OTTERHAMPTON VILLAGE HALL

REGISTERED AS A CHARITY

No 304605

Minutes of Meeting Held 8th January 2014

Present:-

S Barton. E Marriott. J Marriott. A Austin. R Guard. M Ford. M Lloyd-Williams. D Simcox. A Turnball. A Rowley.

Apologies:-

J Bailey. H Jowett. D Turnball. T Gardener. L Carter

Minutes of last meeting:-

Minutes from the meeting 11th December 2013 were approved and signed by M Lloyd-Williams as Chairperson.

Matters arising:-

1,End of year figures to be made available by the 16th January required to complete the PPR & PPS application.

2, Amber Austin to produce the Kitchen Inventory.

3, TV License Is one required for the Village Hall?

4, John to meet with Kier representative to assess the work required to rectify Damp in the main Hall wall.

5, Boiler Serviced.

6, Cost of new curtains and cushions £282.13 to be met as part of the refurbishment of the Village Hall Proposed D Davey

2ND John Marriott.

7, Bowls Club to put proposal to their committee a 10% Increase to £100 per month for hire of Bowls Room from March 2014.

8, Sue Ayley attended and thanked past and present committee members for their support during her long association with the Village Hall and Social Club. The Social Club has now has a new committee.

9. The Combwich Calendar raised a profit of £325 with a cheque from Country wide for £20.00 to add to that figure.

10, Sue Ayley retired from opening up for the Doctors Surgery on Wednesdays and notice to be placed in the Village Hall notice board for replacement.

11, All agreement for the Social Club to have use the Kitchen.

12, It was agreed to implement a Key Holders Agreement as advised by C.C.S and issued to all user groups and committees currently holding hall keys and any future key issue.

13,All agreed that the Committee should hold the DPS for the Village Hall and Elizabeth to arrange.

Points outstanding from previous meetings

a, Hiring Policy required, Elizabeth will provide a draft.

b, Broadband, quotes sought from SKY,BT &Talktalk.

c, Architect Quote, Survey and current status to be communicated by a Flyer content to be decided.

Grant Application:- Update from Sedgemoor district council expected Feb 2014.

Health & Safety:- No items.

Fund Raising :-Magic night arranged for 21st January and Quiz night date to be arranged.

Treasurers Report:

Treasurers Report Submitted account balance stands at £6,774.03 plus £104.31 market petty cash.

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Any Other Business:

Post Received: **1,** Alex sent a thank you note for the Christmas gift.

2, Thank you received from McMillan for the £365.65 raised during the coffee morning**.**

3, Letter from Sue Ayley who is now unable to set up for the Doctors Surgery on a Wednesday from January 2014.

4, Email from Liam McSweeney of Balfour Beaty in reply to our letter of thanks for having them decorate some of the hall as a community project. Also saying once the main hall damp wall is cured he will allow his decorators to decorate.

Items for Next Meeting:

a, Purchase of Clothes rail.

Meeting closed at 8.55pm

Date of Next Meeting: - Wednesday 12th February 2014 at7.30pm

Chair Person M Lloyd-Williams

Signed by Chairperson.....

Date.....