

**OTTERHAMPTON PARISH COUNCIL**

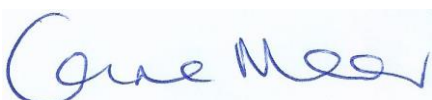
You are hereby notified that a Meeting of the Parish Council will be held on

**THURSDAY 6 OCTOBER 2022, 7.00pm**

**OTTERHAMPTON VILLAGE HALL**

Members are required to attend – The meeting is open to the press and public

- DECLARATIONS OF INTEREST AND DISPENSATIONS
- Public Session (including Ward Councillor reports)
- 1. APOLOGIES FOR ABSENCE
- 2. TO APPROVE MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON 1 SEPTEMBER 2022
- 3. PLANNING MATTERS
  - a. 39/22/00003 Brookside Road - Outline planning permission with some matters reserved, for the erection of up to 60 dwellings, public open space, and other associated infrastructure – UPDATE & THANK PAUL
  - b. 13/22/00024 Combwich Wharf, Land To The South Of, Estuary Park, Combwich. Request for discharge of Requirement relating to PW4, C8, C9, C26 & C30. Application seeks to amend the existing birth bed height, access arrangements and finished floor levels within the wharf – UPDATE FOLLOWING MEETING
- 4. FINANCE
  - a. Balance: Current A/C £14,283.27; Deposit A/C £28,326.09; Reserve A/C £20,095.11
  - b. Invoices for payment / receipts (inclusive of VAT)
    - i. Sedgemoor Tree Services - £420.00 (Tree Survey)
    - ii. G Mear - £63.97 (Printer Ink, Flowers, Stationery)
    - iii. B Leathwood - £256.60 (Otter Tales Printing)
    - iv. SDC - £360.00 (Grass Cutting)
    - v. PKF Littlejohn - £360.00 (Annual Audit)
    - vi. G Mear - £592.60 (Clerk's Salary)
  - c. Income received
    - i. SDC - £13,000 (Precept)
  - d. Annual Audit
- 5. STEART WARD (A Darch)
- 6. HIGHWAYS (B Bolt)
- 7. ENHANCEMENTS
  - a. Wharf Road Action Plan
  - b. Removal of old village sign post
  - c. Play Area
- 8. MEETING REPORTS
  - a. 14.09.22 – Village Hall
  - b. 14.09.22 – Tidal Barrier Stakeholder Group
  - c. 28.09.22 – Tidal Barrier
  - d. 05.09.22 – Unitary Meeting
  - e. 21.09.22 – EDF Meeting
  - f. 27.09.22 – Cycle Path
  - g. 22.09.22 – Community Forum
- 9. REPORTS OF REPRESENTATIVES
  - a. Public Rights of Way (PRoW) B Birkenhead
  - b. OPRA (T Gardener)
  - c. School (R Perrett)
- 10. FORTHCOMING MEETINGS
  - a. 12.10.22 – Village Hall
  - b. 18.10.22 – Steart Forum
  - c. 28.10.22 - SSG
  - d. 01.11.22 – School
  - e. Refreshments
- 11. REVIEW OF ACTION LIST (for items not on the agenda)
- 12. CORRESPONDENCE/COMMUNICATION
  - a. Ukraine Evening
  - b. Warm Bank – Village Hall
  - c. Freddy
  - d. West Monkton & Cheddon Fitzpaine Neighbourhood Plan
  - e. Greater Quantock Landscape Development Fund
  - f. General List
- 13. DATE AND TIME OF THE NEXT MEETING – 03.11.22 at 7.00pm



Clerk to Parish Council

Date: 02.10.22

OTTERHAMPTON PARISH COUNCIL - ACTION LIST as at 28.09.22

No	Minute	Action	Who	Status
1	87/22/2	Annual Wharf Rd Maintenance – vegetation clearance Review EDF report	Clerk	<b>Ongoing</b>
2	105/22/1	Highways K Tyson has ordered the SLOW markings & signage at Play Area. Sign has been erected Nov 2021, but not as per agreed position with Highways Feb 21.  Safety signage in connection with Otterhampton School. KT suggested this would be a '20mph when lights show' system.  Contact Highways re safety signage/measures for residents of Dame Withycombe Villas whilst crossing the C182. Highways contacted.	Clerk	Awaiting response from K Tyson re request for sign to be repositioned 11.11.21  Likely to be 2022/23
3	105/22/2	Biffen's Corner vegetation removal. L Hackling due to meet with us spring 2020 prior to Covid. On-going	Clerk	<b>On-going</b>
4	105/22/3	Communication mediums in the parish. Small community sub group.	Clerk	<b>Meeting held 22.11.21</b>
5	105/22/4	Report potholes on parking strip alongside the common. Agreed to wait until drier weather to better assess the situation.	Clerk	<b>On-going</b>
6	105/22/5	Water safety equipment for pill area – (e.g., rescue throw lines and poles) discuss with EDF on 1.6.22. EDF will take this up with the Motor Boat and Sailing section as per email from V Dingwall 26.11.21	All	<b>Awaiting response</b>
7	105/22/6	Allotments – It was agreed to keep this item on the agenda to ensure it remains a focus for any opportunities for land acquisition	All	<b>Ongoing</b>
8	105/22/7	Combwich Ponds – Modification Order made on 04.03.22. Any objections by 19.04.22	BL	
10	105/22/8	Emergency Plan		
11	105/22/9	Old Bolham Bridge		<b>Complete</b>
12	105/22/10	New grounds maintenance contract required		<b>Ongoing</b>
13	105/22/11	Tree Survey – Action Plan Replacement tree required for green opposite village hall	Clerk	
14	105/22/12	Welcome Pack		<b>Ongoing</b>
15	105/22/13	Heritage List – to look at adding the WW2 bunker at Steart. Contact the WWT.	AD	
16	105/22/14	Bus Shelter – Upkeep and Maintenance		
17	122/22/5	Brownie Copse		
18	122/22/2	Old Sign Post – needs to be removed		
19	123/22/3	New signs required for Combwich, Estuary Park, Church Hill x 2, Riverside, Harbour view – emailed SCC 22.09.22		
20	123/22/3	OPRA Barn – overgrown vegetation on rear – emailed HiS 22.09.22		
21	123/22/3	OPC Garage – key won't work and need to do inventory – emailed HiS 22.09.22		
22	123/22/3	Overgrown Foliage Hedging needs cutting back on either side of the road as you come		

		<p>into the village</p> <p>Weeds in gutters around the whole village – emailed SDC 22.09.22</p> <p>Bank opposite the bottom of Nursery Close -</p> <p>Tree on green opposite shop needs cutting back – need to find out who owns this section of land - emailed Highways 22.09.22</p> <p>Willows on the bank at the bottom of Church Hill need cutting back – emailed SDC 22.09.22</p> <p>Foliage next t the wall of 24 Riverside needs cutting back – ask Keith</p> <p>Tree next to 24 Riverside to be removed</p> <p>Grass between the bollards and wall needs strimming – ask Keith</p> <p>Dead tree beyond the shelter on the common needs removing</p>		
23	123/22/3	Wall at start of Wharf Road has large cracks – emailed Highways 22.09.22		
24	123/22/3	Life Buoy signpost in the harbour car park needs replacing or removing.		
25	123/22/3	<p>Play Area</p> <p>Action points from RoSPA survey</p> <p>Grit paths – emailed P Phillips 22.09.22</p> <p>Shelter needs cleaning</p>		

Items shaded are longer-term actions or are complete (but need recording in following meeting)