

OTTERHAMPTON PARISH COUNCIL

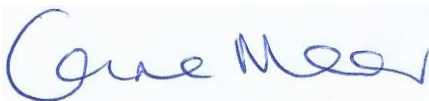
You are hereby notified that a Meeting of the Parish Council will be held on

THURSDAY 3 NOVEMBER 2022, 7.00pm

OTTERHAMPTON VILLAGE HALL

Members are required to attend – The meeting is open to the press and public

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST AND DISPENSATIONS
3. PUBLIC SESSION (INCLUDING WARD COUNCILLOR REPORTS)
Public Session (In accordance with our Standing Orders members of the public are entitled to speak in respect of the business on the agenda and shall not speak for more than 3 minutes, a question asked by a member of the public during a public participation session at a meeting shall not require a response or debate)
4. TO APPROVE MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON 6 OCTOBER 2022
5. PLANNING MATTERS
 - a. 39/22/00005 Church Farm, Steart – erection of detached garage/workshop (retrospective) – FOR DISCUSSION
6. FINANCE
 - a. Balance: Current A/C £14,283.27; Deposit A/C £28,327.29; Reserve A/C £20,095.96
 - b. Invoices for payment / receipts (inclusive of VAT)
 - i. K Preston - £258.00 (Village Maintenance)
 - ii. SALC - £190.00 (Chair, Cllr, Clerk Training)
 - iii. Pains Fireworks - £974.40 (Fireworks)
 - iv. SDC - £167.23 (Play Area Bin)
 - v. SDC - £668.93 (Dog Bins)
 - vi. G Mear - £602.00 (Clerk Salary)
 - c. Income received
 - i. None
 - d. Six Monthly Accounts
7. STEART WARD (A Darch)
8. HIGHWAYS (B Bolt)
9. ENHANCEMENTS
 - a. Wharf Road Action Plan
 - b. Removal of old village sign post
 - c. Volunteers required for planting of spring bulbs
10. MEETING REPORTS
 - a. 12.10.22 – Village Hall
 - b. 18.10.22 – Steart Forum
 - c. 28.10.22 – SSG
 - d. 28.10.22 – Village Hall AGM
 - e. 01.11.22 – School
 - f. Decommissioning of Hinkley Point B
11. REPORTS OF REPRESENTATIVES
 - a. Public Rights of Way (PRoW) B Birkenhead
 - b. OPRA (T Gardener)
12. FORTHCOMING MEETINGS
 - a. 09.11.22 – Village Hall
13. REVIEW OF ACTION LIST (for items not on the agenda)
14. CORRESPONDENCE/COMMUNICATION
 - a. OPC What'sApp Group
 - b. Somerset Bus Partnership
 - c. General List
15. GOVERNANCE
 - a. Code of Conduct
16. DATE AND TIME OF THE NEXT MEETING – 01.12.22 at 7.00pm



Clerk to Parish Council

Date: 30.10.22

OTTERHAMPTON PARISH COUNCIL - ACTION LIST as at 28.09.22

No	Minute	Action	Who	Status
1	87/22/2	Annual Wharf Rd Maintenance – vegetation clearance Review EDF report	Clerk	Ongoing
2	105/22/1	Highways K Tyson has ordered the SLOW markings & signage at Play Area. Sign has been erected Nov 2021, but not as per agreed position with Highways Feb 21. Safety signage in connection with Otterhampton School. KT suggested this would be a '20mph when lights show' system. Contact Highways re safety signage/measures for residents of Dame Withycombe Villas whilst crossing the C182. Highways contacted.	Clerk	Awaiting response from K Tyson re request for sign to be repositioned 11.11.21 Likely to be 2022/23
3	105/22/2	Biffen's Corner vegetation removal. L Hackling due to meet with us spring 2020 prior to Covid. On-going	Clerk	On-going
4	105/22/3	Communication mediums in the parish. Small community sub group.	Clerk	Meeting held 22.11.21
5	140/22/5	Report potholes on parking strip alongside the common. Potholes have been reported but they have not been filled. Contact Highways for an update	Clerk	On-going
6	140/22/6	Water safety equipment for pill area – (e.g., rescue throw lines and poles) discuss with EDF on 1.6.22. EDF will take this up with the Motor Boat and Sailing section as per email from V Dingwall 26.11.21 EDF have agreed to providing the equipment as long as the Boat Club maintains it. Write to the Boat Club requesting they install a new post in the car park.	Clerk	
7	140/22/7	Allotments – It was agreed to keep this item on the agenda to ensure it remains a focus for any opportunities for land acquisition	All	Ongoing
8	105/22/7	Combwich Ponds – Modification Order made on 04.03.22. Any objections by 19.04.22	BL	Ongoing
9	140/22/10	Emergency Plan		Offers Tales
10	105/22/10	New grounds maintenance contract required		Ongoing
11	140/22/13	Tree Survey – Action Plan Replacement tree required for green opposite village hall – M Haycraft to discuss with J Doble	All	Ongoing
12	105/22/12	Welcome Pack		Ongoing
13	140/22/16	Bus Shelter – Upkeep and Maintenance M Ingram to look at the bus shelter		
14	140/22/17	Brownie Copse – in talks with D Best and M Ward and EDF volunteers. A Gibbons has also asked for volunteers		Ongoing
15	123/22/3	New signs required for Combwich, Estuary Park, Church Hill x 2, Riverside, Harbour view – emailed SCC 22.09.22		

16	140/22/20	OPRA Barn – overgrown vegetation on rear – may have been planted by the neighbour, clerk to speak to resident	Clerk	
17	140/22/21	OPC Garage – key won't work and need to do inventory – T Gardener to try her key and check with M Beckley if she has a key		
18	140/22/22	Overgrown Foliage Hedging needs cutting back on either side of the road as you come into the village - complete Weeds in gutters around the whole village – emailed SDC 22.09.22 - Complete Bank opposite the bottom of Nursery Close – advised by Highways that it has been done Tree on green opposite shop needs cutting back – need to find out who owns this section of land - emailed Highways 22.09.22 Willows on the bank at the bottom of Church Hill need cutting back – emailed SDC 22.09.22 – not their responsibility Foliage next t the wall of 24 Riverside needs cutting back – ask Keith Tree next to 24 Riverside to be removed Grass between the bollards and wall needs strimming – ask Keith - complete Dead tree beyond the shelter on the common needs removing		
19	123/22/3	Wall at start of Wharf Road has large cracks – emailed Highways 22.09.22		
20	123/22/3	Play Area Action points from RoSPA survey Grit paths – emailed P Phillips 22.09.22 Shelter needs cleaning		

Items shaded are longer-term actions or are complete (but need recording in following meeting)