

OTTERHAMPTON PARISH COUNCIL
SUMMARY OF RECEIPTS AND PAYMENTS
For the Year Ending 31 March 2015

	£	£
RECEIPTS	2013/14	2014/15
1 Precept	15587.00	16672.00
2 Council Tax Support Grant	913.00	828.00
3 Clerk Salary (PMS) Repayment from March 2014	0.00	200.00
4 Bank Interest	4.00	7.00
5 VAT Refund	992.00	1359.00
6 Wayleave	4.00	4.00
7 Book Sales (Otterhampton Parish 2000)	65.00	15.00
8 Rent (OPRA)	200.00	100.00
9 Grant (OPRA Fireworks)	564.00	1187.00
10 Insurance Payment (Welcome Feature)	0.00	335.00
11 Chat n Chill Repayment (to Reserve A/C)	0.00	307.00
12 Quantock Computing Repayment	0.00	30.00
13 Balancing Figure	-4.00	0.00
TOTAL RECEIPTS	£ 18325.00	21044.00
	£	£
	2013/14	2014/15
PAYMENTS		
14 Annual Insurance	698.00	438.00
15 External Audit Fees	100.00	110.00
16 SALC Membership	0.00	203.00
17 SALC Course Fees	0.00	25.00
18 Clerk Salary Costs	2013/14	2014/15
a - (PMS) Clerk's Retirement Pension	2000.00	0.00
b - (PMS) Clerk's Salary and PAYE	4296.00	386.00
c - (PMS) Accountancy Fees for PAYE	0.00	180.00
d - (PMS) Clerk Total Salary	6296.00	566.00
e - (AP) Salary inc agreed expenses	0.00	3021.00
f - (AP) Clerk - Misc Office Expenses	125.00	246.00
19 Advertisement for replacement Clerk	209.00	0.00
20 Printing Costs (inc £20 OPPT 2014/15)	695.00	139.00
21 Bank Charges	46.00	0.00
22 Subscriptions / Membership / Cluster Fee costs/ GIS	110.00	154.00
23 Village Hall - Rent for Parish Council Meetings (Agreed Annual Payment)	153.00	400.00
24 S137 Grants (Hall Hire for Chat n Chill)	207.00	92.00
25 Annual Playground Inspection	68.00	68.00
26 Enhancements	2013/14	2014/15
a <i>Common benches, signs, grit bin</i>	102.00	590.00
b <i>- Dog Bins</i>	836.00	1011.00
c <i>- Children's Play Area / equipment on Common</i>	0.00	290.00
d <i>- SDC Fence / Repair</i>	388.00	0.00
e <i>- Grass Cutting (SDC)</i>	813.00	1277.00
f <i>- Gardening (K.Preston)</i>	715.00	820.00
27 <i>- Gardening (Costs inc. new strimmer - K.Preston)</i>	160.00	551.00
28 Ground Work (Riverside Farm)	2040.00	0.00
29 Wharf Road Maintenance	402.00	0.00
30 Repairs to Bus Shelter	605.00	565.00
31 Combwich Cruising Club	0.00	0.00
32 OPRA Fireworks	582.00	605.00
33 Defibrillator Box	385.00	200.00
34 Laptop computer (Hard Drive, new laptop)	66.00	728.00
35 Grants	2013/14	2014/15
a <i>- Wildflower Project</i>	0.00	0.00
b <i>- Otterhampton Village Hall</i>	280.00	1000.00
c <i>- Citizens Advice Bureau / other</i>	50.00	95.00
36 VAT	1351.00	1139.00
TOTAL PAYMENTS	£ 17482.00	14333.00

OTTERHAMPTON PARISH COUNCIL
RECEIPTS AND PAYMENTS - YEAR ENDING 31 MARCH 2015
Explanation of Differences

RECEIPTS

Total receipts increased by £2.7k in 2014/15. This is attributable to the following:

- 1 Increase of the Precept by a £1000 mainly to cover enhancement works (bench repairs, gardening eqpt, new signage and handover of clerks (extra hours)
- 2 Repayment of £200 by retiring clerk, paid twice in error
- 3 Additional VAT recovered due to increase vatable expenditure the previous year
- 4 OPRA fireworks, 2 payments received in 2014/15
- 5 Insurance claim of £335 received in respect of damage to the Welcome Feature
- 6 The Chat & Chill payment is the closing down balance to be held in the Reserve A/C to put towards a Youth Shelter at the children's request

PAYMENTS

Line 14 - Annual Insurance

Renegotiation of insurance led to a reduction in costs of £260

Line 16 - SALC Membership

The SALC membership for 2013/14 was paid in 2012/13. Expenditure in the correct years will now follow.

Line 18 - Outgoing Clerk's Costs

- a), b) and c) one off expenditure relating to the retiring Clerk (£5.7k less in 2104/15 than previous year
- e) New Clerk's salary (note PAYE costs will now be done in-house which will save accountancy fees)

Line 20 - Printing Costs

A reduction in costs as printing will now be done in house (a new printer will be purchased 2015/16)
£119 was an invoice paid from work in the previous year.

Line 23 - Village Hall Costs

The increase reflects the agreement to make up the cost of PC meetings to an agreed annual payment of £400

Line 26 (a - f) Enhancements

The increase in expenditure reflects the purchase of a grit bin, basketball ring and football nets, new bin emptying charges for a bin, increased charges in dog bin emptying; 2 extra grass cuts required and new strimmer.

Line 34 - Lap top computer.

Purchase of a new lap top capable of increased workload, capacity for PAYE etc £527, installation and set up costs and purchase of a new portable hard drive to ensure security and safety of information

Lines 35b

One off grant to Village Hall for wall repairs and refurbishment.

OTTERHAMPTON PARISH COUNCIL
RECONCILIATION OF ACCOUNTS

FOR THE TWELVE MONTHS ENDING 31 MARCH 2015

SUMMARY

	£
RECEIPTS AND PAYMENTS	
Balance brought forward at 01/04/2014	7868.30
Add Total Receipts	21044.42
SUB TOTAL	28912.72
Less Total Payments	14332.54
<u>Balance carried forward at 31/03/15</u>	<u>14580.18</u>

These cumulative funds are represented by:

Lloyds Bank Account - Current	1768.02
Less unrepresented cheque(s):	
717	256.93
716	102.19
715	90.00
714	417.96
713	38.59
712	<u>241.00</u>
	<u>1146.67</u> 621.35
Lloyds Bank Account - Deposit	7649.50
Lloyds Bank Account - Reserve	6309.33
TOTAL	14580.18
<u>Net Bank Balance at 31/03/15</u>	<u>14580.18</u>

Reconciled and prepared by Mrs Aly Prowse (Clerk to Parish Council)

Aly Prowse
SIGNED Date 14.5.15
Aly Prowse (Clerk)

B Leathwood
APPROVED Date 14.5.15
Barry Leathwood (Chairman to Otterhampton Parish Council)

OTTERHAMPTON PARISH COUNCIL
ASSET SCHEDULE

AS AT 31 MARCH 2015

<u>DESCRIPTION</u>	<u>EST VALUE</u>
	£
A Buildings	
Stone Built Bus Shelter	10000.00 Replacement Cost
Stone Built Barn	1.00 Nominal fig. not saleable
B Land	
The Old Wharf Road	1.00 } Nominal Value
Combwich Common	1.00 } Not saleable
C Street Furniture	
Notice Board x 3	400.00 Steart N/B purchased 4/14
Notices x 4	182.00 Replaced 11/14
Concrete Centenary Trough	350.00
Buoy with plaque	250.00 *irreplaceable
Children's Swings	800.00
Climbing Frame	350.00
Fencing to Playground	400.00
Life Buoy in Frame	300.00
Seats, timber / concrete x 6	1200.00
Seats, timber / metal x 2	100.00
Waste Bins x 3	80.00
Light at Bus Shelter	320.00
Picnic Table	490.00 Purchased May 2012
Welcome Feature	1000.00
Grit Bin at Otterhampton	150.00 Purchased Jan 2015
D Equipment	
Laptop	200.00 9/12 - W/down Mar 2015
Dell Laptop	527.00 Purchased 3/15
Printer	70.00 Purchased Apr 2013
Filing Cabinets	20.00
De-Fibrillator	2000.00
De- Fibrillator Box	385.00 Purchased 2013
Garden Strimmer	417.00 Purchased June 2014
Basketball Net	190.00 Purchased Jul 2014
Portable hard drive	38.00 Purchased Oct 2014
	<u>20222.00</u>

