# OTTERHAMPTON PARISH COUNCIL SUMMARY OF RECEIPTS AND PAYMENTS For the Year Ending 31 March 2015

			£	£
RECEIPTS			2013/14	2014/15
1 Precept		_	15587.00	16672.00
2 Council Tax Support Grant			913.00	828.00
3 Clerk Salary (PMS) Repayment from March 2014			0.00	200.00
4 Bank Interest			4.00	7.00
5 VAT Refund			992.00	1359.00
6 Wayleave			4.00	4.00
7 Book Sales (Otterhampton Parish 2000)			65.00	15.00
8 Rent (OPRA)			200.00	100.00
9 Grant (OPRA Fireworks)			564.00	1187.00
10 Insurance Payment (Welcome Feature)			0.00	335.00
11 Chat n Chill Repayment (to Reserve A/C)			0.00	307.00
12 Quantock Computing Repayment			0.00	30.00
13 Balancing Figure			-4.00	0.00
TOTAL RECEIPTS		£	18325.00	21044.00
DAVAMENTO				
PAYMENTS  14 Appual Insurance			600 00	420.00
14 Annual Insurance 15 External Audit Fees			698.00 100.00	438.00 110.00
16 SALC Membership			0.00	203.00
17 SALC Course Fees			0.00	25.00
18 Clerk Salary Costs	2013/14	2014/15	0.00	23.00
a - (PMS) Clerk's Retirement Pension	2000.00	0.00		
b - (PMS) Clerk's Nature and PAYE	4296.00	386.00		
c - (PMS) Accountancy Fees for PAYE	0.00	180.00		
d - (PMS) Clerk Total Salary	0.00	100.00	6296.00	566.00
e - (AP) Salary inc agreed expenses			0.00	3021.00
f - (AP) Clerk - Misc Office Expenses			125.00	246.00
19 Advertisement for replacement Clerk			209.00	0.00
20 Printing Costs (inc £20 OPPT 2014/15)			695.00	139.00
21 Bank Charges			46.00	0.00
22 Subscriptions / Membership / Cluster Fee costs/ GIS			110.00	154.00
23 Village Hall - Rent for Parish Council Meetings (Agreed	l Annual Paymen	t)	153.00	400.00
24 S137 Grants (Hall Hire for Chat n Chill)	•	•	207.00	92.00
25 Annual Playground Inspection			68.00	68.00
26 Enhancements	2013/14	2014/15		
a Common benches, signs, grit bin	102.00	590.00		
b - Dog Bins	836.00	1011.00		
c - Children's Play Area / equipment on Common	0.00	290.00		
d - SDC Fence / Repair	388.00	0.00		
e - Grass Cutting (SDC)	813.00	1277.00		
f - Gardening (K.Preston)	715.00	820.00		
27 - Gardening (Costs inc. new strimmer - K.Preston)	<u>160.00</u>	<u>551.00</u>	3014.00	4539.00
28 Ground Work (Riverside Farm)			2040.00	0.00
29 Wharf Road Maintenance			402.00	0.00
30 Repairs to Bus Shelter			605.00	565.00
31 Combwich Cruising Club			0.00	0.00
32 OPRA Fireworks			582.00	605.00
33 Defibrillator Box			385.00	200.00
34 Laptop computer (Hard Drive, new laptop)	2012/11	2044/45	66.00	728.00
35 Grants	2013/14	2014/15		
a - Wildflower Project	0.00	0.00		
b - Otterhampton Village Hall	280.00	1000.00	220.00	1005.00
c - Citizens Advice Bureau / other 36 VAT	<u>50.00</u>	<u>95.00</u>	330.00 1351.00	1095.00 1139.00
TOTAL PAYMENTS		£	17482.00	1139.00 14333.00
I O I AL FATIVILIA I S		ᅚᆫ	17402.00	14333.00

# OTTERHAMPTON PARISH COUNCIL RECEIPTS AND PAYMENTS - YEAR ENDING 31 MARCH 2015 Explanation of Differences

#### **RECEIPTS**

Total receipts increased by £2.7k in 2014/15. This is attributable to the following:

- 1 Increase of the Precept by a £1000 mainly to cover enhancement works (bench repairs, gardening eqpt, new signage and handover of clerks (extra hours)
- 2 Repayment of £200 by retiring clerk, paid twice in error
- 3 Additional VAT recovered due to increase vatable expenditure the previous year
- 4 OPRA fireworks, 2 payments received in 2014/15
- 5 Insurance claim of £335 received in respect of damage to the Welcome Feature
- 6 The Chat & Chill payment is the closing down balance to be held in the Reserve A/C to put towards a Youth Shelter at the children's request

#### **PAYMENTS**

#### Line 14 - Annual Insurance

Renegotiation of insurance led to a reduction in costs of £260

#### Line 16 - SALC Membership

The SALC membership for 2013/14 was paid in 2012/13. Expenditure in the correct years will now follow.

#### Line 18 - Outgoing Clerk's Costs

- a), b) and c) one off expenditure relating to the retiring Clerk (£5.7k less in 2104/15 than previous year
- e) New Clerk's salary (note PAYE costs will now be done in-house which will save accountancy fees)

#### **Line 20 - Printing Costs**

A reduction in costs as printing will now be done in house (a new printer will be purchased 2015/16) £119 was an invoice paid from work in the previous year.

#### Line 23 - Village Hall Costs

The increase reflects the agreement to make up the cost of PC meetings to an agreed annual payment of £400

#### Line 26 (a - f) Enhancements

The increase in expenditure reflects the purchase of a grit bin, basketball ring and football nets, new bin emptying charges for a bin, increased charges in dog bin emptying; 2 extra grass cuts required and new strimmer.

#### Line 34 - Lap top computer.

Purchase of a new lap top capable of increased workload, capacity for PAYE etc £527, installation and set up costs and purchase of a new portable hard drive to ensure security and safety of information

#### Lines 35b

One off grant to Village Hall for wall repairs and refurbishment.

## **OTTERHAMPTON PARISH COUNCIL RECONCILIATION OF ACCOUNTS**

### FOR THE TWELVE MONTHS ENDING 31 MARCH 2015

SUMMARY						
RECEIPTS AND PAYMENTS						
Balance brought forward at 01/04/2014				7868.30		
Add Total Receipts				21044.42		
SUB TOTAL				28912.72		
Less Total Payments				14332.54		
Balance carried forward at 31/03/15				14580.18		
These cumulative funds are represented by:						
Lloyds Bank Account - Current			1768.02			
	71 71 71 71	17 16 15	ue(s): 256.93 102.19 90.00 417.96 38.59 241.00	<u>1146.67</u>	621.35	
Lloyds Bank Account - Deposit					7649.50	
Lloyds Bank Account - Reserve				6309.33		
TOTAL				14580.18		
Net Bank Balance at 31/03/15				14580.18		
Reconciled and prepared by Mrs Aly Prowse (Clerk to Parish Council)						
			. Date	14.5.15		
APPROVED	Aly Prowse (Clerk)	two		. Date	14.5.15	
	Barry Leathwood (Chairman to Otterhampton Parish Council)					

Barry Leathwood (Chairman to Otterhampton Parish Council) 3

#### **OTTERHAMPTON PARISH COUNCIL**

#### **Supporting Statement for the Year Ending 31 March 2015**

#### Assets / Movement During The Year

- 1 The Bank Accounts have been re-arranged into Current, Deposit and Reserves.
- 2 Funds set aside in Reserves for the repairs to Buoy £4000 were not spent as the work is still outstanding. Pressure will be exerted in the first quarter of 2015 to finish work on the buoy. We have increased the sum set aside to £4500, the maximum total of the quote, based on the length of time it has taken; other costs may increase e.g. transportation.
- 3 At 31 March 2015, the total value of the assets of Otterhampton Parish Council is £20222.

  Capital expenditure during the year totalled £1253. This included a new Laptop Computer £527,

  Garden Strimmer £417, Basketball Net £190, Portable Hard Drive £37, new Notice Board (Steart) £100,

  and a Grit bin £150 = (offset by old lap top written down by 50% £168)

<u>Borrowings:</u> There were no outstanding loans to the Parish Council as at 31.3.15.

Leases: Otterhampton Parish Council has no leases.

<u>Debts:</u> There were no outstanding debts to the Parish Council as at 31.3.15.

<u>Tenancies:</u> There were no tenancies entered into by the Parish Council.

#### Section 137

Section 137 of the Local Government Act enables the Parish Council to spend up to a total of £7.36 per head of the electorate for the benefit of the community on activities and projects not specifically authorised by other powers. The limit for this year was £4924 (669 x £7.36). £92 was spent against this category in respect of Chat n Chill (now dissolved).

Agency Work: The Parish Council undertook no Agency Work on behalf of other authorities

during 2014/15.

Augrown

Advertising/Publicity: The Parish Council made no expenditure on advertising / publicity during the year.

Superannuation: The Parish Council made no contributions during 2014/15.

SIGNED 14.5.15

Barry Leathwood (Chairman)

Aly Prowse (Clerk / Financial Officer)

APPROVED by OTTERHAMPTON PARISH COUNCIL at the Parish Council meeting held on 14 May 2015

# OTTERHAMPTON PARISH COUNCIL ASSET SCHEDULE

### **AS AT 31 MARCH 2015**

DESCRIPTION			EST VALUE		
			£		
Α	Buildings				
		Stone Built Bus Shelter	10000.00 Replacement Cost		
		Stone Built Barn	1.00 Nominal fig. not saleable		
_					
В	Land	The Old Wiles of Beard	4.00 1 November 1 Vol.		
		The Old Wharf Road Combwich Common	1.00 } Nominal Value		
		Combwich Common	1.00 } Not saleable		
С	Street Furniture				
		Notice Board x 3	400.00 Steart N/B purchased 4/14		
		Notices x 4	182.00 Replaced 11/14		
		Concrete Centenary Trough	350.00		
		Buoy with plaque	250.00 *irreplaceable		
		Children's Swings	800.00		
		Climbing Frame	350.00		
		Fencing to Playground	400.00		
		Life Buoy in Frame	300.00		
		Seats, timber / concrete x 6	1200.00		
		Seats, timber / metal x 2	100.00		
		Waste Bins x 3	80.00		
		Light at Bus Shelter	320.00		
		Picnic Table	490.00 Purchased May 2012		
		Welcome Feature	1000.00		
		Grit Bin at Otterhampton	150.00 Purchased Jan 2015		
D	Equipment				
	7-1	Laptop	200.00 9/12 - W/down Mar 2015		
		Dell Laptop	527.00 Purchased 3/15		
		Printer	70.00 Purchased Apr 2013		
		Filing Cabinets	20.00		
		De-Fibrillator	2000.00		
		De- Fibrillator Box	385.00 Purchased 2013		
		Garden Strimmer	417.00 Purchased June 2014		
		Basketball Net	190.00 Purchased Jul 2014		
		Portable hard drive	38.00 Purchased Oct 2014		
		TOTAL	<u>20222.00</u>		

