OTTERHAMPTON PARISH COUNCIL

You are hereby notified that a meeting of the Parish Council will be held on

**THURSDAY 5 APRIL 2018 – commencing at 6.45pm**

**in OTTERHAMPTON VILLAGE HALL, COMBWICH**

**Members are required to attend – The meeting is open to the press and public**

* 6.45pm Environment Agency – Update on Bridgwater Tidal Barrier Scheme including Combwich flood defences
* Public Session
1. APOLOGIES FOR ABSENCE
2. TO APPROVE MINUTES OT THE MEETING HELD ON 8.3.18
3. DECLARATIONS OF INTEREST AND DISPENSATIONS
4. WARD REPORTS (County Cllr Mike Caswell and Dist. Cllr Julie Pay)
5. PLANNING MATTERS
	1. 39/18/00002 – Single Storey Extension, 11 Estuary Park (REFUSED)
	2. 39/18/00003 – Alterations & conversion of garage to habitable accommodation, 4 Old Ship Inn, Ship Lane (site visit carried out on 9.3.8)
	3. 13/18/00012 – EDF Request for partial discharge of requirement re C10, Construction Lighting Strategy, Combwich Wharf, Land to the south of (FOR DISCUSSION)
	4. 96/18/00011 – Consultation re PW7 (1) and (5) Highway work No 8B for Combwich Wharf and C182 (FOR DISCUSSION)
	5. EDF Pre Planning Application Advice request to SDC re Combwich Wharf Vehicle Holding Area
6. FINANCE
	1. Balance: Current A/C £1315; Deposit A/C: £12093; Reserve A/C: £8449
	2. Invoices for payment / receipts.
		1. Mrs A Prowse - £372.52 (March 2018 salary inc. £33.86 miscellaneous costs)
		2. Mrs A Prowse - £35.97 (Portable Hard Drive)
		3. Sedgemoor Tree Services - £360 (Tree Survey)
	3. Statutory External Audit Requirements
7. ITEMS FROM LAST MEETING
	1. Review of action list (for items not on agenda)
	2. Play Area – ground settlement issues
	3. Otter Tales – Publication proposal
	4. Visit of Mr P Flaherty SCC Chief Executive Officer
	5. Community Plan
8. PARISH COUNCILLOR VACANCY
9. ENHANCEMENTS
	1. Tree Maintenance Strategy Sub Group
10. MEETING REPORTS
	1. 14.3.18 – Village Hall
	2. 20.3.18 – Parish Roads and Transport
11. FORTHCOMING MEETING NOTIFICATION
	1. 11.4.18 – Village Hall
	2. 17.5.18 – Community Forum
12. CORRESPONDENCE/COMMUNICATION
	1. General List
	2. Somerset Libraries Consultation extended until 13.6.18
13. REPORTS OF REPRESENTATIVES
	1. Hinkley Liaison
	2. Steart Ward (D.Best)
	3. OPRA (B.Leathwood)
	4. Otterhampton Parish Project Team (OPPT)
	5. School Liaison (R.Perrett)
	6. Public Rights Of Way (B.Birkenhead)
	7. Otter Tales (B.Leathwood)
	8. Otter Wheels (B.Leathwood)
14. DATE AND TIME OF THE NEXT MEETING – Annual Assembly and Annual Meeting, Thursday 3 May 2018, 7pm

Mrs A Prowse  Date:29 March 2018

Clerk to Parish Council

OTTERHAMPTON PARISH COUNCIL

ACTION LIST - As at 30 March 2018

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No | Minute  | Action | Who | Status |
| 1 | 27/17/2 | Collapsing wall at Ship Lane |  | **Monitor Situation** |
| 2 | 38/15/3 | Produce an Emergency Plan for parish. | All | August 2018 |
| 3 | 122/15 | Welcome Packs – Produce for newcomers to parish. | All | August 2018 |
| 4 | 72/16/5 | Consider permanent parking spaces adjacent to Play Area |  | Long term action |
| 5 | 147/17/1 | Speak to Somerset Road Safety Partnership to ask if they could be any assistance with our road safety issues | Clerk | **Agenda item 10b** |
| 6 | Public Sess. 5/10/17 & 147/17/1b | Double yellow lines at Brookside Rd After much consideration and consultation with residents, advise Highways we will not be pursuing this suggestion | Clerk | **Action Complete** |
| 7 | 83/17/3 | Arrange to add R.Perrett as a signatory on the Bank Mandate (will also remove J.Berry on same mandate) | Clerk | **Action Complete** |
| 8 | 131/17/1j | Additional 250 HGVs letter to SCC. Invite the CEO Mr Flaherty to the parish to show him some of the issues relating to Hinkley C on or roads | Clerk | **Agenda item 7d** |
| 9 | 149/17/2 | Purchase membership to the Community Council of Somerset  | Clerk | **Action Complete** |
| 10 | 132/17 | Vegetation Removal at brownie copse (Common Enhancement Scheme)Following meeting with I.Porter 31.1.18, a small group to visit the site to 1.Decide how much of vegetation to remove; 2.Invite 2 or 3 contractors to view project and give an estimated cost3.Prepare a grant application for submission to GQLDFCIM fund (summer) so that work can be carried out late autumn  | BB, BL and Clerk | Arrange a Site meeting  |
| 11 | 69/17/3 | NHS Health checks – Arranged for 1 and 2 March | Clerk | Rescheduled for 6 & 9 April  |
| 12 | 132/16/f116/17/1f | Combwich Ponds – The Secretary of State has given SCC six months to resolve the issue as at December 2017.Write to SCC to request a decision as soon as possible  | BL | June 2018 (due decision date) |
| 13 | 131/17/2145/17/2 | Play and Recreation Area – Ground settlement issues.Request Wicksteed go ahead and carry out remedial works. | Clerk | Order acknowledged 16.3.18 |
| 14 | 117/17/2b | a) Price to carry out critical tree works to willow on Wharf Rd £400 plus VATb) Tree Maintenance Plan – set up small sub group and set a budget. | ClerkClerk | Oder placed 8.3.18. **Agenda item 9a** |
| 15 | 137/17/9 | Otter Tales – Carry out further research and speak to Cannington PC re possible location and shared use of copier. | BL | **Agenda item 7c** |
| 16 | 145/17/4 | Community Plan – At its next meeting, OPPT members will be asked if anyone would like to join a small sub group  | BL | **Agenda item 7e** |
| 17 |  |  |  |  |
| 18 |  |  |  |  |
| 19 |  |  |  |  |
| 20 |  |  |  |  |
| 21 |  |  |  |  |

Items shaded are longer-term actions or are complete (but need recording in following minutes)