**OTTERHAMPTON PARISH RECREATION ASSOCIATION**

**Minutes of the OPRA Committee Meeting held on Monday, 14th September 2015 at 7.30 pm**

**at The Anchor**

**PRESENT**

Tina Gardener (Chair) Mary Cornish

Ann Leathwood (Secretary) Di Davie

Sue Francis (Treasurer) Barry Leathwood

 **15/202** The Chair welcomed members to the meeting.

 **15 /203 APOLOGIES** - Bev Smith

 **15/204 MINUTES OF THE LAST MEETING**

Minutes of the meeting held on 10th August 2015, were approved as a correct record and signed by the Chair, subject to alteration of Minute 15/196, the words savings to bank account instead of 100 Club to bank account.

 **15/205 MATTERS ARISING**

 There were no matters arising.

 **15/206 CORRESPONDENCE**

 1) Letter from SJAB re First Aid training. Di Davie volunteered to attend and secretary agreed to check whether other members certificates were up to date and check training dates.

 2) Email from Nicole Wigley re Choir Event in December giving details and asking for our support. It was agreed to cover the cost of printing posters, tickets and Carol Sheets.

 **15/207 TREASURER’S REPORT including 100 Club**

 The Treasurer reported the following:

 Bank £1124.00 Cash £215.84

 100 Club £2773.60 Savings £1935.70

 A list of cheques drawn was distributed at the meeting.

 The 100 Club has 102 members at the end of September.

 **15/208 AUTUMN PROGRAMME**

1) Fireworks – Sue confirmed that she has ordered the Galaxy and Neptune packs as before.

Tina reported that Warren Cornish, Martyn Howe and Lewis Partridge would take the 3rd training place if possible.

The volunteers for this year’s event will be Paul Cadmore, Andy Ingram, Adrian Floyd, Kevin Partridge. John Devlin to be approached re burgers and sausages and Ray Bollen be asked to staff the BBQ.

Barry’s mobile phone be used as emergency number and to be given to coastguard.

Agreed to ask Murray Lister to light the beacon. Confirmed.

2) Lantern Workshop – Sarah Webb has agreed to hold a lantern workshop and organise a parade before the firework display. Details to be confirmed.

3) Seniors Christmas Dinner – Agreed a notice be displayed in the Post Office advising over 60s who wish to be on the invite list to contact the secretary. Invites will be sent out around 1st November and places will be allocated on a first come first served basis. Last years ‘to do’ list was distributed as a guide for new members.

4) Talks – agreed that Barry would contact Alys Laver at Steart Marshes to agree a date to give a talk on development at the marshes.

 Walks – Next walk will be on 27th September to be organised by Tom Jacobs and Tina. The October walk will be on 18th October.

5) Race Night – to be held on Saturday, 21st November at the village hall at a cost of £175.00. Starting at 7.30 to 11pm with tickets at £3 to include race card and ploughmans.

6) Quiz – 18th October – to be confirmed.

7) Kite making workshop on Saturday, 3rd October at the village hall and has been advertised in Otter Tales. Posters have been prepared for further advertising.

8) It was suggested that Film Nights in the village hall be arranged if possible. Tina to check arrangements with Nether Stowey and report back.

**15/209 OTTER TALES**

It was reported that the second issue of Otter Tales had been printed and delivered around the Parish. Members commented favourably on this edition, Barry pointed out the deadline for the next edition will be the 1st Thursday in November.

**15/210 FETE 2016**

 It was agreed the 2016 Fete will be held on 2nd July. The first organising meeting to be held

 In January 2016.

 **15/211**  **ANY OTHER BUSINESS**

Barry reported that Graeme and Joe Wigley had agreed to provide training ‘IT Skills for Seniors’ and this would therefore be a good time to activate the previous decision to purchase a digital projector. A suitable machine could be purchased £300 - £400 but he advised that we should make a decision at the next meeting which should take into account the possibility of suitability of use for film nights as above.

Tina circulated a draft Grant Application Form to be considered at the next meeting.

 **DATE AND TIME OF NEXT MEETING** - 12th October at 7.30pm at the Anchor.

 The meeting closed at 9.30pm.

 **ITEMS FOR NEXT MEETING** – Grant application form.

 Purchase of projector.

 Signed……………………………………….. Date………………………..