**OTTERHAMPTON PARISH RECREATION ASSOCIATION**

**Minutes of the OPRA Committee Meeting held on Wednesday 7th March at 7.30pm**

**32 Nursery Close**

**PRESENT**

Barry Leathwood (Vice Chair) Felicity Ashworth

Ann Leathwood (Secretary) Bev Smith

Tina Gardener Melvyn Fooks

Sue Frances Di Davie

**18/64 APOLOGIES** Jacqui Sparks and Sue Francis

 **18/65 MINUTES OF THE LAST MEETING**

Minutes of the meeting held on 24th January 2018, were approved and signed by the Vice Chair.

**18/66 MATTERS ARISING**

No matters arising.

 **18/67 CORRESPONDENCE**

 Email from Richard Stirling apologising that he could not attend the forthcoming AGM, but made a number of suggestions for OPRA activities which will be discussed at the AGM.

 Email from the Village Hall Committee Secretary requesting OPRA participation in a Summer Family day and a donation towards the costs, which provoked a lengthy discussion. We were reminded that the last time we tried to organise a Fete involving wider participation, it failed because some potential participants would not co-operate with a co-ordinated approach. Members were anxious not to make the same mistake again.

 The committee took the view that we would not wish to be involved in the organisation of the event, but would happily loan any equipment and provide copies of paperwork checklists, risk assessment etc and help with printing. It was further agreed that we would consider a donation if the application was made via the official application form to be downloaded from the website.

 Members were advised that the Combwich Motorboat & Sailing Club were hosting the South West Regional Waterski Racing event at Combwich (advertised in Otter Tales).

 **18/68 TREASURER’S REPORT**

No report as the Treasurer was on holiday.

**18/69 ANNUAL GENERAL MEETING – 19th March 2018**

 Invites to the AGM have been delivered. Wine for AGM and Quiz night be purchased (6 white & 3 red) together with 12 bottles of wine stored in the barn.

**18/70** **EASTER ACTIVITIES**

Barry agreed to produce posters for the Easter Egg Hunt on Good Friday and the Easter Quiz on Sunday 1st April. Ann to order 80 Eggs from the post office and Sue will buy the large egg. Raffle prizes are need and members of the committee agreed to donate.

**18/71 CIM FUND**

Barry reported that CIM money was now available and 2 applications had been successfully submitted. Tina agreed to check the planning requirements for a replacement to the pavilion on the Common.

**18/72 OTTER TALES**

 Barry advised that Otter Tales was ready to be printed by EDF. Members expressed concern that events organised by local organisations were not always well co-ordinated in the village. Bev offered to try to encourage greater co-ordination by requesting event organisers to use the website or to contact her to ensure that details were put on the website. Agreed a suitable request be placed in the newsletter.

 **18/73 ANY OTHER BUSINESS**

Village cricket match. It was agreed OPRA would help Murray Lister to organise the event in the summer. It was suggested that we organise a Race Night at the Anchor. Tina agreed progress.

Meeting concluded at 9pm.

**DATE AND TIME OF NEXT MEETING**

Agreed to set a date after the AGM.

 Signed…………………………………… Date………………………..