**OTTERHAMPTON PARISH RECREATION ASSOCIATION**

**Minutes of the OPRA Committee Meeting held on Tuesday 22nd May at 7.30pm**

**32 Nursery Close**

**PRESENT**

Barry Leathwood (Vice Chair) Felicity Ashworth

Ann Leathwood (Secretary) Mary Cornish

Melvyn Fooks Jacqui Sparks

Sue Frances

**18/74 APOLOGIES :** Tina Gardener (Chair), Bev Smith, Di Davey

 **18/75 MINUTES OF THE LAST MEETING**

Minutes of the meeting held on 7th March 2018, were approved and signed by the Vice Chair.

**18/76 MATTERS ARISING**

Combwich Fun Day – An update on the Fun Day was given. OPRA has agreed to do cream teas on the day – Jacqui has kindly agreed to make the scones, Mary agreed to buy the cream. The jam, tea, coffee, etc we would purchase from Robert at the shop. We need to borrow some tables from the school and Jacqui offered to collect them as she has a trailer. Paper plates and knives will be purchased, and cups and saucers will be loaned from the Village Hall.

Another meeting will be held before the day to make sure all is in place.

 **18/77 CORRESPONDENCE**

 See 18/79 below

 **18/78 TREASURER’S REPORT**

Sue reported on our present finances:

Bank £747.64 Cash £186.03

100 Club £2024.05 Savings £2864.28

The 100 Club will have 94 members at the end of this quarter. We need to advertise/leaflet

newcomers to the village to try and increase membership.

**18/79 APPLICATIONS FOR GRANT**

 Two applications have been received:

The Village Hall have asked for help with the Combwich Fun Day. They wish to hire tug-of-war ropes, sacks for sack race and bouncy hoppers. We agreed after discussion to make a grant of £100.00.

Otter Wheels also applied for help with their telephone, the system they have is not suitable for the requirements and would like to enter into a contact with BT. It was unanimously agreed to grant them £130.00 to enable them to enter into the contract to make for a more efficient service.

**18/80** **CIM FUND**

Barry reported that a defibrillator had been purchased for Steart.

 OPRA wish to have a larger mower and possibly cut grass elsewhere in the village. It was agreed to defer this matter and to discuss the matter with Mike Gardener.

**18/81 OTTER TALES**

 Barry reported that the current newsletter had received good reports on the ‘new look’ newsletter. Photographs were a big improvement and stapling make it much easier to read. The cost of printing was £200.00. Discussions with the various groups involved is required to determine its future printing.

 **18/82 DATA PROTECTION**

 Tina, Barry and Ali (OPC Secretary) attended a course on the new data protection and Barry reported to the committee the contents of the GDPR.

**18/83** **ANY OTHER RELEVANT BUSINESS**

 It was reported that the Library was not now visiting the school although dates and times were on Somerset County Council website. It was agreed to make enquiries and report back.

 The meeting closed at 9.15 pm.

**DATE AND TIME OF NEXT MEETING**

10th July 2018 at 7.30 pm at 32 Nursery Close - to discuss the Fun Day only.

 Signed…………………………………… Date………………………..