

**OTTERHAMPTON PARISH COUNCIL**

You are hereby notified that a Meeting of the Parish Council will be held on  
**THURSDAY 7 FEBRUARY 2019 – 6.45pm, at OTTERHAMPTON VILLAGE HALL, COMBWICH**

Members are required to attend – The meeting is open to the press and public

Tea, coffee and biscuits will be available (self-service) from just before 6.45pm

- SDC – Housing Needs Survey – 6.45pm SDC
- Public Session (including Ward Councillor reports)
- 1. APOLOGIES FOR ABSENCE
- 2. TO APPROVE MINUTES OF THE MEETING HELD ON 3.1.19
- 3. DECLARATIONS OF INTEREST AND DISPENSATIONS
- 4. PLANNING MATTERS
  - a. 39/18/00010 – Erection of 3 Dwellings, garages and access, land at 9 Church Hill (AWAITING DECISION).
  - b. 39/18/00011 – Alterations including removal of mono pitched roof and replace with flat fibreglass roof, formation of a Juliette balcony on east elevation and insert 3 roof lights to west elevation at 66 estuary Park, Combwich (FOR DISCUSSION)
  - c. 39/19/00001 – Demolition of porch & part garage, single storey ext., first floor rear ext revision of 39/18/00002, granted by the Planning Inspectorate on Appeal (FOR DISCUSSION)
  - d. 39/19/00002 – Variation of condition 2 (approved plans)3 (external materials) and 6 (windows) of planning permission 39/16/00003 to amend approved plans and wording to allow for opening windows on Ship Lane Combwich, Anchor Inn (FOR DISCUSSION)
  - e. EDF Combwich Wharf – Permission sought for temporary fence at edge of pill whilst dredging takes place (FOR DISCUSSION)
- 5. FINANCE
  - a. Balance: Current A/C £1490.74; Deposit A/C £14839.53; Reserve A/C £12404.26
  - b. Invoices for payment / income received
    - i. K.Preston - £257.50 (Oct-Dec Gardening including £100 play area inspections)
    - ii. RT Signs – £83.40 (New sign for track)
    - iii. B.Leathwood - £219.70 (Soloprint for Otter Tales January)
    - iv. Mrs A Prowse - £477.99 (Jan salary inc. £21.74 Misc. office costs)
    - v. Mrs A Prowse - £147.37 (£43.17 Undercoat for buoy; £55.06 Union Jack & George Cross; £49.14 Somerset Flag)
  - c. Budget Monitoring Statement to 31.12.18
- 6. ITEMS FROM LAST MEETING
  - a. Review of action list (for items not on agenda)
  - b. Somerset's Brilliant Coast Project (Parish Shores)
- 7. 2<sup>nd</sup> MAY 2019 LOCAL ELECTIONS
  - a. Publicise forthcoming elections
  - b. Change May parish council meeting date
- 8. ENHANCEMENTS
  - a. Suggestions for Flags
  - b. Tree Strategy Group Recommendations
- 9. HIGHWAYS
  - a. Bolham layby
- 10. MEETING REPORTS
  - a. 9.1.19 – Village Hall
  - b. 11.1.19 – Special SSG
  - c. 31.1.19 – Transport Forum
  - d. 7.2.19 – Community Forum (clashes with parish council meeting)
- 11. FORTHCOMING MEETINGS
  - a. 13.2.19 – Village Hall
  - b. 13.2.19 – Parish Cluster (as arranged/hosted by Cllr Caswell)
- 12. CORRESPONDENCE/COMMUNICATION
  - a. General List
  - b. Complaint against the Gig Section
- 13. REPORTS OF REPRESENTATIVES
  - a. Steart Ward (D.Best)
  - b. OPRA (B.Leathwood)
  - c. School Liaison (R.Perrett)
  - d. Public Rights Of Way (B.Birkenhead)
  - e. Otter Tales
  - f. Otter Wheels
- 14. DATE AND TIME OF THE NEXT MEETING – Thursday 7 March 2019 at 7pm

OTTERHAMPTON PARISH COUNCIL

ACTION LIST - As at 2 February 2019

No	Minute	Action	Who	Status
1	Public Session 6/12/18	a) Pursue a light for Combwich bus shelter through SCC and Western Power. Provide information to Cllr Mike Caswell  b) Parish Cluster meetings – poor attendance since SDC reorganised. Cllr Pay will take this up for us at SDC	Clerk  Cllr Pay	Meeting held with SCC on 24.1.19  <b>Agenda item 11b also refers</b>
2	25.1.19 Mtg	Somerset's Brilliant Coast Project – agenda item for February meeting	Clerk	<b>Agenda item 6b</b>
3	38/15/3	Community Plan – Incorporate and update Open Day feedback into Plan. When complete arrange for printing and distribution along with the Emergency Plan and Welcome Information Sheet	Clerk	
4	100/18	Purchase the Somerset Flag for flagpole	Clerk	<b>Complete</b>
5	53/18	Arrange a Hinkley C site visit for councillors. Deferred until the spring and the lighter evenings.	ML	April/May 2019
6	87/18/1 (11)	Arrange for new sign to be printed for the entrance to Combwich track "No Unauthorised Vehicles beyond this point"	Clerk	<b>Complete, erected 24.1.19.</b>
7	102/18/2	School children letters re road safety concerns in Combwich 1. Respond to School 2. Write a featured article for March Otter Tales re concerns and proposed voluntary one-way system around the village	Clerk JE/BL	Complete End February
8	79/18/1	Purchase 6 bags of winter grit from Highways	Clerk	<b>Ordered, awaiting further instruction</b>
9	89/18/2	Request a meeting with Highways to discuss options for traffic calming measures in the vicinity of the play area	Clerk	<b>K.Tyson responded 17.1.19. Site visit to be arranged in February (on a Monday morning)</b>
10	89/18/3	Storm damage to willows by brook/Wharf Rd. As part of the tree strategy group this is an area for enhancement. J.Evans will talk to J.Doble In the event of an emergency, the clerk will take immediate action	J.Evans Clerk	<b>Agenda item 8b</b>
11	89/18/4	Write to EDF re broken finger posts at Combwich and Otterhampton, believed to have been broken during transportation of the abnormal loads After a second email, EDF has now agreed to repair them	Clerk	Awaiting EDF to collect finger posts for repair.
12	132/16/f 37/18/1	Combwich Ponds – The Secretary of State has given SCC six months to resolve the issue as at December 2017 (June earliest decision date) Follow up re decision date of June 2018	BB	SCC advised this case will be the first on the list in 2019
13	102/18/4	Bolham layby 1. Enquire if burger van has an appropriate licence to operate 2. Gather photographic evidence at state of the layby and of HGVs using the layby and entrance to Haul Rd	Clerk Clerk/all	<b>Agenda item 9a</b>
14	105/18/1a	Send £100 cheque (donation) to Mendip Transport	Clerk	<b>Complete</b>
15	92/18/3f	Public Rights of Way consultation	BB	<b>Complete</b>
16	105/18/1c	Complete Play Area Quality Audit for SDC	Clerk	<b>(extended until 3/19)</b>
17	43/18/3/c	New notice boards for Combwich. a. Obtain a quote from a local contractor to erect the notice boards b. Submit the Expression of Interest to Somerset Community Foundation early to mid-January	Clerk Clerk	<b>Complete Waiting for decision from Hinkley C Community Fund Panel</b>
18	Actions from village walkabout on 26.7.18	Combwich buoy needs painting before winter. Provide specification and request a quotation from local contractor to repaint the buoy.	Clerk	Quotation received & agreed. Waiting for gap in frost / weather to paint it

Items shaded are longer-term actions or are complete (but need recording in following meeting)