

OTTERHAMPTON PARISH COUNCIL

You are hereby notified that a Meeting of the Parish Council will be held on
THURSDAY 3 JANUARY 2019 - 7pm, at OTTERHAMPTON VILLAGE HALL, COMBWICH
Members are required to attend – The meeting is open to the press and public

Tea, coffee and biscuits will be available (self-service) from just before 7pm

- Somerset's Brilliant Coast Project – Mark Ward (Somerset Wildlife Organisation)
- Public Session (including Ward Councillor reports)
- 1. APOLOGIES FOR ABSENCE
- 2. TO APPROVE MINUTES OF THE MEETING HELD ON 6.12.18
- 3. DECLARATIONS OF INTEREST AND DISPENSATIONS
- 4. PLANNING MATTERS
 - a. 39/18/00010 – Erection of 3 Dwellings, garages and access, land at 9 Church Hill (AWAITING DECISION).
- 5. FINANCE
 - a. Balance: Current A/C £1514.34; Deposit A/C £16338.86; Reserve A/C £12403.75
 - b. Invoices for payment / income received
 - i. Hill House Christian Centre - £20 (Stear Forum)
 - ii. Mrs A Prowse - £489.00 (Dec salary inc. £32.75 Misc. office costs)
 - iii. Wicksteed - £180 (outstanding invoice re ground settlement issues at play area)
- 6. ITEMS FROM LAST MEETING
 - a. Review of action list (for items not on agenda)
 - b. Dame Withycombe Hill layby
 - c. Replacement sign at entrance to Combwich track
 - d. Community Plan Open Day 8.12.18
 - e. Dog bin(s) at Wharf Rd
- 7. ENHANCEMENTS
 - a. Storm Damage to willows by brook/Wharf Rd (tree strategy group)
- 8. HIGHWAYS
 - a. Traffic calming measures by the play area
 - b. Road safety concerns in the village (letters from pupils at Otterhampton Primary School)
 - c. Biffens Corner
 - d. Bolham layby
- 9. MEETING REPORTS
 - a. 12.12.18 – Steart Forum
 - b. 12.12.18 – Village Hall
 - c. 18.12.18 – SALC AGM
- 10. FORTHCOMING MEETINGS
 - a. 9.1.19 – Village Hall
 - b. 11.1.19 – Special SSG
 - c. 31.1.19 – Transport Forum
 - d. 7.2.19 – Community Forum
- 11. CORRESPONDENCE/COMMUNICATION
 - a. General List
- 12. REPORTS OF REPRESENTATIVES
 - a. Steart Ward (D.Best)
 - b. OPRA (B.Leathwood)
 - c. School Liaison (R.Perrett)
 - d. Public Rights Of Way (B.Birkenhead)
 - e. Otter Tales - Review
 - f. Otter Wheels
- 13. DATE AND TIME OF THE NEXT MEETING – Thursday 7 February 2019 (including SDC Housing Needs Survey)

Mrs A Prowse



Clerk to Parish Council

Date: 27 December 2018

OTTERHAMPTON PARISH COUNCIL

ACTION LIST - As at 27 December 2018

No	Minute	Action	Who	Status
1	Public Session 6/12/18	a) Pursue a light for Combwich bus shelter through SCC and Western Power. Provide information to Cllr Mike Caswell b) Parish Cluster meetings – poor attendance since SDC reorganised. Cllr Pay will take this up for us at SDC	Clerk Cllr Pay	Emailed Highway Lighting Team 23.12.18.
2	85/18/3	39/18/00010 – clarify with SDC the redline area on the plans re garages and dwelling no 5	Clerk	Emailed S.Parsons (SDC)
3	38/15/3	Community Plan – Incorporate and update Open Day feedback into Plan. When complete arrange for printing and distribution along with the Emergency Plan and Welcome Information Sheet	Clerk	
4	86/18/4d	Submit Precept to SDC	Clerk	Complete
5	53/18	Arrange a Hinkley C site visit for councillors. Deferred until the spring and the lighter evenings.	ML	April/May 2019
6	87/18/1 (11)	Arrange for new sign to be printed for the entrance to Combwich track “No Unauthorised Vehicles beyond this point”	Clerk	Agenda item 6c
7	89/18/1	Purchase Christmas Flag for flagpole a) Purchase a substantial Union Jack to fly for rest of year, and also a George Cross for St Georges Day. b) Consider monthly agenda item for suggestions for flags to be flown	Clerk	Christmas Flag complete (sourcing a supplier for others)
8	79/18/1	Purchase 6 bags of winter grit from Highways	Clerk	Ordered, awaiting further instruction.
9	89/18/2	Request a meeting with Highways to discuss options for traffic calming measures in the vicinity of the play area	Clerk	Agenda item 8a
10	89/18/3	Storm damage to willows by brook/Wharf Rd. As part of the tree strategy group this is an area for enhancement. J.Evans will talk to J.Doble In the event of an emergency, the clerk will take immediate action	J.Evans Clerk	Agenda item 7a
11	89/18/4	Write to EDF re broken finger posts at Combwich and Otterhampton, believed to have been broken during transportation of the abnormal loads	Clerk	After a second email, EDF has now agreed to repair them
12	132/16/f 37/18/1	Combwich Ponds – The Secretary of State has given SCC six months to resolve the issue as at December 2017 (June earliest decision date) Follow up re decision date of June 2018	BB	SCC advised this case will be the first on the list in 2019
13	92/18/2	Advise the Stockland Parish Meeting Chairman that we do not support the proposed cycle path, but may reconsider support if evidence of Stockland residents could be demonstrated.	Clerk	J.Sivyer responded with detail of residents’ support. Cllrs then agreed to send a letter of support. Complete.
14	92/18/3a	£100 donation to Citizens Advice Sedgemoor	Clerk	Action complete
15	92/18/3f	Public Rights of Way consultation	BB	
16	67/18/3	Affordable Housing Need. SDC to come and talk to parish council regarding carrying out a new survey.	Clerk	SDC to attend February 2019 mtg.
17	43/18/3/c	New notice boards for Combwich. a. Obtain a quote from a local contractor to erect the notice boards b. Submit the Expression of Interest to Somerset Community Foundation early to mid-January	Clerk Clerk	Awaiting quote, will submit EOI when received
18	Actions from village walkabout on 26.7.18	1. Combwich buoy needs painting before winter. ML knows someone who volunteered to do the work. Paint purchased 2. Quote received for vegetation removal on the Wharf Rd (£295)	ML ML/Clerk	Action ongoing. Work complete Dec 2018.

Items shaded are longer-term actions or are complete (but need recording in following meeting)