**OTTERHAMPTON PARISH RECREATION ASSOCIATION**

 **Minutes of the OPRA Committee Meeting held on 26th March 2012 at The Anchor at 8.00 pm**

**PRESENT** Robert Palmer Barry Leathwood

Ann Leathwood (Secretary**)** Sue Francis (Treasurer)

 Tina Gardener Chris Hancock

 **12/19 APOLOGIES** Lyn Palmer and Rob Wright

The Chair officially welcomed Chris Hancock to the Committee.

 **12/20 MINUTES OF THE LAST MEETING**

Minutes of the meeting of 6thFebruary 2012, were approved by the meeting and signed by the Chair.

 **12/21 MATTERS ARISING**

1. **AGM** – was well attended and a successful skittle evening followed.
2. **Fete** – discussion on how arrangements were progressing for the Fete. Lists were updated,

and various suggestions were raised. The letters asking for prizes will be sent out shortly and stallholders will be approached. We will hold our usual meeting of stallholders/helpers just before the Fete to ‘iron out’ any problems/queries. A schedule of times for the entertainers was discussed and we will let dancers/clown etc. know nearer the time.

1. **Easter** – All was in place for the Easter Egg Hunt and the Quiz. We need some prizes for the raffles held at each event. There will be a charge of £1 per person with 4 people at each table.
2. **Jubilee Celebrations** –Robert reported on behalf of the Jubilee Committee that the village celebrations will be held on 2nd June – times to be confirmed. The Village Hall has agreed that no rent be charged for this event. There will be a street party and permission for the road closure will be obtained from the Police. Races and entertainment will be provided. The Parish Council public liability insurance will cover the event for the day. The Parish Council have donated £500 towards the celebration. The Jubilee Committee asked if they could borrow OPRA equipment and this was agreed.

 **12/22 CORRESPONDENCE**

1. Letter from Otterhampton School thanking OPRA for donation - noted
2. .Letter from the Sailing Club thanking OPRA for sponsoring a child on sailing course - noted
3. Minutes of recent Coffee Morning Committee meeting - noted.
4. Email from Mervyn Brown requesting change of date for talks next season. This was agreed and the secretary will book dates with the village hall.

**12/23 TREASURER’S REPORT – inc. 100 Club**

The Treasurer reported that cash held in OPRA accounts is as follows:

 Bank Account £ 344.83 Cash £ 282.27

 100 Club £1169.01 Savings £1330.07

 **12/24 OPRA PLAN**

 Barry gave a report on the progress of the website. It was reported that Graeme Wigley gave a presentation at the AGM of the web page so far. It is hoped that it will be on line within the next couple of months. OPRA recorded their appreciation of Graeme for his time and work in developing the website.

**12/25 WALKS AND TALKS**

 The last walk was to Brean Down and was well attended and enjoyed until the ‘heavens opened’.

 The next walk will take place on 15th April and a route has yet to be decided.

 The last talk for this year will be on 29th March when Val Bannister will give a talk on ‘Three Viking Women’. A visit to Wiseman’s Dairy has been organised for 3rd May by Mervyn Brown..

**12/26 TRACTOR, BARN AND PAVILION**

 Tina reported that the tractor is now out of the barn for the summer but was in need of a new battery. The Committee agreed and Mike Gardener will purchase.

 A BBQ has been donated to OPRA which will be useful for outside events. Ann and Barry will look at it and arrange for it to go to the barn.

**12/27 ANY OTHER RELEVANT BUSINESS**

1. First Aid Certificates – Robert and Tina’s will expire at the end of November and Barry’s expired last year. It was agreed to arrange for them to be renewed during the year.
2. It was agreed that new larger speakers were required for OPRA’s PA system. Agreed Mike Gardener would purchase them.

**DATE AND TIME OF NEXT MEETING**

The next meeting will be held on 23rd April at The Anchor at 8 pm.

 There being no further business and the meeting closed at 10.45pm.

 Signed……………………………………

 Date………………………………………