

OTTERHAMPTON VILLAGE HALL

REGISTERED AS A CHARITY

No 304605

Minutes of Meeting Held 12th November 2014

Present:-

**E Marriott. J Marriott. S Barton. A Rowley. D Davie. L Carter. S Jacobs. A Austin.T Gardener.
L Sidebotham. D Lavis.**

Apologies:-

M Ford. H Jowett. D Turnbull.

Matters arising:-

1. Internal damp work starting on 10th November and volunteers needed to take down lower wall panelling. John will arrange for a plumber to take the two radiators off the wall to be treated. It was agreed to take down the main hall notice board for decoration and afterwards decide if a replacement is required and size and site. It was agreed once decorated a suitable picture rail would be erected for future hanging use.
2. Planning Team Feedback - Questionnaire returns were 70 out of 365 distributed which is 20%. Elizabeth will work on the analysis. A memo was received from John Bailey, it was agreed to write and acknowledge this.
3. Elizabeth to contact architect Ian Collier to request updated cost for project management and send agreed minimal disruption plans for comment.
4. Hall phone replaced.
5. It was agreed to let the Mixed Craft Group use of the small hall cupboard previously used by Chat and Chill user group, as a store cupboard and once John has access to the middle main hall cupboard, which has no key, it will be used for the sweeping brush, Henry Hoover, mop and bucket etc for user group use.

Points outstanding from previous meetings:-

1. Hire rate for 2015 - It was agreed by all to keep the current hire rates for another year to be reviewed September 2015 for implementation January 2016.
2. Main Hall - Light replacements for the main hall remain pending, cost still required.
3. Outstanding hire payment from Lucy Todd.

Health & Safety:-

It was agreed to purchase three "wet floor" signs, two for the hall and one for Harbour View.

Fundraising:-

Village Hall calendar is almost ready for printing and with paid up sponsors, 100 to be printed at an approximate cost of £345.

It was agreed to ask Sue Ayley if she would run the annual Christmas Bingo, Di to follow up.

Treasurers Report:-

Treasurers' reports submitted showing a balance of £9,214.96 for September which includes £2,000 grant from Clarks Foundation for the damp wall repair.

Report for October shows a balance of £10,167.28 which includes the Clarks Foundation grant of £2,000 as shown in Septembers report and £1,000 grant from the Parish Council towards the damp wall repair.

Our Treasurer Lynn Carter has resigned and Elizabeth to advertise for a replacement and check with CCS if we can recruit a non committee person.

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Any Other Business:-

Elizabeth was asked to re send Otterhampton Village Hall Charity Commission document for clarification of Trustees, which will be emailed with these minutes.

It was agreed to have the upstairs toilets open for use at all times and monitor for misuse. Short Mat Bowls will be asked to leave unlocked.

Andy Turnbull on behalf of Harbour View social club has asked if they can erect two canopies over the social club windows only to be used when they are open for the use of smokers. He will let the committee have some pictures and sizes before a decision is made.

Post Received:-

Charity Commission Annual return

Quote of £116 plus vat from CJG Fire Protection to disconnect call point and move cabling in preparation for damp wall works

Rachel Goodfellow

Lynn Carter

John Bailey

Barry Leathwood & Maggie Leyton, Hinkley Community Impact Mitigation (CIM) meeting details

Items for Next Meeting:-

Meeting closed at 9.35pm

Date of Next Meeting: - Wednesday 10th December 2014 at 7.30pm

Chairperson:- Sue Barton

Signed by Chairperson.....

Date.....