

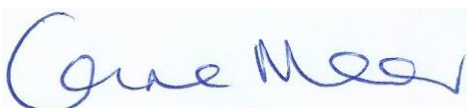
OTTERHAMPTON PARISH COUNCIL

You are hereby notified that a Meeting of the Parish Council will be held on

THURSDAY 9 JUNE 2022, 6.30pm
OTTERHAMPTON PRIMARY SCHOOL

Members are required to attend – The meeting is open to the press and public

- PRESENTATION FROM EDF
- DECLARATIONS OF INTEREST AND DISPENSATIONS
- Public Session (including Ward Councillor reports)
- 1. APOLOGIES FOR ABSENCE
- 2. TO APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 12 MAY 2022
- 3. CO-OPTION OF NEW COUNCILLOR
- 4. PLANNING MATTERS
 - a. 39/22/00004 – Ship Lane
- 5. FINANCE
 - a. Invoices for payment / receipts (inclusive of VAT)
 - i. B Leathwood - £243.77 (Otter Tales printing)
 - ii. SDC - £668.93 (Dog Bins)
 - iii. SALC - £90.00 (Councillor Training)
 - iv. SDC - £310.80 (Grass Cutting)
 - v. BHIB - £1,002.62 (Insurance)
 - vi. T Gardener - £23.65 (Stamps, Jubilee flag, stationery)
 - vii. G Mear - £605.89 (Clerk's Salary)
 - b. Income received
 - i. SDC - £200 grant for jubilee
 - c. The accounts have been sent to the internal auditor
 - d. Bank Mandate - to agree new cheque signatories
- 6. STEART WARD (A Darch)
- 7. ENHANCEMENTS
 - a. Play area paths
 - b. Wharf Road
 - c. Removal of old village sign post
- 8. HIGHWAYS
 - a. Play Area Disabled Bay
- 9. TREES
 - a. A Tree Survey is required
- 10. REVIEW OF ACTION LIST (for items not on the agenda)
- 11. MEETING REPORTS
 - a. 13.04.22 & 11.05.22– Village Hall
 - b. 19.05.22 – EDF Community Forum
- 12. FORTHCOMING MEETINGS
 - a. 08.06.22 – Village Hall
 - b. 24.06.22 – SSG
 - c. 29.06.22 – Steart Forum
- 13. CORRESPONDENCE/COMMUNICATION
 - a. Ownership of Bridge
 - b. Estuary Park Wall – Wharf Road
 - c. CPRE – Membership Renewal
 - d. General List
- 14. GOVERNANCE
 - a. Standing Orders
 - b. Financial Regulations
 - c. Code of Conduct
- 15. REPORTS OF REPRESENTATIVES
 - a. Public Rights of Way (PRoW) B Birkenhead
 - b. OPRA (T Gardener)
 - c. Jubilee Celebrations (T Gardener)
 - d. School (R Perrett)
- 16. DATE AND TIME OF THE NEXT MEETING – 07.07.22 at 7.00pm



Clerk to Parish Council

Date: 02.06.22

OTTERHAMPTON PARISH COUNCIL - ACTION LIST as at 30.04.22

No	Minute	Action	Who	Status
1	71/22/1	Contract placed	Clerk	Awaiting completion
2	121/21/2	Annual Wharf Rd Maintenance – vegetation clearance	Clerk	Contract placed 24/11
3	106/21/6	Ask EDF's ecologist for advice on environment enhancement along the Wharf Rd. Report has been requested from EDF	Clerk/LP	Awaiting feedback from EDF
4	66/20 1 & 2	K Tyson has ordered the SLOW markings & signage at Play Area. Sign has been erected Nov 2021, but not as per agreed position with Highways Feb 21. Safety signage in connection with Otterhampton School. KT suggested this would be a '20mph when lights show' system.	Clerk	Awaiting response from K Tyson re request for sign to be repositioned 11.11.21 Likely to be 2022/23
5	72/22/1	Contact Highways re safety signage/measures for residents of Dame Withycombe Villas whilst crossing the C182. Highways contacted.	Clerk	
6	61/19/1	Biffen's Corner vegetation removal. L Hackling due to meet with us spring 2020 prior to Covid. On-going	Clerk	On-going
7	93/21/1/h	Communication mediums in the parish. Small community sub group.	Clerk	Meeting held 22.11.21
8	110/21 (i)	Report potholes on parking strip alongside the common. Agreed to wait until drier weather to better assess the situation.	Clerk	On-going
9	112/21/b	Water safety equipment for pill area – (e.g., rescue throw lines and poles) discuss with EDF on 1.6.22. EDF will take this up with the Motor Boat and Sailing section as per email from V Dingwall 26.11.21	All	Awaiting response
10	137/21/j	Allotments – It was agreed to keep this item on the agenda to ensure it remains a focus for any opportunities for land acquisition	All	Ongoing
11	Long-term	Combwich Ponds – Modification Order made on 04.03.22. Any objections by 19.04.22	BL	
12	55/20/3	EDF- additional community support proposed, once the Wharf operational. On-going discussion	All	Ongoing
13	61/22 (2)	Emergency Plan		
14	72//22/2	Old Bolham Bridge – repairs outstanding		On Highway's programme
15	57/22	New grounds maintenance contract required		Ongoing

Items shaded are longer-term actions or are complete (but need recording in following meeting)