**OTTERHAMPTON PARISH RECREATION ASSOCIATION**

**Minutes of the OPRA Committee Meeting held on 24th October 2019 at 7.30pm**

**32 Nursery Close**

**PRESENT**

Tina Gardener (Chair) Di Davey

Barry Leathwood (Vice Chair) Mary Cornish

Ann Leathwood (Secretary) Melvyn Fooks

Sue Frances (Treasurer) Bev Smith

Jacqui Sparkes

**19/26 APOLOGIES :** Felicity Ashworth

 **19/27 MINUTES OF THE LAST MEETING**

The minutes of 26th September 2019 were approved by the meeting and signed by the chair.

**19/28 MATTERS ARISING**

Minute 19/24, Barry has looked at the possibility of producing a book of old photographs of the parish and reported that the cost would be rather less than he had previously thought. It was agreed that OPRA would sponsor the work if the local history group decided to go ahead.

 **19/29 CORRESPONDENCE**

 Barry reported that the OPRA Public Liability insurance has been renewed at exactly the same cost as the previous year (£279.29)

 **19/30 TREASURERS REPORT**

Sue reported as follows

Bank (Current Acc) £1430.24 Cash £177.03

100 Club £1874.55 Savings £1371.28

Total Funds £4553.10

Sue confirmed that the Barn rent of £100 has been paid to the parish council

**19/31** **PAVILION REPLACEMENT**

Tina outlined the proposal to replace the pavilion with two adapted shipping containers to be located on land owned by Ron Page adjacent to 49 Riverside. An 8’ x 20’for general storage and an 8’ x 10 container to house the mower. Ron has agreed to let OPRA have the land in perpetuity and does not think a legal agreement is necessary, however Tina and Barry pointed out that in order to secure funding for the project it would be necessary to demonstrate long term security of use of the land. Agreed to meet Ron again to put this this on a formal legal footing, the cost of which will be met by OPRA.

 Tina agreed to contact a solicitor to explore the matter further. Agreed to ask Brian Ayley to assist in drawing up plan.

 It was proposed by Tina and seconded by Di that Melvyn be appointed as project manager. Melvyn agreed and the committee unanimously approved the proposition.

Matters that need further consideration include: -

 Discuss with the occupant of 49 Riverside

Planning permission

Ground preparation

Fencing

Lighting (Solar)

Water supply

Removal of the old building

Funding application(s)

**19/32 ANNUAL FIREWORKS DISPLAY**

It was noted that the lantern workshops had to be cancelled due to the illness of Sarah Webb and also the lantern parade could not take place.

The checklist was updated and will be circulated to the committee. It was agreed to ask John Devlin for 60 burgers and 40 sausages although it was appreciated that more would be delivered because of the size of the packages. Di will purchase 60 cheese slices and tomato sauce. Agreed that Ray be asked to be ready to start serving from 5.30pm

Barry will produce the risk assessment and circulate it to Adrian Floyd and Kevin Partridge who will be responsible for the display and also to Mike and Tina Gardener. It was confirmed that Matt from the Anchor will light the beacon.

Agreed to meet at the common at 3pm to set up. Also agreed for those who can make it to meet at 2pm Monday to clear the common.

**19/33 CHRISTMAS DINNER**

Confirmed that invites be delivered to all qualifying senior citizens on Sunday 3rd November using the updated list which will for this year only include Steve and Liz Turner as special guests.

 It was confirmed that the Combwich Choir will perform at the event and that Bethan and Alex Mockridge will play the piano providing suitable music for a sing-along. Detailed arrangements will be discussed at the next meeting.

 **19/34 WALKS**

A successful walk around Pawlett Hams include viewing Combwich from the opposite side of the River was held in October with 15 walkers. It was agreed we need to find other interesting walks to encourage more participants. The next walk will be on Sunday 17th November.

**19/35 ANY OTHER RELEVANT BUSINESS**

 There was no other business

 The meeting closed at 10 pm.

**DATE AND TIME OF NEXT MEETING**

Thursday 21st November at 7.30pm at 32 Nursery Close.

 Signed…………………………………… Date………………………..