**OTTERHAMPTON PARISH RECREATION ASSOCIATION**

**Minutes of the OPRA Committee Meeting held on 21st November 2019 at 7.30pm**

**32 Nursery Close**

**PRESENT**

Tina Gardener (Chair) Di Davey

Barry Leathwood (Vice Chair) Mary Cornish

Ann Leathwood (Secretary) Melvyn Fooks

Sue Frances (Treasurer) Bev Lang

Jacqui Sparkes

**19/36 APOLOGIES :** None

 **19/37 MINUTES OF THE LAST MEETING**

The minutes of 24th October 2019 were approved by the meeting and signed by the chair.

**19/38 MATTERS ARISING**

 None

 **19/39 FIREWORK DISPLAY**

 Although the firework display was enjoyed by those attending, there was concern that there were gaps due to some fireworks not igniting, possibly due to damp weather. These were able to be ignited after the formal display was over.

 The decision to serve the burgers etc from 5.30pm turned out to be the right one, however the borrowed bbq with no warming shelf made it difficult for those cooking. It was agreed that a more suitable one with a warming shelf should be purchased. Approximately £145 was taken from sales. The collection of approximately £200 was a little disappointing.

 A complaint was received from a neighbour complaining that the display had upset her animals. It was noted that the secretary had sent a letter to this person as usual advising them of the time and date of the display. The whole display which would normally last about 15 minutes was no more that 30 minutes in total. due to the late firing of some items.

**19/40** **PAVILION REPLACEMENT**

Tina gave an update on the pavilion replacement plan. Brian Ayley has agreed to draw up plans to accompany the planning application. The application will cost £340. A discussion needs to take place with the neighbour to make sure they are happy with the proposal. Although Ron Page had agreed to let us have sufficient land for our needs and doesn’t require a legal agreement, it was pointed out that our potential funders will need evidence that we either own the land or have a secure tenancy agreement. Any legal costs will be met by OPRA.

**19/41 CHRISTMAS DINNER AND TREE LIGHTING**

The closing date for the receipt of Christmas Dinner replies indicated that 66 (1 more since the meeting) will be attending. The checklist was updated and will be emailed to all committee members and this includes quantities and those responsible for the various items. It was agreed to ask the Choir to perform at about 8.30pm and Alex will give a piano recital. Mike will organise a short quiz.

The committee will meet to prepare the room either in the morning or the afternoon depending on the room hire arrangements.

It was agreed that the Christmas trees for Combwich and Steart will be purchased through the Cannington supplier at a cost of £160 which is rather more than previous years.

**19/42 VILLAGE HALL REFURBISHMENT**

Concern was expressed about the plans for the village hall refurbishment and its impact on our events and in particular the Annual Christmas Dinner for seniors in the parish. Of concern are:

* Plans no measurements and so room sizes cannot be accurately determined.
* Date of plan 3.6.2018 (is this a mistake)
* Kitchen too small for large functions
* Storage room too small with 3 doors
* Main hall size reduced to extend the bar
* Need for door between the main hall and the bar, to ensure that each can be operated individually without interfering with the other.

It was agreed to collate the views of committee member by email to ensure that we make a submission to the village hall committee.

**19/43 ANY OTHER RELEVANT BUSINESS**

 There was no other business

 The meeting closed at 9.15pm.

**DATE AND TIME OF NEXT MEETING**

To be decided

 Signed…………………………………… Date………………………..