gardener were willing the purchase these at a cost of approximately £200.00. Tina suggested that Alex Tongue might like to switch the lights on this year, Tina would ask her.

 Jars to be put in Shop and Anchor in mid-November with a request asking to ‘dig deep’ as new lights have to be bought this year.

 Check lists were to be updated and brought to next meeting.

 Invitations to be ready for disgtribution at end of October, return slips in by 19th November.

**10/50 BARN, PAVILION AND TRACTOR**

 The replacement of tractor tyre is in hand. The barn is quite tidy now, books having been disposed of. Pavilion is in need of tidying out, agreed to leave at this stage.

 Gas needs to be checked before BBQ at firework display.

 **10/51 ANY OTHER RELEVANT BUSINESS**

 Discussion took place on gardening improvements on the Pill and around the car park. Other

 projects were in mind and it was agreed to ask the Parish Council for permission to carry out the

 work.

Cannington College would be starting the work on the leylandi trees next month.

Nothing has been heard of the welcome feature and it was agreed to ask the Parish Clerk for an update.

**DATE AND TIME OF NEXT MEETING**

The next meeting will be held on Monday, 15th November at the Anchor at 7.30 pm.

 There being no further business to discuss the meeting closed at 10.30pm