OTTERHAMPTON PARISH COUNCIL

You are hereby notified that a meeting of the Parish Council will be held on

THURSDAY 1 FEBRUARY 2018 – commencing at 7pm

in OTTERHAMPTON VILLAGE HALL, COMBWICH

Members are required to attend – The meeting is open to the press and public

* Public Session

1. APOLOGIES FOR ABSENCE
2. TO APPROVE MINUTES OT THE MEETING HELD ON 4.1.18
3. DECLARATIONS OF INTEREST AND DISPENSATIONS
4. WARD REPORTS (County Cllr Mike Caswell and Dist. Cllr Julie Pay)
5. PLANNING MATTERS
   1. 39/17/00012 – Variations previous planning consents re for 3 dwellings, 9 Church Hill, Combwich (GRANTED)
   2. 39/17/00016 – Single storey extension to link existing dwelling to existing detached garage for additional living accommodation, Justwall Cottage, Crossway Farm, 60 Brookside Rd (FOR DISCUSSION)
   3. 39/18/00001 – Removal of condition 4 of Planning Permission 39/14/00010 to reinstate permitted development rights, Plot 5, 9 Church Hill, Combwich TA5 2QR (FOR DISCUSSION)
6. FINANCE
   1. Balance: Current A/C £1544; Deposit A/C: £13092; Reserve A/C: £9380
   2. Invoices for payment / receipts.
      1. Mrs A Prowse - £363.82 (January 2018 salary inc. £25.16 miscellaneous costs)
      2. SALC - £217.51 (Annual Membership)
      3. SDC - £329.28 (Annual Grounds Maint Contract to Oct 2017 (inc. clear wildflower area)
7. ITEMS FROM LAST MEETING
   1. Review of action list (for items not on agenda)
   2. Play Area – ground settlement issues
   3. Brookside Rd Garages
8. ENHANCEMENTS
   1. Vegetation removal at Brownie Copse (meeting with Iain Porter 31.1.18)
9. HIGHWAYS
10. Transport Forum Workshop 1.2.18
    * Combwich Junction (including SPS buses)
    * Dame Withycombe layby
    * Biffens Corner
11. Bolham layby
12. MEETING REPORTS
    1. 10.1.18 – Village Hall
    2. 11.1.18 - OPPT
13. FORTHCOMING MEETINGS
    1. 1.2.18 – Transport Forum
    2. 15.2.18 – Community Forum
    3. 21.2.18 – Village Hall
14. CORRESPONDENCE/COMMUNICATION
    1. General List
    2. Community Infrastructure Levy (CIL) refresher training 6.2.18
15. REPORTS OF REPRESENTATIVES
    1. Hinkley Liaison
    2. Steart Ward (D.Best)
    3. OPRA (B.Leathwood)
    4. Otterhampton Parish Project Team (OPPT)

* Community Plan
  1. School Liaison (R.Perrett)
     + Dog fouling posters
  2. Public Rights Of Way (B.Birkenhead)
  3. Otter Tales (B.Leathwood)
     + Future strategy
  4. Otter Wheels (B.Leathwood)

1. DATE AND TIME OF THE NEXT MEETING – Thursday 1 March 2018, 7pm

Mrs A Prowse 2 Aly's signature Date: 26 January 2018

Clerk to Parish Council

OTTERHAMPTON PARISH COUNCIL

ACTION LIST - As at 26 January 2018

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No | Minute | Action | Who | Status |
| 1 | 27/17/2 | Collapsing wall at Ship Lane |  | **Monitor Situation** |
| 2 | 38/15/3 | Produce an Emergency Plan for parish. | JE /Clerk | Longer term action |
| 3 | 122/15 | Welcome Packs – Produce for newcomers to parish. | BL/Clerk to assist | Long term action |
| 4 | 72/16/5 | Consider permanent parking spaces adjacent to Play Area |  | Long term action |
| 5 | 82/17/4 | On-line planning documentation - Advise SDC we have poor broadband coverage at Steart; request we continue to receive hard copy plans | Clerk | Awaiting response. |
| 6 | Public Sess. 5/10/17 | Consideration of double yellow lines. Consultation with Brookside Rd residents in progress | Clerk | **Agenda Item 7c** |
| 7 | 83/17/3 | Arrange to add R.Perrett as a signatory on the Bank Mandate (will also remove J.Berry on same mandate) | Clerk | March |
| 8 | 113/17 | Confirm with Highways who owns the land at Dame Withycombe Hill layby | Clerk | Emailed 23.1.18; awaiting response |
| 9 |  | Cannington Playing Fields - J.Evans (and/or B.Birkenhead) to visit to consider potential. A meeting with CPC will be advised, possibly Q1 2018 | JE/BB |  |
| 10 | Public session 4/1 | Enquire which authority deals with blocked sewerage and foul drains in an emergency | Clerk | Wessex Water  Complete |
| 11 | 69/17/3 | NHS Health checks – Arranged for 1 and 2 March | Clerk | Complete |
| 12 | 115/17/1e | Submit Precept | Clerk | Complete 5.1.18 |
| 13 | 151/16/1b  116/17/1e | Hedge by Riverside Farm Footpath  a.Obtain Price est. to remove hedgerow before bird nesting in spring.  b. Enquire if funding could be obtained under the GQLDF CIM fund  c.Once hedge cut back, consider if any further works required for this area e.g. conservation area. | Clerk  All | b. Meeting with I.Porter arranged  for 31.1.18  **Agenda item 8a** |
| 14 | 117/17/2 | Grounds Maintenance Contract with SDC – Invite Clean Surrounds to take up the option for Year 2 of the contract | Clerk | Emailed 23.1.18; awaiting response |
| 15 | 116/17/3 | Stockland Parish Grouping proposal – respond to J.Sivyer to advise we would need evidence that this could be resourced at no cost to OPC before we enter into further discussion | Clerk | **Complete** |
| 16 | 132/16/f  116/17/1f | Combwich Ponds – The Secretary of State has given SCC six months to resolve the issue as at December 2017.  Write to SCC to request a decision as soon as possible | BL | June 2018 (due decision date) |
| 17 | 25/17  86/17/1/c | Play and Recreation Area.  Ground settlement issues. Wicksteed have responded with an offer. | Clerk | **Agenda item 7b** |
| 18 | 105/17/3 | Brookside Rd Garages – Contact Esther Carter to advise we would be interested in a community led small affordable housing development if this site is available. | Clerk | **Agenda item 7c** |
| 19 | 117/17/2b | a) Request prices to carry out tree works as per Maintenance Schedule  b) Invite J.Doble (Sedgemoor Trees) to the March PC meeting to talk about the Open Spaces and Tree Startegy | Clerk  Clerk | Awaiting prices.  J.Doble agreed. |
| 20 | 3.8.17 | Ship Lane nameplate replacement (Clean Surrounds) | Clerk | On order via SDC  Oct 2017 |
| 21 | 118/17/2b | Hinkley C Additional 250 HGV’s – copy our letter to the Mercury | Clerk | Complete 6.1.18 |
| 22 | 122/17/2 | WWT CIM application – respond explaining we felt the project did not meet the CIM criteria but may reconsider if the project addressed safety concerns at Biffen’s Corner. We would also like to have sight of the application | Clerk | A meeting has now been arranged for 13.2.18 for all PCs  Involved |
| 23 | 123/17/1 | Advise the SSG secretary that R.Perrett will be our new representative | Clerk | Complete 23.1.18 |
| 24 |  |  |  |  |

Items shaded are longer-term actions or are complete (but need recording in following minutes)