

OTTERHAMPTON VILLAGE HALL

REGISTERED AS A CHARITY No

304605

Minutes of Meeting 11 January 2017

Present: - S Barton, P Priest, M Ford, R Barrett, A Austin, D Davie, H Jowett, A Rowley.

Parish Council: - B Leathwood

Apologies :-, L Sidebotham, T Gardener.

User Group :- Committee Agreed that the Coffee Morning Fee for the 30th December should be charged at half the normal rate due to the lack of heating.
Bowls Club reported a leaking radiator.

Points outstanding from previous meetings:-

- A, Deep Clean company to be contacted.
- B, Hygiene certificate for Village Market yet to be completed.
- C, Pest Control report still not received.

Matters Arising

- A, Rebecca unable to attend finance meeting, will look for sessions closer to home.
- B, Information given to the meeting regarding access to the front of the building.
- C, PRS license to be renewed Rebecca to complete.
- D, Suggestion to offer party packages at the weekend to look into the cost of hiring a bouncy Castle, advertise on Face book And in the Post Office. RB to Investigate
- E, Ask Tina Gardener If she would be willing to organise an event for people interested in learning to update the Web site, in the meantime Barry is willing to post any articles.
- F, Hall booked for Elections 4th May
- G, Pantomime asked If the speakers could be fitted into the woodwork at the front of the stage.
- H, Maintenance needed on the following Boiler, Light fittings in the Hall, floor tiles to be replaced between kitchen and stage steps, leaking radiator in Bowls Club.

Treasurers Report:- Closing balance as 30th December 2016 **£5,331.55**

Correspondence Funding Directory received.

Health and Safety : Fire Lights above Main door and stair well from Skittle alley still not working correctly.

Meeting closed at 9.00

Date of Next Meeting: - Wednesday 8th February @ 7.30

Chairperson:- Sue Barton

Signed by Chairperson.....

Date.....

