

## OTTERHAMPTON PARISH COUNCIL

Minutes of the Annual Council Meeting held in the Otterhampton Village Hall on Wednesday 1<sup>st</sup> May 2013 at 7.30 pm.

**PRESENT:** Mr M Brown (Chairman)  
Mr J Marriott  
Mr T Jones

Mr P Gripton  
Mrs E Sidebotham

### IN ATTENDANCE:

Cllrs. Mr J Edney, Ms J Pay, Mr M Caswell  
Yvonne Bulman – Village Agent  
Mr P M Shaw (Clerk)  
7 Parishioners

- 1/13     APOLOGIES  
Mr Barry Leathwood, Mr Dick Best
- 2/13     MINUTES OF LAST MEETING  
The Minutes of the meeting held on 4<sup>th</sup> April 2013 were APPROVED and signed by the Chairman.
- 3/13     CHAIRMANS REPORT  
The Chairman presented his report which he read to the meeting. A copy on file.
- 4/13     ELECTION OF CHAIRMAN  
The Chairman called for Nominations. He proposed Paul Gripton this was seconded by Liz Sidebotham. There being no other nominations Paul Gripton was Duly ELECTED. Paul said That Members had discussed the role and that he was prepared to stand for one year and Explained the need to attract new Members prior to the full election in 2015. He thanked the outgoing Chairman for all his work in a difficult year.
- 5/13     ELECTION OF VICE CHAIRMAN  
The Chairman called for Nominations. Mervyn Brown proposed John Marriott, seconded by Liz Sidebotham. There being no other nominations John Marriott was Duly ELECTED. The Chairman thanked John for his work on the Hinkley Point Traffic Forum.
- 6/13     DECLARATIONS OF INTEREST  
All Members declared personal interests in Agenda Item 7(ii). There were no other declarations.
- 7/13     MATTERS ARISING
- (i)     Housing Survey Results  
The results were circulated to Members, the Clerk mentioned the Sedgemoor DC Seminar at Edington on 14<sup>th</sup> May, it was hoped that 2 Members will attend.

(ii) Hinkley Point C Development

Paul Gripton reported that latest information affecting the Parish will be sent out in the Newsletter. Paul said that we have a good working relationship with Nigel Cann, Manager of the Station who has indicated that some items consented may not be developed to full extent. It was asked if we had received any recent correspondence from EDF as other local Parishes had, non had been received. Paul anticipated a better working relationship with EDF.

The new Community Levy may be a source of funds.

(iii) Stear Peninsular Project

Work proceeding well. The Friday drop-ins continue. Cllr Caswell recommends these.

(iv) Risk Assessment Update – Insurance Cover

The Clerk and Mervyn Brown will liaise, particularly over our responsibility as Land and Riparian owners, and the necessary Insurance cover. Responsibility for underground services to be checked.

(v) Standing Orders – Revisions

To be produced and given to Members.

(vi) Village Agent

The presentation to the Annual Assembly was referred to as being most useful and will be included in the Newsletter.

8/13

FINANCIAL MATTERS

(a) Current Balances

|   |          |                      |
|---|----------|----------------------|
| Current Account   | £ 33.00  | Business Call £13.22 |
| Pension Fund  | £1602.00 |                      |
| Awaiting first part precept £10,000 – <i>now received</i> |          |                      |

(b) Accounts for  
Payment

|                |         |   |
|----------------|---------|---|
| Lane Hammett   | £ 56.52 | Printing Cartridges   |
| W P Cobbledick | £ 77.00 | Planting, Wharf Road  |
| AON Insurance  | £811.85 | Annual Premium from 1 <sup>st</sup> June-<br>subject to checking. See 7 (iv)<br>above |
| Village Hall   | £162.00 | Rent, meetings and Chat/Chill   |

The above accounts were APPROVED for payment.

(c) Annual Accounts:

The books as Approved by our Internal Auditor were tabled. A VAT Reclaim of £992 submitted to HMC & E.

6 Parishioners left the meeting.

9/13 WARD MEMBERS REPORTS

County Councillor John Edney awaits the result of the recent Election. He stated how much he had enjoyed working with the Parish Council. The Chairman said we hoped that he will continue.

Councillor Caswell reported on a relatively quiet period.

10/13 MOTIONS FROM COUNCILLORS/ITEMS FROM LAST MEETING

- (i) Children's Playground Repairs  
John Marriott reported that he has 4 firms in mind for quotations, he asked if interested potential Members could be invited to assist with work, to be considered at the next meeting, the Clerk will check with SALC.  
The Clerk will prepare and circulate the Inspection rota.  
Ward Members left the meeting.
- (ii) Village Gardening/Tree Work  
The replanted Laurels need watering. Clerk to action.  
The problem of relocating some of the Copse trees to allow the heavy hedge to be cut back to be looked at in the Autumn by Mervyn Brown. It was noted that the storm-water drain (our responsibility) runs on this hedge line.
- (iii) Defibrillator Location  
The trained group prefer the Shop, the main problem is locating and paying for the heated cabinet, the SCC ward member may be able to help with funding. It was AGREED to proceed as soon as possible with a possible temporary location in the Shop, with their permission.
- (iv) Bus Shelter Light – To be activated in September.
- (v) Grit Bins - To be activated in September.
- (vi) Site for BMX - the Clerk to pursue with the Land Registry.
- (vii) Grass Cutting Contract  
The Clerk reported that Natural England have now given permission to Mulch on the Common – saving money.  
  
The quotations based on Mulching and 7 cuts:-

|                |                 |   |          |
|----------------|-----------------|---|----------|
| Sedgemoor D.C. | £116.00 per cut | - | £ 812.70 |
| Greenslades    | £202.68 " "     | - | £1415.76 |

  
It was Agreed to ACCEPT the quotation from Sedgemoor District Council.
- (viii) Flood Damage – Riverside Farm  
Letter sent to owner confirming completion of our liability.  
Drainage Board asked to inspect.
- (ix) Blocked Gullies – All now cleared.
- (x) Signs – Ready for installation. Agreed to site the Track sign adjacent to and opposite the Bungalow. Chairman and Clerk to install.

- (xi) 20mph Speed Limit – Awaiting Speed Indicator Device (SID)
- (xii) Footpath – Combwich to Cannington  
Somerset Highways have responded and intend to continue. John Marriott has reported the erosion problem to the Transport Forum.

#### 11/13 CORRESPONDENCE

##### **A. Requiring Council Decision**

- |                            |                       |   |
|----------------------------|-----------------------|---|
| (a) 28 <sup>th</sup> March | AON Insurance         | Renewal Policy – <i>under review</i>            |
| (b) 4 <sup>th</sup> April  | Wild & Wetlands Trust | Stear Coastal Management Project – <i>Noted</i> |

**B. To be Noted:** All other correspondence considered by the Chairman and Clerk.

##### **C. Received after Preparation of Agenda.**

##### **D. Outgoing – Available**

#### 12/13 PLANNING MATTERS

Application No.

39/13/00001 Alterations at Crossways Farm – *No comments*

#### 13/13 REPORTS OF REPRESENTATIVES

##### (a) Hinkley Liaison.

Mervyn Brown reported, a special meeting on 17<sup>th</sup> May re. Magnox on waste storage initiative UK wide. Consultation period 1<sup>st</sup> May to 1<sup>st</sup> June.

##### (b) Village Hall

The Tea Dance was a success but low numbers.

AGM on Sat 18<sup>th</sup> May. Plans of proposed improvements on show.

##### (c) Steart Ward.        - *No report*

##### (d) OPRA                - *No report*

#### 14/13 MATTERS OF REPORT

- (i) Parish Cluster Group – Next meeting 21<sup>st</sup> May. Chairman to attend.
- (ii) SALC – Awaiting date of next meeting. Tim Jones attended the recent training session for new Members and was not impressed. His comments to be raised at next SALC meeting.

#### 15/13 ITEMS FOR NEXT MEETING

- (a) The Clerk asked Members to consider the siting of the Buoy. He will report on likely date.
- (b) Defibrillator siting.

NEXT MEETING

Thursday 6<sup>th</sup> June 2013 at 7.30 pm

Signed ..... *Chairman*

Date .....

Bavly Leathwood