**OTTERHAMPTON PARISH RECREATION ASSOCIATION**

 **Minutes of the OPRA Committee Meeting held on 21st November 2011 at The Anchor at 8.00 pm**

**PRESENT** Robert Palmer (Chair) Barry Leathwood

Ann Leathwood (Secretary**)** Sue Francis (Treasurer)

 Lyn Palmer Rob Wright

Robert Palmer has sent apologies that he will be late arriving at the meeting and it was agreed that Barry Leathwood would take the chair until Robert arrived.

 **11/77 APOLOGIES** Tina Gardener

 **11/78 MINUTES OF THE LAST MEETING**

Minutes of the meeting of 16th October, 2011 were approved by the meeting and signed by Barry Leathwood in Robert Palmers absence.

 **11/79 MATTERS ARISING**

Firework Display – Sue reported that several rockets were broken, photographs of them have been taken and the supplier has been contacted. The evening was ideal weatherwise and everyone agreed it had been an excellent display. All the beefburgers and hot dogs had been sold. It was agreed that a second BBQ would be needed next year to be able to keep up with the demand.

 The takings for the evening were £353.16 and the secretary agreed to write to Rob Bruckell of Barclays Bank as they have agreed to ‘poundmatch’ our takings.

**11/80 CORRESPONDENCE**

 A card from Mem Myatt apologising for not being able to attend the Christmas Dinner this year and thanking OPRA for all their efforts and wishing everyone a Happy Christmas.

**11/81 TREASURER’S REPORT**

The Treasurer report that cash held in OPRA accounts as follows:

 Bank Account £1242.51 Cash £353.42

 100 Club £1023.19 Savings £1529.30

 The following cheques have been drawn:

 122003 Padlock for barn £ 7.95

 122003 Hook terminal fuel £ 28.28

 122004 Public liability insurance £244.89

 122005 OVH Chat & Chill, Art Club £ 45.00

 122006 Ink for Printer £ 93.18

 122007 Badminton (26.5 to 6.10) £400.00

 122008 Junior Badminton £ 20.00

 122009 BBQ burgers, sausages, etc £ 35.98

 122010 BWBSL £ 8.16

 122011 Antifreeze, radwald plus £ 19.98

 The OPRA Christmas Draw would take place on Christmas Eve at The Anchor.

**11/82** **CHRISTMAS DINNER**

 The invites were delivered and reply slips returned. There are 76 acceptance slips but as we were only able to seat 74 it was agreed to contact Barbara Stone and her daughter to explain that we will put a notice in the Post Office asking if anyone was not now able to attend to please let us know so we could allocate their place to someone else.

The ‘to do’ lists were updated and would be circulated to everyone. We all agreed to take responsibility as per lists. Tina would order turkey, Ann will buy cheesecakes on the morning and she would contact Mark Druitt re vegetables and raffle prize..

 Robert Palmer arrived and took over the chair at this point.

 We agreed to meet at the Village Hall on Saturday, 3rd December, to start setting up the tables, etc. Robert, Barry and Mike Gardener will put up Christmas tree and lights during the morning.

 It was also agreed that Tina will ask Peter Wright at the Post Office if he will switch on the lights on Sunday, 4th December at 5 pm.

**11/83 WALKS AND TALKS AND BADMINTON**

 A walk was held on 20th November from Bicknoller and 9 people attended and enjoyed a ‘moderately difficult’ walk. The next will be in January.

 The next talk on 24th November will be given by Paul Gripton and called ‘Down the pole’, stories from his time as a fireman.

 Dick and Rosie Best from Steart are both retired vets and have given talks at various venues and will be pleased to come along to talk us. It was agreed that this information should be passed on the Mervyn Brown.

 The next talk is to be given by the local finds officer from Somerset Library on 19th January.

 The dates of future talks will be: 19th January 2012, 16th February, 15th March and 19th April. These dates have been booked with the village hall.

**11/74 TRACTOR, BARN AND PAVILION**

 The tractor is now in the barn. The pavilion was in need of a tidy up but it was agreed to wait for better weather!

**11/85 ANY OTHER RELEVANT BUSINESS**

 Chat and Chill – Robert reported that the average number attending this group was 16.

 Robert has now drafted a letter to the Badminton and would email it to the committee for the comments. Sue agreed to work out the cost to OPRA and circulate the figures.

 Barry said he was concerned because the printer was indicating ink was again running low. It was agreed that in view of the amount of printing (posters, newsletters, letters, etc) it was necessary to purchase toner as required. However it was agreed to check the cost of having the headed paper banner printed professionally to see whether this would provide a more economic option.

 Web site – Robert said that he was in touch with Graeme Wigley.

**DATE AND TIME OF NEXT MEETING**

The next meeting will be held on Monday, 9th January 2012 at 8pm at The Anchor.

 There being no further business and the meeting closed at 9.45pm.

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