

OTTERHAMPTON VILLAGE HALL

REGISTERED AS A CHARITY

No 304605

Minutes of Meeting Held 13th November 2013

Present:-

D Turnbull. D Davie. L Sidebotham. S Barton. E Marriott. J Marriott. S Ayley. T Gardener.
H Jowett. M Lloyd-Williams

Apologies:-

L Browning. M Ford. L Carter. A Rowley. A Austin.

Minutes of last meeting:-

Minutes from the meeting 9th October 2013 were approved and signed by Maureen Lloyd Williams as Chairperson.

Matters arising:-

1. PAT testing completed at quoted price of £50.
2. Chat and Chill agreed to use the skittle alley as an alternative for their Friday bookings when the hall is booked. John agreed to write to confirm usage details.
3. We have had the surveyors visit for confirmation of causes of damp walls within the hall and await his report. Verbal report suggests a cost of approximately £10,000.00 required to rectify the problems. John will email the report to the committee when he receives it and snail mail a copy to Helen and will acquire three quotes for the work to be done. Once we have three quotes along with a hard copy of the survey we can look for grants to complete the work. Clarks, Santander and Magnox have been suggested for possible grants.
4. Hall Decorating: - Andy Turnbull has had approval from Balfour Beatty and EDF to decorate the Village Hall on their sustainability programme; he will work one day a week with 2 other colleagues.

Health & Safety:- Nothing to report.

Fund Raising: -

Halloween Event - Was a great success and enjoyed by all who attended and have had request for the same next year.

Organic Drumming Evening – Was very successful and requests for another next year.

Curry Night – Happening on 16th November.

Doggie Calendar – Due to be ready for sale early December.

Treasurers Report:-

Treasurer's report was submitted.

Any Other Business:-

Broadband – It was agreed to look at suppliers and costs, John volunteered to get information from Sky, BT and Talktalk.

Notice Board – It was agreed to look at costs for an external lockable notice board which would hold approximately 6 A4 sheets. Preference was given for a black aluminium style. A cost of around £90 was agreed and John will explore in the New Year.

Repairs – The heating time clock had to be replaced as the original failed.

Hire Charges - Lynn to email current hire charges spread sheet to committee.

Oil Delivery – 700L oil delivered at a cost of £52,45 ppl.

Hall Rental - It was agreed by all not to charge Luke Payne for his rental of the hall for 3 hours in November as he is working on a project for his A levels but a hiring agreement is to be sent for completion.

Post Received:-

1. Email from Julie Cooper with update re grant for £9,000 from Sedgemoor District Council, will have no confirmation of success until mid February 2014.

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- 2. Request from Valuation Agency for updated information. Form completed and returned.
- 3. Norris Fisher insurance brokers introduction letter re village hall insurance.
- 4. Parish Council confirming there donation of £280.00 to the Village Hall.
- 5. Andy Turnbull confirming the commitment of Balfour Beatty and EDF to assist redecoration of the hall.

Items for Discussion:-

- 1. Hire charges and set up costs.

Meeting closed at 9pm

Date of Next Meeting: - Wednesday 11th December 2013 at 7.30pm

Chair Person:- Maureen Lloyd-Williams

Signed by Chairperson.....

Date.....