

OTTERHAMPTON PARISH COUNCIL
SUMMARY OF RECEIPTS AND PAYMENTS
For the Year Ending 31 March 2018

		£	£
		2016/17	2017/18
RECEIPTS			
1 Precept		17779.00	19471.00
2 Council Tax Support Grant		721.00	529.00
3 Bank Interest		11.00	12.00
4 VAT Refund		15355.00	5500.00
5 Wayleave		4.00	4.00
6 Book Sales (Otterhampton Parish 2000)		5.00	0.00
7 Rent (OPRA)		100.00	100.00
8 Grant (OPRA Fireworks)		638.00	696.00
9 Grant - Steart Backrap/Sea Buckthorn Project		4881.00	0.00
10 Grant - Enhanced Play and Recreation Area		50902.00	0.00
11 Grant - Steart Defibrillator (Somerset Community Fund - Hinkley C)		0.00	1119.00
TOTAL RECEIPTS		£ 90396.00	27431.00
PAYMENTS		2016/17	2017/18
12 Annual Insurance		763.00	795.00
13 External Audit Fees		111.00	320.00
14 SALC Membership		215.00	218.00
15 SALC Course Fees		12.00	0.00
16 Clerk Costs	2016/17	2017/18	
a Salary inc agreed expenses	3576.00	4050.00	
b Misc Office Expenses	128.00	169.00	
c Printing Costs (cartridges/paper)	134.00	133.00	
d Office printer/Computer software/Hard drive	0.00	636.00	3838.00
17 Subscriptions / Membership / GIS Mapping		73.00	73.00
18 Village Hall - Rent for Parish Council Meetings (Agreed Annual Payment)		200.00	200.00
19 Steart Forum		60.00	35.00
20 S137 Grants (Hall Hire for Chat n Chill)		7.00	15.00
21 Annual Children's Playground Inspection		120.00	495.00
22 Play & Recreation Area - General Maint.		39.00	66.00
23 Enhanced Play & Recreation Area Project (Grant funded)		54478.00	0.00
24 Enhancements	2016/17	2017/18	
a - Benches, signs, grit bin, notice boards, other	50.00	0.00	
b - Additional fence by play area	1200.00	0.00	
c - Grass Cutting (SDC)	813.00	988.00	
d - Gardening (K.Preston)	725.00	836.00	
e - Gardening eqpt / repair & maint costs	56.00	29.00	
f - Dog Bins, disposable dog gloves	1877.00	1793.00	
g - Combrich Retaining Wall Barrier & Post and Rail fence	0.00	3224.00	
h - Tarmac Entrance & bollards to play area	0.00	1290.00	4721.00
25 Buoy Refurbishment		143.00	0.00
26 Maintenance - Wharf Road vegetation clearance		295.00	295.00
27 Maintenance - Trees		150.00	900.00
28 Maintenance - Common Track (funds from Reserves)		960.00	0.00
29 Steart Backrap (sea buckthorn) Project - Grant funded		4000.00	1123.00
30 Highways Misc Costs (inc verge marker posts)		246.00	587.00
31 Repairs to Bus Shelter		21.00	620.00
32 OPRA Fireworks		638.00	696.00
33 Defibrillator (Replace. Battery and Training 11.4.16)		31.00	190.00
34 Grants - Otterhampton Village Hall Annual Maint		875.00	1000.00
35 Grants - Within Parish		450.00	150.00
36 Grants & Donations - Outside the Parish		200.00	100.00
37 Reserves - 2019 Election Costs (Year 1 in 2016/17)		0.00	0.00
38 Reserves - Buoy Maintenance (Year 1 in 2016/17)		0.00	0.00
39 Reserves - Play & Recreation Area (Year 1 in 2016/17)		0.00	0.00
40 Reserves - Computing equipment (Year 1 in 2016/17)		0.00	0.00
41 VAT to be reclaimed		19854.00	2241.00
TOTAL PAYMENTS		£ 92500.00	23267.00

OTTERHAMPTON PARISH COUNCIL
RECEIPTS AND PAYMENTS - YEAR ENDING 31 MARCH 2018
Explanation of Differences

RECEIPTS

Overall, there is a net decrease of £62965 from 2016/17 to 2017/18. This is attributable to the following:

Line 1 & 2 - Precept and Council Tax Support Grant

A net increase of £1500 re general cost increases (e.g. insurance, tree maintenance survey, play area inspections, village hall grant).

Line 4 - VAT

The decrease of £9855 is in line with the reduction in purchases (expenditure).

One Off Grant Receipts

Line 9 (-) £4881; Steart Backrap Project

Line 10 (-) £50902; Enhanced Play and Recreation Area

Line 11 (+) £1119; Steart Defibrillator

PAYMENTS

Line 13 - External Audit Fees

The increase of £209 is due to the increase in turnover, pushing us into a higher banding.

Line 16a - Clerk's Salary Costs

Increase of £474 represents an increment plus 1% national pay award.

Lines 16d - Office computer/printer/software

Windows 10 and Microsoft Office Software; Replacement hard drive and labour costs to reconfigure lap top

Line 21 - Annual Children's Playground Inspection

First full year of weekly inspection of the new Play Area, plus standard external annual inspection

Line 23 - Enhanced Play & Recreation Area Project

One off grant purchase in 2016/17

Line 24 - Enhancements (one off expenditure)

b) fence by play area; g) Comwich retaining wall barrier and fence h) tarmac & bollards to play area

Line 27 - Maintenance; Trees

Tree Survey £300; cut down large unsafe willow £600

Line 28 - Common Track

One off remedial works in 2016/17

Line 29 - Steart Backrap Project

Grant funded project mostly carried out in 2016/17

Line 31 - Repairs to Bus Shelter

One off planned remedial works to bus shelter (money set aside from Reserves)

Line 41 - VAT to be reclaimed

The decrease of £17613 is in parallel with the reduction of expenditure eg Play Area

OTTERHAMPTON PARISH COUNCIL
RECONCILIATION OF ACCOUNTS

FOR THE TWELVE MONTHS ENDING 31 MARCH 2018

SUMMARY

£

RECEIPTS AND PAYMENTS


Balance brought forward at 01/04/2017	18816.57
Add Total Receipts	27431.05
SUB TOTAL	46247.62
Less Total Payments	23267.00
<u>Balance carried forward at 31/03/18</u>	<u>22980.62</u>

These cumulative funds are represented by:

Lloyds Bank Account - Current	2813.12	
Less unpresented cheque(s):	15.00	
	360.00	
Plus uncleared credits	<u>0.00</u>	2438.12
Lloyds Bank Account - Deposit		12093.02
Lloyds Bank Account - Reserve		8449.48
TOTAL		22980.62
<u>Net Bank Balance at 31/03/18</u>		<u>22980.62</u>

Reconciled and prepared by Mrs Aly Prowse (Clerk to Parish Council)

SIGNED


Aly Prowse (Clerk)

Date

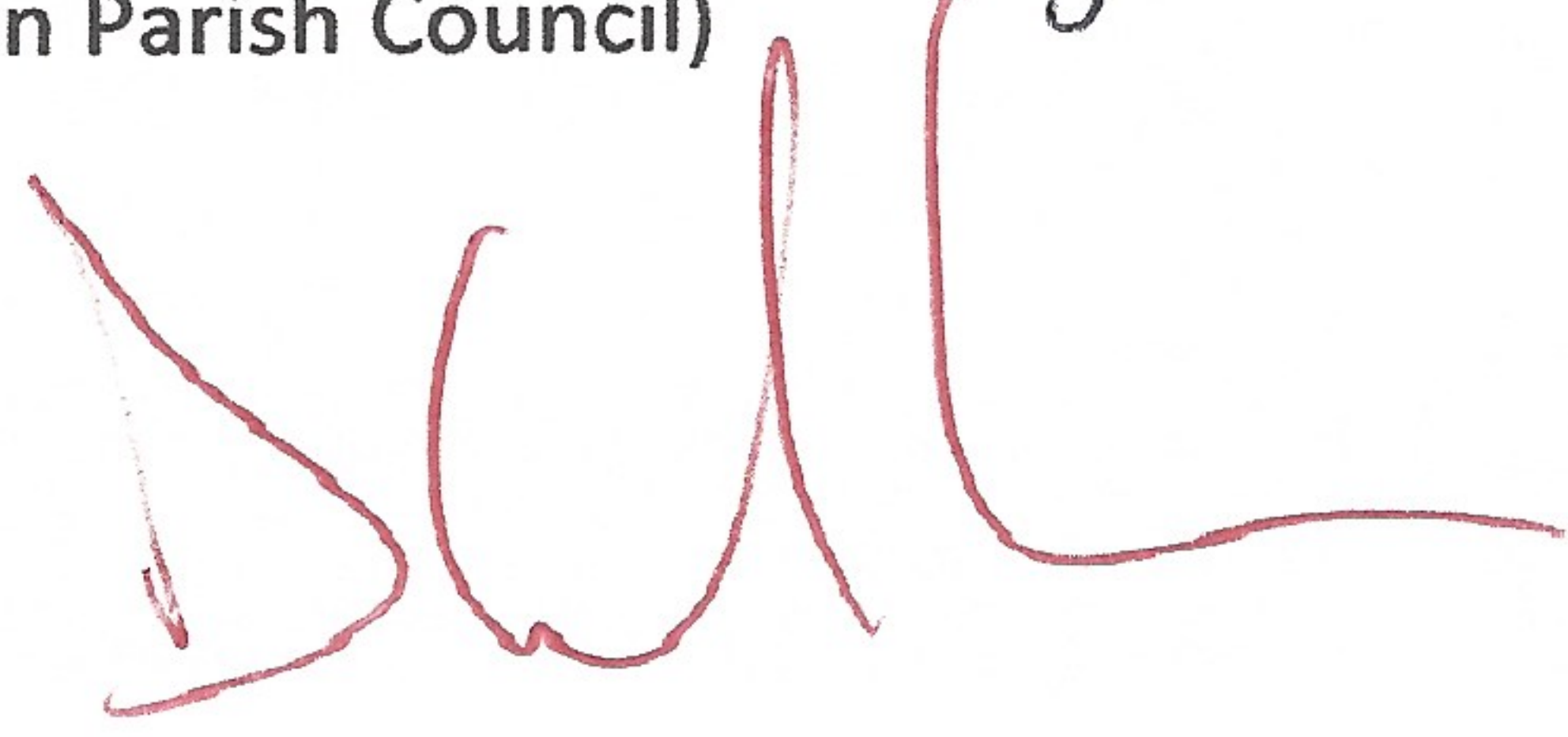
5 April 2018

APPROVED

Date

3 May 2018

Dave Cather (Chairman to Otterhampton Parish Council)



OTTERHAMPTON PARISH COUNCIL

Supporting Statement for the Year Ending 31 March 2018

Assets / Movement During The Year

- 1 The parish council has three bank accounts with Lloyd Bank; namely Current, Deposit and Reserves.
- 2 Funds will be set aside each year in Reserves to cover items such as Future Election Costs; Buoy Maintenance; Repairs to Bus Shelter; Combwich Track Maintenance; Children's Play Area Maint. The figures will be itemised both in future Budget Monitoring Statements and as identified in Annual Audit returns.
- 3 At 31 March 2018, the total value of the assets of Otterhampton Parish Council is £113952. There were no asset purchases during the 2017/18 financial year and no assets written off.

Borrowings: There were no outstanding loans to the Parish Council as at 31.3.18
Leases: Otterhampton Parish Council has no leases.
Debts: There were no outstanding debts to the Parish Council as at 31.3.18
Tenancies: There were no tenancies entered into by the Parish Council.

Section 137

Section 137 of the Local Government Act enables the Parish Council to spend up to a total of £7.57 per head of the electorate for the benefit of the community on activities and projects not specifically authorised by other powers. The limit for this year was £5155 (681 x £7.57).

Agency Work: The Parish Council undertook no Agency Work on behalf of other authorities during 2017/18

Advertising/Publicity The Parish Council made no external expenditure on advertising/publicity this year.

Pensions: The Parish Council made no contributions during 2017/18. Work Based Pensions were introduced in May 2017. This will have no impact to the parish council as the Clerk is ineligible based on gross earnings and has opted out of voluntary contributions.

SIGNED

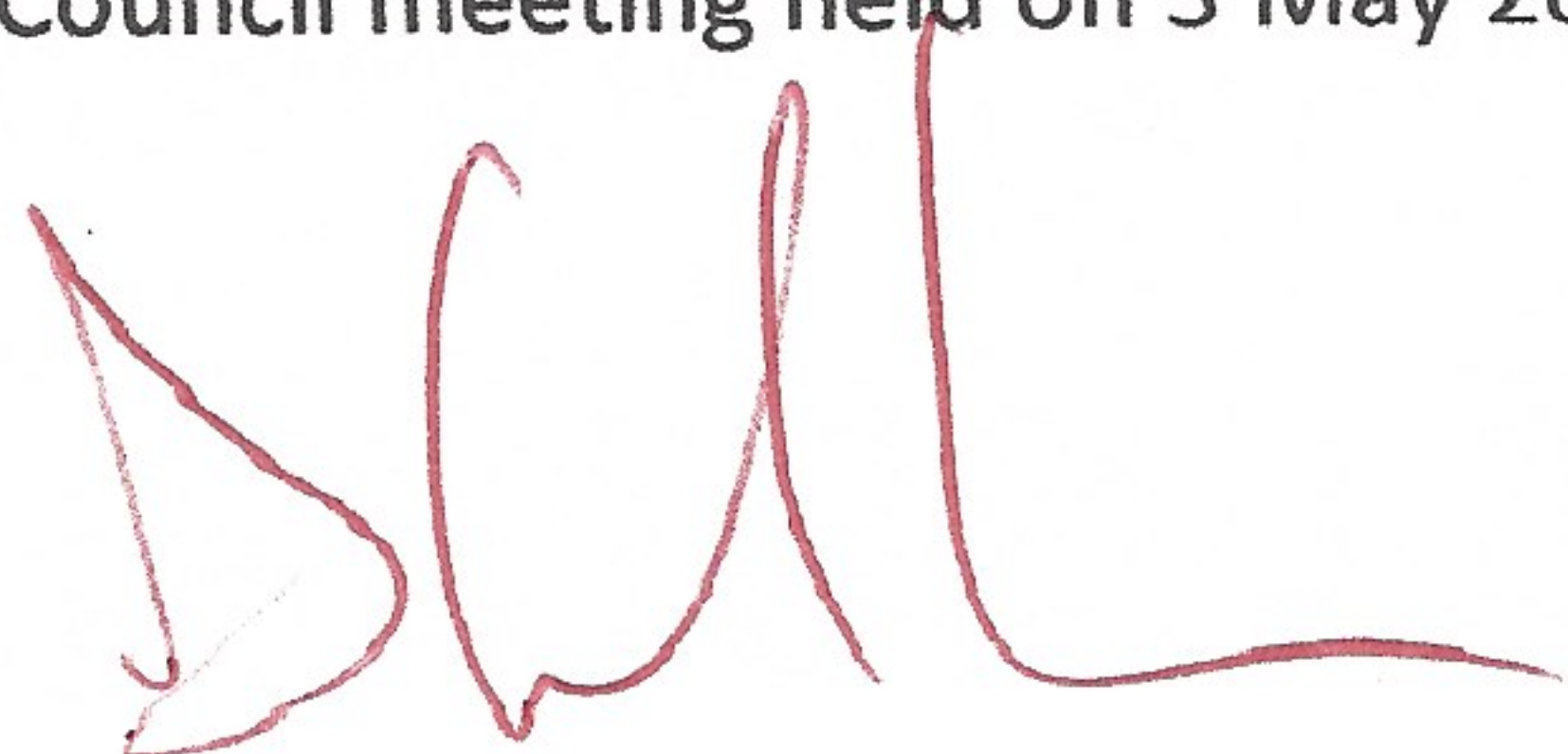
Aly Prowse 5 April 2018

Aly Prowse (Clerk /Financial Officer)

Dave Cather (Chairman)

Date: 3rd May 2018

APPROVED by OTTERHAMPTON PARISH COUNCIL at the Parish Council meeting held on 3 May 2018



OTTERHAMPTON PARISH COUNCIL

ASSET SCHEDULE

AS AT 31 MARCH 2018

<u>DESCRIPTION</u>		<u>EST VALUE</u>
		£
A Buildings		
	Stone Built Bus Shelter	10000.00 Replacement Cost
	Stone Built Barn	1.00 Nominal fig. not saleable
B Land		
	The Old Wharf Road	1.00 } Nominal Value
	Combwich Common	1.00 } Not saleable
C Street Furniture		
	Notice Board x 3	400.00 Steart N/B purchased 4/14
	Notices x 4	182.00 Replaced Nov 2014
	Concrete Centenary Trough	350.00
	Village Buoy	2582.00 Refurbished 2015
**	Bench - Children's Play Area	238.00 Purchased April 2015
nb see note 1	Seat - Memorial (The Pyll)	890.00 Purchased April 2015
	Life Buoy in Frame	300.00
	Seats, timber / concrete x 6	1200.00
	Seats, timber / metal x 2	100.00
	Light at Bus Shelter	320.00
***	Picnic Table	490.00 Purchased May 2012
	Welcome Feature	2500.00 Purchased Dec 2009
	Grit Bin at Otterhampton	150.00 Purchased Jan 2015
	Dog bin Wharf Rd	175.00 Purchased June 2016
	Dog glove dispensers (Common & Wharf Rd)	215.00 Purchased April 2016
	15 Verge Marker Posts (Steart)	246.00 Purchased Sept 2016
	Bow top fence Riverside(in addition to play area)	1200.00 Purchased Oct 2016
	Litter bin (paid for by play area - not yet erected)	231.00 Purchased July 2016
Enhanced Play Area -	2 x litter bins	463.00 " "
Completed 2016	Swing - Basket seat	3713.00 " "
(including safety surf.	Swing - 2 x flat seats	2979.00 " "
allocated to each item)	Swing - 2 x cradle seats	3097.00 " "
	Wooden clatter bridge, log walk, net	7656.00 " "
	Rockin' Robin	1476.00 " "
	Happy hedgehog	1506.00 " "
	Special Planet Jungle (including double slide)	21443.00 " "
	See Saw	2155.00 " "
	Roundabout	2636.00 " "
	Slide (previously not listed, purchased est 2006)	5296.00 " "
	Skier (outdoor gym eqpt OGE)	3013.00 " "
	Cycle (OGE)	2178.00 " "
	Chest press/pull down combination (OGE)	3939.00 " "
	Freestanding instructional sign for OGE	1301.00 " "
**	3 x plastic recycled benches	1776.00 " "
***	2 x plastic recycled picnic tables	2160.00 " "
	Bow top fence around play area	8805.00 " "
	1 x single self closing gate	954.00 " "
	1 x vehicular/pedestrian gate	1761.00 " "
	Crushed stone pathway	3553.00 (inc £221 for shelter)
	Recreation shelter	6230.00 (flooring inc in pathway above)
	Bicycle rack	113.00 " "
	Safety signage	116.00 " "
D Equipment		
	Dell Laptop	527.00 Purchased Mar 2015
	Printer	70.00 Purchased Apr 2013
	Portable hard drive	38.00 Purchased Oct 2014
	Filing Cabinets	20.00
	Defibrillator	2000.00 Purchased 2013
	Defibrillator Box	385.00 Purchased 2013
	Garden Strimmer	417.00 Purchased June 2014
	Basketball Net	190.00 Purchased Jul 2014
	Lawn Mower	214.00 Purchased October 2015

TOTAL

113952.00

note 1 - Wildflower Group bench purchased April 2015 £399, parish council paid
£200 re grant. Asset defaulted to the parish council when the group folded in 2017