

OTTERHAMPTON PARISH COUNCIL

Minutes of the Annual Parish Meeting of the Parish Council held in the Otterhampton Village Hall on Tuesday 22nd May 2012 at 7.30pm

PRESENT: Mr. B. Leathwood (Chairman) Mr. P. Gripton
 Mr. J. Best Mr. M. Nicklin
 Mr. M. Brown Mr. J. Marriott

IN ATTENDANCE: Councillors Mr. J. Edney, Ms J. Pay, 8 Parishioners
 Mr P. M. Shaw (Clerk)

1/12 ELECTION OF CHAIRMAN

The Chairman called for nominations. Mr. M. Brown was proposed by Mr. J. Marriott and seconded by Mr. P. Gripton. There being no other nominations Mr. M. Brown was unanimously ELECTED.

A vote of thanks to the outgoing Chairman was proposed and carried unanimously.

2/12 APOLOGIES

Councillor Mr. M. Caswell

It was noted that Mrs. E. Sidebotham was not present.

3/12 MINUTES OF PREVIOUS MEETINGS

The minutes of the meetings held on 5th and 26th April were APPROVED and signed by the Chairman.

4/12 CHAIRMAN'S REPORT

Barry Leathwood presented his report as outgoing Chairman which is attached to these minutes.

5/12 ELECTION OF VICE CHAIRMAN

The Chairman called for Nominations. Mr J. Marriott was proposed by Mr. B. Leathwood and seconded by Mr. J. Best. There being no other Nominations, Mr. J. Marriott was unanimously elected.

6/12 DECLARATIONS OF INTEREST

All members declared personal interests in Agenda Item 4(i)

Dick Best declared a personal interest in Agenda Item 4(ii)

7/12 CHAIRMAN'S DECLARATION OF AUTHORITY OF OFFICE

This was duly signed by Mr M. Brown

8/12 MATTERS ARISING(i) Hinkley Point C Development

Paul Gripton reported on our formal submission to the Planning Inspectorate, a copy of which was passed around the Parishioners present. Paul said that the Police are taking on board the issue of protest affecting the village.

Paul reported that the open floor hearings at Combwich were generally well received and that although time limited, our Community managed to generally cover many of the issues regarding EDFE.

The next deadline set by the NID was for comments on written representations, the Local Impact Report, and EDFE's answers. There will be an important Issue Specific Hearing on conditions/requirements in late June and at which Otterhampton Parish Council will be represented.

(ii) Stear Peninsular Project

Dick Best reported that much progress had been made on mitigation work. Three significant archaeological sites had been found which may delay the main works, considerable interest by the school. There is to be a series of “drop in” sessions at the site on Fridays between 2pm and 4pm.

The main issue raised by residents is the condition of the road and this has been reported to County Highways. It had been noted that there has been a change in the new road layout since the original plans, particularly affecting signing to the Car Park and Village.

(iii) Traffic Matters

John Marriott referred to the Traffic Watch scheme offered by the Police. It was Agreed to pursue this for the next meeting.

9/12 FINANCIAL MATTERS

(a) Current Balances.	Current Account	£364.22	Business Call £9243.91 Including first part of precept less cost of dog bins
	Pension Fund	£1101.65	
(b) Accounts for Payment	Otterhampton	Inc. VAT	
	Village Hall	£27.00	Rent for Chat/Chill
	Purnells	£28.00	Printing Hinkley Applications
	Lane Hammett	£38.40	Printer Cartridge
	Greenslades	£69.91	Grass Cutting
	P.M. Shaw	£1579.82	Clerks salary etc.
	B. Leathwood	£48.98	Binder for documents
	Revenue and Customs	£379.58	PAYE – Paid as urgent
	AON Insurance	£847.29	Annual Premium
	Lane Hammet	£66.01	Printer paper
	Purnells	£289.00	Printing HPC Submission
	Glasdon	£587.72	Picnic Table

The above accounts were Approved for payment.

The matter of the charge for dog bins to be taken up with Sedgemoor District Council – charged for 5, we only have 3.

- (c) Annual Accounts The Account books and Audit Return were presented, considered by Members and APPROVED for signing and submission.
 Thanks were given to our internal auditor.
 The matter of the Clerk’s pension fund to be considered at the next meeting.

10/12 WARD MEMBERS REPORTS

Councillor Pay echoed the thanks to Paul and congratulated the Parish Council on all its work relating to the Hinkley Project. Councillor Edney referred to the new leader of SCC, he is continuing as Chairman. He spoke on the issues relating to AONB and the financial pressures. He thanked Barry Leathwood for his period as Chairman.

Councillor Edney left the meeting

11/12 MOTIONS FROM COUNCILLORS/ITEMS FROM LAST MEETING

(i) Children’s Playground – Repairs

The picnic table has been delivered and the RLT2 funding to be applied for.

The Clerk and John Merriott referred to the damaged fencing and gates and the forthcoming ROSPA inspection, it was agreed to accept Greenslades quotation in the sum of £355 for repairs etc.

With regard to major works and RLT3 money John Merriott referred to the offer from a professional company to undertake a free survey of the site and advise, it was Agreed to accept the offer. It may be necessary to contact Natural England.

(ii) Village Gardening

The Clerk had arranged a meeting with County Highways for the group promoting the wild flower projects. The Clerk had contacted our tree contractor re. the Laurels planted to replace the Lleylandiis and he agreed with the comments made. He will quote for Blackthorn and Hawthorn as replacements. He will remove the Laurels free of charge when replanting in the Autumn.

The Clerk reported that we had been given five semi-mature horse chestnut trees and he had asked our tree contractor for advice on planting, he had agreed on planting at the river-side track where the Elms were lost at an approximate cost of £120. To be confirmed. The Clerk referred to the condition of the track and the large number of large pot-holes, he will contact the Farmers as the main vehicle users to request a contribution towards repairs.

(iii) Benches - Tables

The fixing of the picnic table will be co-ordinated by John Marriott.

12/12 CORRESPONDENCE

A. Requiring Council Decision.

- | | | | | |
|-------|------------------------|----------------------------|---|--|
| (i) | 12 th April | SALC | - | Advice on New Code of Conduct - July |
| (ii) | 16 th April | Sedgemoor District Council | - | Advice on "predetermination" and Localism Act |
| (iii) | 16 th April | Sedgemoor District Council | - | Advice on "blogging" and social networking under Code of Conduct |
| (iv) | 16 th April | Planning Inspectorate | - | Open floor meetings |

All the above were noted for later action.

B. To be Noted: All other correspondence considered by the Chairman and Clerk.

C. Received after Preparation of Agenda.

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|-------|----------------------|------------------------------------|---|--|
| (i) | 9 th May | Sedgemoor District Council | - | Agenda for next Quantock Cluster meeting. |
| (ii) | 9 th May | Watchet Town Council | - | Hinkley C, support |
| (iii) | 10 th May | Audit Commission | - | New External Auditors and scale of fees |
| (iv) | 15 th May | Hill House | - | Provision of Defibrillator |
| (v) | 15 th May | EDF | - | Extra lorries to Hinkley B |
| (vi) | 18 th May | Sedgemoor DC | - | Temporary road closure part of Riverside – Jubilee |
| (vii) | May | Otterhampton County Primary School | - | Minutes of Governors meetings March and April |

D. Outgoing – Available – including letter re. Buoy

13/12 PLANNING MATTERS

Application No

13/12/00014 (Cannington) - Erection of single temporary 70m high wind speed recorder.
Land North of Castle Hill Quarry - GRANTED

14/12 REPORTS OF REPRESENTITIVES

- (a) Hinkley Liaison
Nothing to report
- (b) Village Hall
No report
- (c) Steart Ward
Dick Best requested financial support to remove problem sea-buckthorn encroaching onto the road at the bend near the church. He had obtained a quotation from a local contractor in the sum of £200 for cutting and removal. This was AGREED.
Dick also commented on the improved visibility at the turn to Otterhampton.
- (d) OPRA
Robert Palmer – Chairman – presented his Annual Report showing a healthy financial situation and a progressive Association. After the Jubilee the next major event will be the Fete on 7th July. Two Plays are planned in the village hall. Robert was thanked for his report and Chairmanship.
- (e) School
The minutes of recent Governors meetings received and filed.
- (f) Jubilee Committee
Robert Palmers report had been forwarded to the Clerk, and he spoke to it. Events are well in hand, a risk assessment has been carried out. He thanked his helpers, in particular Lyn Bunniss and Barry Leathwood.

15/12 MATTERS OF REPORT

- (i) Parish Cluster Group
Next meeting Tuesday 22nd May, unable to attend
- (ii) SALC
Next meeting, cancelled, date to be used for training on new Standards Regime. 4 dates in June Berrow Village Hall – Thursday 14th June
- (iii) Damaged Wall – Wharf Road/Estuary Park
John Marriott will inspect and quantify for costings etc.

16/12 ITEMS FOR NEXT MEETING

- (i) Housing Needs Survey – Invite to meeting
- (ii) Broadband
- (iii) Clerks Pension Fund
- (iv) Grit Bins

- (v) Playground Inspection Rota
- (vi) Site for BMX/Skate Park
- (vii) Village Buoy

NEXT MEETING

The Chairman proposed that we do not hold a meeting in June but defer all items to the 5th July meeting. This was Agreed and the Chairman and Clerk were authorised to deal with any urgent items arising before then and report same to the meeting.

Signed..... Chairman Date.....