

OTTERHAMPTON PARISH COUNCIL
SUMMARY OF RECEIPTS AND PAYMENTS
For the Year Ending 31 March 2017

For the Year Ending 31 March 2017			£	£
			2015/16	2016/17
RECEIPTS				
1	Precept		16586.00	17779.00
2	Council Tax Support Grant		914.00	721.00
3	Bank Interest		9.00	11.00
4	VAT Refund		1139.00	15355.00
5	Wayleave		4.00	4.00
6	Book Sales (Otterhampton Parish 2000)		0.00	5.00
7	Rent (OPRA)		100.00	100.00
8	Grant (OPRA Fireworks)		616.00	638.00
9	Grant - Steart Backrap/Sea Buckthorn Project		0.00	4881.00
10	Grant - Enhanced Play and Recreation Area		0.00	50902.00
11	New Printer Cashback		40.00	0.00
12	Bench payment (P.Borsay £890, Wildflower Group contribution £219.66)		1110.00	0.00
13	Grant SCC (Car Scheme and Bicycle Rack)		400.00	0.00
TOTAL RECEIPTS			£ 20918.00	90396.00
PAYMENTS			2015/16	2016/17
14	Annual Insurance		447.00	763.00
15	External Audit Fees		111.00	111.00
16	SALC Membership		209.00	215.00
17	SALC Course Fees		0.00	12.00
18	Clerk Costs	2015/16 2016/17		
a	Salary inc agreed expenses	3146.00 3576.00		
b	Misc Office Expenses	238.00 128.00		
c	Printing Costs (cartridges/paper)	44.00 134.00		
d	Office printer/Computer software/Hard drive	188.00 0.00	3616.00	3838.00
19	Subscriptions / Membership / GIS Mapping		143.00	73.00
20	Village Hall - Rent for Parish Council Meetings (Agreed Annual Payment)		400.00	200.00
21	Steart Forum		0.00	60.00
22	S137 Grants (Hall Hire for Chat n Chill)		0.00	7.00
23	Annual Children's Playground Inspection		68.00	120.00
24	Play & Recreation Area - General Maint.		694.00	39.00
25	Enhanced Play & Recreation Area Project (Grant funded)		0.00	54478.00
26	Enhancements	2015/16 2016/17		
a	- Benches, signs, grit bin, notice boards, other	898.00 50.00		
b	- Additional fence by play area	0 1200.00		
c	- Grass Cutting (SDC)	812.00 813.00		
d	- Gardening (K.Preston)	845.00 725.00		
e	- Gardening eqpt / repair & maint costs	301.00 56.00		
f	- Dog Bins, disposable dog gloves	836.00 1877.00	3692.00	4721.00
27	Buoy Refurbishment		2582.00	143.00
28	Maintenance - Wharf Road vegetation clearance		0.00	295.00
29	Maintenance - Trees		0.00	150.00
30	Maintenance - Common Track (funds from Reserves)		0.00	960.00
31	Steart Backrap (sea buckthorn) Project - Grant funded		0.00	4000.00
32	Highways Misc Costs (inc Steart verge markers)		0.00	246.00
33	Repairs to Bus Shelter		18.00	21.00
34	OPRA Fireworks		616.00	638.00
35	Defibrillator (Replace. Battery and Training 11.4.16)		350.00	31.00
36	Grants - Otterhampton Village Hall Annual Maint		0.00	875.00
37	Grants - Within Parish		419.00	450.00
38	Grants & Donations - Outside the Parish		0.00	200.00
39	Reserves - 2019 Election Costs (Year 1 in 2016/17)		200.00	0.00
40	Reserves - Buoy Maintenance (Year 1 in 2016/17)		0.00	0.00
41	Reserves - Play & Recreation Area (Year 1 in 2016/17)		0.00	0.00
42	Reserves - Computing equipment (Year 1 in 2016/17)		0.00	0.00
43	VAT to be reclaimed		1013.00	19854.00

OTTERHAMPTON PARISH COUNCIL
RECEIPTS AND PAYMENTS - YEAR ENDING 31 MARCH 2017
Explanation of Differences

RECEIPTS

Overall, there is a net increase of £69478 from 2015/16 to 2016/17. This is attributable to the following:

Line 1 & 2 - Precept and Council Tax Support Grant

A net increase of £1000 re general cost increases (e.g. insurance, play area inspections, village hall grant)

Line 4 - VAT

The increase of £14216 is in line with the increase in purchases (expenditure) attracting VAT (e.g. play area)

Lines 9, 10, 11, 12 & 13

One off grant receipts

PAYMENTS

Line 14 - Annual Insurance

The increase of £316 is due to the additional premium for the enhanced play and recreation area.

Line 18a - Clerk's Salary Costs

Increase of £430 represents an extra hour per week, plus the standard increment and 1% pay award.

Lines 18b & c - compensating differences because printing costs now separated from Misc Office Expenses

Line 20 - Village Hall Rent for meetings

Reduced by £200. Previously we paid £200 Hall Hire and £200 donation. We now award 5% of our Precept as an Annual Maintenance grant (see line 36)

Line 23 - Annual Children's Play Area Inspection

The £68 in 2015/16 represents the external ROSPA inspection, not carried out in 2016/17 whilst the new play area constructed. The £120 in 2016/17 is for K.Preston carrying out weekly inspections after new play area opened.

Line 24 Play & Recreation Area - General Maintenance

Reduced by £655 re installation of enhanced play and recreation area (and hence not required)

Line 25 - Enhanced Play & Recreation Area Project

Part expenditure for play area (£44141 paid direct from Viridor to Wicksteed so will not appear as our expenditure)

Line 26 - Enhancements

a (bench) b (fence) and e (lawn mower) differences represent one-off expenditure

f (dog bins) - increase of £1029 represents additional dog bin at Brookside rd (new one by phone box and the old one moved to Brookside Rd); 2 new dog glove dispenser boxes (£215) plus dog glove bags (£224)

Lines 27, 28, 29, 30, 31 and 32

One off expenditure items

Line 35 - Defibrillator

Reduction in cost because previous year included Battery repl. and training course £160, not required in 2016/17

Line 36 - Grants - Otterhampton Village Hall Annual Maint.

New grant, agreed annual payment of 5% of the Precept (see also line 20)

Line 38 - Grants & Donations outside the parish

£100 to CAB; £100 to Mendip Transport (Slinky Bus)

Line 39 - Reserves - 2019 Election Costs

£200 in 2015/16 was paid to SDC re our proportion of 2015 Election Costs

Line 43 - VAT to be reclaimed

Increase of £18841 represents higher levels of expenditure attracting VAT (see also line 4)

OTTERHAMPTON PARISH COUNCIL
RECONCILIATION OF ACCOUNTS

FOR THE TWELVE MONTHS ENDING 31 MARCH 2017

SUMMARY

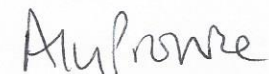
	£
RECEIPTS AND PAYMENTS	
Balance brought forward at 01/04/2016	20920.01
Add Total Receipts	90396.31
SUB TOTAL	111316.32
Less Total Payments	92499.75
<u>Balance carried forward at 31/03/17</u>	<u>18816.57</u>

These cumulative funds are represented by:

Lloyds Bank Account - Current	2305.22	
Less unrepresented cheque(s):	0.00	
Plus uncleared credits	<u>0.00</u>	2305.22
Lloyds Bank Account - Deposit		3311.35
Lloyds Bank Account - Reserve		13200.00
TOTAL		18816.57
<u>Net Bank Balance at 31/03/17</u>		<u>18816.57</u>


Reconciled and prepared by Mrs Aly Prowse (Clerk to Parish Council)

SIGNED


Aly Prowse (Clerk)

Date 6.4.17

APPROVED


John Berry (Chairman to Otterhampton Parish Council)

Date 2.5.17

OTTERHAMPTON PARISH COUNCIL

Supporting Statement for the Year Ending 31 March 2017

Assets / Movement During The Year

- 1 The parish council has three bank accounts with Lloyd Bank; namely Current, Deposit and Reserves.
- 2 Funds will be set aside each year in Reserves to cover items such as Future Election Costs; Buoy Maintenance; Repairs to Bus Shelter; Combwich Track Maintenance; Children's Play Area Maint. The figures will be itemised both in future Budget Monitoring Statements and as identified in Annual Audit returns.
- 3 At 31 March 2017, the total value of the assets of Otterhampton Parish Council is £113952, a net increase of Capital expenditure of £90256 during the year. This net increase included writing off the old play area eqpt and fence -£1630; plus purchases:- 2 x dog glove dispenser units £215; new dog bin Wharf Rd £175; 15 verge marker posts at Steart £246; new fence adjacent to road by play area £1200, an additional £1500 as amendment re Welcome Feature which was understated (should be £2500) plus the value of the enhanced play and recreation area at £88550.

Borrowings: There were no outstanding loans to the Parish Council as at 31.3.17

Leases: Otterhampton Parish Council has no leases.

Debts: There were no outstanding debts to the Parish Council as at 31.3.17

Tenancies: There were no tenancies entered into by the Parish Council.

Section 137

Section 137 of the Local Government Act enables the Parish Council to spend up to a total of £7.42 per head of the electorate for the benefit of the community on activities and projects not specifically authorised by other powers. The limit for this year was £4964 (669 x £7.42).

Agency Work: The Parish Council undertook no Agency Work on behalf of other authorities during 2016/17

Advertising/Publicity The Parish Council made no external expenditure on advertising/publicity this year.

Superannuation: The Parish Council made no contributions during 2016/17. Work Based Pensions will be introduced from May 2017. This will have no impact to the parish council as the Clerk is ineligible based on gross earnings.

SIGNED



John Berry (Chairman)



Aly Prowse (Clerk / Financial Officer)

APPROVED by OTTERHAMPTON PARISH COUNCIL at the Parish Council meeting held on 2 May 2017

OTTERHAMPTON PARISH COUNCIL

ASSET SCHEDULE

AS AT 31 MARCH 2017

<u>DESCRIPTION</u>		<u>EST VALUE</u>
		£
A Buildings		
	Stone Built Bus Shelter	10000.00 Replacement Cost
	Stone Built Barn	1.00 Nominal fig. not saleable
B Land		
	The Old Wharf Road	1.00 } Nominal Value
	Combwich Common	1.00 } Not saleable
C Street Furniture		
	Notice Board x 3	400.00 Steart N/B purchased 4/14
	Notices x 4	182.00 Replaced Nov 2014
	Concrete Centenary Trough	350.00
	Village Buoy	2582.00 Refurbished 2015
**	Bench - Children's Play Area	238.00 Purchased April 2015
nb see note 1	Seat - Memorial (The Pyll)	890.00 Purchased April 2015
	Life Buoy in Frame	300.00
	Seats, timber / concrete x 6	1200.00
	Seats, timber / metal x 2	100.00
	Light at Bus Shelter	320.00
***	Picnic Table	490.00 Purchased May 2012
	Welcome Feature	2500.00 Purchased Dec 2009
	Grit Bin at Otterhampton	150.00 Purchased Jan 2015
	Dog bin Wharf Rd	175.00 Purchased June 2016
	Dog glove dispensers (Common & Wharf Rd)	215.00 Purchased April 2016
	15 Verge Marker Posts (Steart)	246.00 Purchased Sept 2016
	Bow top fence Riverside(in addition to play area)	1200.00 Purchased Oct 2016
	Litter bin (paid for by play area - not yet erected)	231.00 Purchased July 2016
Enhanced Play Area -	2 x litter bins	463.00 " "
Completed 2016	Swing - Basket seat	3713.00 " "
(including safety surf.	Swing - 2 x flat seats	2979.00 " "
allocated to each item)	Swing - 2 x cradle seats	3097.00 " "
	Wooden clatter bridge, log walk, net	7656.00 " "
	Rockin' Robin	1476.00 " "
	Happy hedgehog	1506.00 " "
	Special Planet Jungle (including double slide)	21443.00 " "
	See Saw	2155.00 " "
	Roundabout	2636.00 " "
	Slide (previously not listed, purchased est 2006)	5296.00 " "
	Skier (outdoor gym eqpt OGE)	3013.00 " "
	Cycle (OGE)	2178.00 " "
	Chest press/pull down combination (OGE)	3939.00 " "
	Freestanding instructional sign for OGE	1301.00 " "
**	3 x plastic recycled benches	1776.00 " "
***	2 x plastic recycled picnic tables	2160.00 " "
	Bow top fence around play area	8805.00 " "
	1 x single self closing gate	954.00 " "
	1 x vehicular/pedestrian gate	1761.00 " "
	Crushed stone pathway	3553.00 (inc £221 for shelter)
	Recreation shelter	6230.00 (flooring inc in pathway above)
	Bicycle rack	113.00 " "
	safety signage	116.00 " "
D Equipment		
	Dell Laptop	527.00 Purchased Mar 2015
	Printer	70.00 Purchased Apr 2013
	Portable hard drive	38.00 Purchased Oct 2014
	Filing Cabinets	20.00
	Defibrillator	2000.00 Purchased 2013
	Defibrillator Box	385.00 Purchased 2013
	Garden Strimmer	417.00 Purchased June 2014
	Basketball Net	190.00 Purchased Jul 2014
	Lawn Mower	214.00 Purchased October 2015
	TOTAL	113952.00