

OTTERHAMPTON PARISH COUNCIL
RECONCILIATION OF ACCOUNTS

FOR THE TWELVE MONTHS ENDING 31 MARCH 2021

SUMMARY

	£
RECEIPTS AND PAYMENTS	
Balance brought forward at 01/04/2020	39636.95
Add Total Receipts	32016.51
SUB TOTAL	71653.46
Less Total Payments	32872.32
<u>Balance carried forward at 31/03/21</u>	<u>38781.14</u>

These cumulative funds are represented by:

Lloyds Bank Account - Current	1440.90
Less unrepresented cheque(s): Ch 1073	36.00
Plus uncleared credits	<u>0.00</u> 1404.90
Lloyds Bank Account - Deposit	16543.59
Lloyds Bank Account - Reserve	20832.65
TOTAL	38781.14
<u>Net Bank Balance at 31/03/21</u>	<u>38781.14</u>

Reconciled and prepared by Mrs Aly Prowse (Clerk to Parish Council)

SIGNED  Date 27.4.21
Aly Prowse (Clerk)

APPROVED Date
(Chair, Otterhampton Parish Council)

OTTERHAMPTON PARISH COUNCIL
SUMMARY OF RECEIPTS AND PAYMENTS
For the Year Ending 31 March 2021

RECEIPTS	2019/20	2020/21
1 Precept	26000.00	26000.00
2 Refund (unused inks & BT Phone box)	0.00	98.00
3 Bank Interest	19.00	11.00
4 VAT Refund	1818.00	1851.00
5 Wayleave	4.00	4.00
6 Book Sales (Otterhampton Parish 2000)	5.00	5.00
7 Rent (OPRA)	100.00	100.00
8 Grant (OPRA Fireworks)	729.00	0.00
9 Community Infrastructure Levy (CIL)	0.00	0.00
RESTRICTED FUNDS (External Grant Funding) :-		
10 Bus shelter light (Somerset Community Foundation Hinkley C Community Fund)	3276.00	593.00
11 2 new defibs. Combwich - lease purchase (Somerset Community Foundation Hinkley C Community Fund)	0.00	3290.00
12 Repaid balance unused grant (Scrubs - Covid 19)	0.00	64.00
13 Choir Polo Shirts (Somerset Community Foundation Hinkley C Community Fund)	295.00	0.00
TOTAL RECEIPTS	£ 32246.00	32016.00
PAYMENTS	2019/20	2020/21
14 Annual Insurance	842.00	855.00
15 Annual Audit Fees	221.00	227.00
16 SALC Membership	219.00	220.00
17 SALC Course Fees	100.00	0.00
18 Clerk Costs	<i>2019/20</i>	<i>2020/21</i>
19 Salary Inc. agreed expenses	<i>5805.00</i>	<i>6117.00</i>
20 Misc. Office Expenses	<i>260.00</i>	<i>350.00</i>
21 Printing Costs (ink cartridges/paper/leaflets)	<i>403.00</i>	<i>245.00</i>
22 Office printer/Computer software/Hard drive	<i>35.00</i>	<i>319.00</i>
23 2019 Election costs (funded from Reserves)	962.00	0.00
24 Subscriptions / Membership / GIS Mapping/Zoom	75.00	207.00
25 Otter Tales Printing	1352.00	1318.00
26 Village Hall - Rent for Parish Council Meetings (Agreed annual rate)	222.00	200.00
27 Steart Forum	40.00	0.00
28 S137 Grants	0.00	575.00
29 Play and recreation area inspections	512.00	407.00
30 Play & Recreation Area - General Maint.	34.00	359.00
31 Enhancements	<i>2019/20</i>	<i>2020/21</i>
a - Benches, signs, grit bin, notice boards, other	<i>243.00</i>	<i>0.00</i>
b - Other (vegetation clearance brook and Riverside verge)	<i>568.00</i>	<i>1454.00</i>
c - Annual Grounds Maint. (Inc. Wharf Rd Veg. Clearance £295)	<i>1669.00</i>	<i>1295.00</i>
d - Common track maintenance (funded from Reserves)	<i>240.00</i>	<i>0.00</i>
e - Village gardener	<i>750.00</i>	<i>675.00</i>
f - Gardening eqpt / repair & maint costs	<i>34.00</i>	<i>0.00</i>
g - Dog Bins, disposable dog gloves, litter bins	<i>1510.00</i>	<i>1907.00</i>
h - Buoy Maintenance (funded from Reserves)	<i>52.00</i>	<i>0.00</i>
i - Defibrillator (replacement battery/pads/training)	<i>0.00</i>	<i>45.00</i>
j - Tree Strategy Group	<i>45.00</i>	<i>0.00</i>
32 Tree maintenance works	1700.00	0.00
33 Grants - Otterhampton Village Hall Annual Maintenance (5% of Precept)	1300.00	1300.00
34 Grants - Within parish (2020/21 "Scrubs" re Covid-19)	550.00	238.00
35 Grants - Outside of parish	300.00	350.00
36 OPRA Fireworks	729.00	0.00
37 VAT to be reclaimed	1859.00	3277.00
RESTRICTED FUNDS (External Grant Funding) :-		
38 2 New notice boards (Hinkley C Community Fund)	3064.00	0.00
39 Somerset Catchment Grant (FWAG) Steart borehole project	0.00	6630.00
40 2 new defibrillators for Combwich (Hinkley C Community Fund)	0.00	3625.00
41 Bus shelter light (Hinkley C Community Fund)	3276.00	593.00
42 RLT2 Grant for signage at play area (inc dog fouling)	0.00	84.00
TOTAL PAYMENTS	£ 28971.00	32872.00

OTTERHAMPTON PARISH COUNCIL
RECEIPTS AND PAYMENTS - YEAR ENDING 31 MARCH 2021
Explanation of Differences

RECEIPTS

Overall, there is a net reduction of £230 from 2019/20 to 2020/21, mainly attributed to the following items: -:

Line 2

Refund re unused inks from old printer (+) £98

Line 8

The firework display was cancelled due to Covid-19 (-) £729

Lines 10-13

Compensating differences re external grant funding/one off projects (+) £376

PAYMENTS

Overall, there is a net increase of £3901 from 2019/20 to 2020/21, mainly attributed to the following items: -

Line 22 - Office printer / computer equipment

New printer (+) £279

Line 23 - 2019 Election costs

Election held in 2019/20 (-) £962

Line 28 - S137 Expenditure

S.Todd services re Brookside Rd planning application response (+) £575

Line 31b - Enhancement

One off vegetation clearance at the brook and Riverside Rd hedge (+) £932

Line 31c - Annual Grounds Maintenance Contract

Less works carried out in 2020/21 (-) £374

Line 31g - Dog & Litter bins, Dog bags

Increase in number of dog bags used (+) £397

Line 32 - Tree Maintenance

No tree works carried out in 2020/21 (-) £1700

Line 36 - OPRA Fireworks

The firework display was cancelled due to Covid-19 (-) £729

Line 27 - VAT Expenditure

VAT relative to purchases (+) £ 1418

Lines 38-43 Restricted Funds

Compensating differences re external grant funding/one off projects (+) £ 4097

OTTERHAMPTON PARISH COUNCIL

Supporting Statement for the Year Ending 31 March 2021

Assets / Movement During The Year

- 1 The parish council has three bank accounts with Lloyds Bank (Current, Deposit and Reserves).
- 2 Funds will be set aside each year in Reserves to cover items such as future election costs; buoy maintenance; repairs to bus shelter; Combwich track maintenance; children's play area maint. and defibrillator lease purchase. Any Restricted Funds will also be held in Reserves.
The figures will be itemised in Budget Monitoring Statements and Annual Audit Returns.
- 3 At 31 March 2021, the total value of the assets of Otterhampton Parish Council is £122027 (See page 5).
Assets purchased during 2020/21 (New printer, £279; Phone box inc. refurb. £350;
Fence/railings at Combwich retaining wall from Nov 2017 (previously omitted) £2665. Total £3294
Assets written off - Combwich defib £2000, Printer £70 & Dog Glove dispensers £201. Total £2271.

<u>Borrowings:</u>	The parish council does not operate a loans facility
<u>Leases:</u>	Otterhampton Parish Council has no leases
<u>Debts:</u>	There were no outstanding debts to the Parish Council as at 31.3.21
<u>Tenancies:</u>	There were no tenancies entered into by the Parish Council.

Section 137

Section 137 of the Local Government Act enables the Parish Council to spend up to a total of £8.12 per head of the electorate for the benefit of the community on activities and projects not specifically authorised by other powers. The limit for this year was £5666 (681 x £8.32).

Advertising/Publicity The Parish Council made no external expenditure on advertising/publicity this year.

Pensions: The Parish Council made no contributions during 2020/21. Work Based Pensions were introduced in May 2017. This will have no impact to the parish council as the Clerk is ineligible based on gross earnings and has opted out of voluntary contributions.

SIGNED



Aly Prowse (Clerk /Financial Officer)

(Chair)

Date:

OTTERHAMPTON PARISH COUNCIL
ASSET SCHEDULE
AS AT 31 MARCH 2021

<u>DESCRIPTION</u>	<u>EST VALUE</u> £
A Buildings	
Stone Built Bus Shelter	10000.00 Replacement Cost
Stone Built Barn	1.00 Nominal fig. not saleable
B Land	
The Old Wharf Road	1.00 } Nominal Value
Combwich Common	1.00 } Not saleable
C Street Furniture	
Fence at Combwich retaining wall (B/Side Rd)	2665.00 Purchased Nov 2017
Notice Board x 3	2900.00 Steart £90 (4/14) Comb (2) £2810 (4/19)
Notices x 4	182.00 Replaced Nov 2014
Concrete Centenary Trough	350.00
Village Buoy	2582.00 Refurbished 2015
Bench - Children's Play Area	238.00 Purchased April 2015
Seat - Memorial (The Pill)	890.00 Purchased April 2015
Life Buoy in Frame	300.00
Seats, timber / concrete x 6	1200.00
Seats, timber / metal x 2	100.00
Flagpole	263.00 Purchased Oct 2018
Light at Bus Shelter	3276.00 Purchased Oct 2019
Bench by Bus Shelter	399.00 Purchased April 2015
Picnic Table on common	490.00 Purchased May 2012
Welcome Feature	2500.00 Purchased Dec 2009
Grit Bin at Otterhampton	150.00 Purchased Jan 2015
Dog bin Wharf Rd	175.00 Purchased June 2016
15 Verge Marker Posts (Stearth)	246.00 Purchased Sept 2016
Bow top fence Riverside (in addition to play area)	1200.00 Purchased Oct 2016
Litter bin (paid for by play area - not yet erected)	231.00 Purchased July 2016
Enhanced Play Area - Completed 2016 (including safety surf. allocated to each item)	
2 x litter bins	463.00 " "
Swing - Basket seat	3713.00 " "
Swing - 2 x flat seats	2979.00 " "
Swing - 2 x cradle seats	3097.00 " "
Wooden clatter bridge, log walk, net	7656.00 " "
Rockin' Robin	1476.00 " "
Happy hedgehog	1506.00 " "
Special Planet Jungle (including double slide)	21443.00 " "
See Saw	2155.00 " "
Roundabout	2636.00 " "
Slide (previously not listed, purchased est 2006)	5296.00 " "
Skier (outdoor gym eqpt OGE)	3013.00 " "
Cycle (OGE)	2178.00 " "
Chest press/pull down combination (OGE)	3939.00 " "
Freestanding instructional sign for OGE	1301.00 " "
3 x plastic recycled benches	1776.00 " "
2 x plastic recycled picnic tables	2160.00 " "
Bow top fence around play area	8805.00 " "
1 x single self closing gate	954.00 " "
1 x vehicular/pedestrian gate	1761.00 " "
Crushed stone pathway	3553.00 (inc £221 for shelter)
Recreation shelter	6230.00 (flooring inc in pathway above)
Bicycle rack	113.00 " "
Safety signage	116.00 " "
D Equipment	
Dell Laptop	527.00 Purchased Mar 2015
Printer	279.00 Purchased Feb 2021
Portable hard drive	38.00 Purchased Oct 2014
Filing Cabinets	20.00
Phone box (housing defibrillator in Combwich)	350.00 Refurbished Feb 2021
Defibrillator (Stearth)	1333.00 Purchased Apr 2018
Garden Strimmer	417.00 Purchased June 2014
Basketball Net	190.00 Purchased Jul 2014
Lawn Mower	214.00 Purchased October 2015
5	
TOTAL	<u>122027.00</u>