**OTTERHAMPTON PARISH RECREATION ASSOCIATION**

**Minutes of the OPRA Committee Meeting held at 7.30 pm Tuesday, 26th March 2013**

**The Anchor, Combwich**

**PRESENT** Robert Palmer (Chair) Barry Leathwood

Lyn Palmer (100 Club) Sue Francis (Treasurer)

Tina Gardner Jacqui Sparks

**13/19 APOLOGIES** Ann Leathwood, Rob Wright (Agreed Barry take the Minutes)

**13/20 MINUTES OF THE LAST MEETING**

Minutes of the meeting of 4th February 2013, were approved by the meeting and signed by the Chair.

**13/21 MATTERS ARISING**

A question was raised on the cost of the monthly winter talks some of which were poorly attended. It was agreed to ask the treasurer to provide details of the costs and income of each of the talks for the last two years and we will discuss again at the next meeting.

**13/22 REPORT ON AGM**

It was agreed that the evening went well but was poorly attended. Also agreed efforts must be made to recruit new members during this year, perhaps by use of the website and a prominent article in the newsletter.

In appreciation of the work Graeme Wigley has done in creating and maintaining the website, it was agreed to write to him expressing the committees thanks and purchasing a couple of bottles of wine for him. Barry to organise.

**13/123 EASTER ACTIVITIES**

The posters advertising the Easter activities are out including at Steart. The Easter Egg Hunt questionnaire (90) produced by Jacqui has been printed ready for use on Good Friday morning. The 90 eggs have been ordered from the post office and Lyn has purchased the large egg for the first prize.

Tina will arrange the raffle tickets for the Friday and also the Saturday Quiz. Barry agreed to purchase 4 cans of cider for the quiz team and 6 bottles of wine (3 red and 3 white) from the post office for use as prizes.

It was agreed to bring the raffle prizes for both events on Friday morning..

**13/24 ANY OTHER RELAVENT BUSINESS**

It was reported that the village hall had offered OPRA a spare gas bottle suitable for the bbq. It was agreed to accept this with thanks as a spare is always useful.

Wood from the village hall has now been placed in the barn for use during the fireworks display in November.

Tina raised the issue of the tractor and gang mower which was increasingly difficult to maintain although as vintage machinery still had some value. It was agreed to ask Tina and Mike to research the possibility and cost of selling this equipment and purchasing replacements and to report to the next meeting.

Sue reported that the auditor recommended changes in the procedure for handling cash. It was agreed that she prepare a report for the next meeting

**13/25** **ITEMS FOR NEXT MEETING**

Autumn Event possibly a barn dance in early September

Barn and Pavilion (clearing)

There was no further business and the meeting closed at 8.45pm

The next meeting will be held on a date to be agreed.

Signed……………………………………….. Date………………………..