

**OTTERHAMPTON PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING**

held on

**THURSDAY 1 SEPTEMBER 2022, 7.00pm at OTTERHAMPTON VILLAGE HALL**

**DECLARATION(S) OF INTERESTS AND DISPENSATIONS:**

There were no declarations of interest or dispensations applied for. Member's Interests are disclosed at the time of taking Office. This information can be viewed on the Sedgemoor District Council (SDC) website.

**PUBLIC SESSION (INCLUDING WARD COUNCILLORS' REPORTS**

**1. Ward Councillors Reports**

Cllr Pay

- The Audits & Standards Committee were due to sign off the accounts but didn't so there will be a special meeting on 21<sup>st</sup> Sept to sign them off.  
Cllr Caswell
- The Council has been in recess for the last month. The first regulation meeting took place today and it went very well. The Hinkley Point B reactor was switched off on 10th August. There have been several enquiries from Otterhampton residents regarding bus services. Services are being cut with subsidies going to South Somerset.  
Cllr Bolt
- Attended a meeting with Katherine Tyson. She is still on the case with issues sent to her but they have been put on the backburner.

**2. General**

- It was asked if an easement had been put in place on Wharf Road as a decision to permanently close Wharf Road when the new access road was opened seems to no longer apply. This can be discussed at the community meeting with EDF and SDC.

**PRESENT:**

Lindsey Parsons (Chair), Gina Mear (Clerk), Connie Sanders, Amanda Gibbons, Mike Haycraft, Rachel Perrett. Councillors Mike Caswell, Julie Pay and Brian Bolt and one member of the public.

**116/22 APOLOGIES FOR ABSENCE:**

Tina Gardener

**117/22 MINUTES OF THE MEETINGS HELD ON 07.07.22 and 04.08.22**

The minutes of the meeting held on 07.07.22 and 04.08.22 were APPROVED and signed by the Chair.

**118/22 PLANNING MATTERS: (Cllr Brian Bolt left the meeting for this agenda item)**

1. **39/22/00003** – Brookside Road - Outline planning permission with some matters reserved, for the erection of up to 60 dwellings, public open space, and other associated infrastructure. The same objections were raised as previously submitted. No update.
2. **13/22/00024** Combwich Wharf, Land To The South Of, Estuary Park, Combwich. Request for discharge of Requirement relating to PW4, C8, C9, C26 & C30. Application seeks to amend the existing birth bed height, access arrangements and finished floor levels within the wharf – To be discussed at a community meeting on 14<sup>th</sup> Sept, 5.30 – 7.30pm at Otterhampton Primary School. This will be a question-and-answer session only.
3. **39/22/00006** 9 Church Hill - Variations of Conditions 2, 5, 8, 10, 11 of Planning Permission 39/20/00001 (Erection of 2 No. dwellings (Plots 4 & 5) and erection of a single storey extension to South elevation of previously approved garage to form a triple garage.) to amend the approved plans and condition wording. This is for the plots at the entrance to the site - APPROVED
4. **39/22/00008** 9 Church Hill - Variations of Conditions 2, 3, 4, 5 of Planning Permission 39/18/00010 (Erection of 3 No. dwellings, garages and formation of access.) to amend the approved plans and condition wording - APPROVED

**119/22 FINANCE:**

1. **Bank Balances** - Current A/C £3,106.94 Deposit A/C £28,324.89; Reserve A/C £20,094.26.
2. **The following payments were AGREED:**
  - a) B Leathwood - £256.60 (Otter Tales Printing)
  - b) J Widdecombe - £240.00 (Planning Consultant)
  - c) SDC - £180.00 (Grass Cutting)
  - d) G Mear - £603.80 (Clerk Salary - July)

- e) Village Hall - £395.00 (Magician – Jubilee Celebrations)
- f) SALC - £217.10 (Affiliation Fee)
- g) Open Spaces Society - £45.00 (Annual Membership)
- h) G Mear - £592.60 (Clerk Salary - August)

**3. Income Received**

- 4. a) OPRA - £100 Barn Rent

**120/22 STEART WARD**

No update.

Cllr Pay left the meeting

**121/22 HIGHWAYS (B. Bolt)**

The signs for the Dame Withycombe section of road are needed urgently. The clerk has received an email from Highways to say they are still looking into this request.

**122/22 ENHANCEMENTS:**

- 1. Wharf Road – A discussion is required on the way forward.
- 2. Removal of old village sign post – A name and number was given to pursue. **ACTION: CLERK**
- 3. Play Area – Keep an eye of the grit paths following rain and if no different contact Pete Phillips. **ACTION: CLERK**
- 4. Bus Shelter – To be discussed at the next meeting.
- 5. Brownie Copse – R Perrett has received an email from Dick Best following a conversation with Mark Ward regarding the state of the copse. It was suggested that we contact Vicki Dingwall at EDF re volunteers to come and help tidy it up/repair the vandalism. A Gibbons offered her help to do this.

**123/22 MEETING REPORTS:**

- 1. **13.07.22 and 10.08.22 – Village Hall (L Parsons)** The open day was a great success. It was discussed about getting more bookings for the hall plus more trustees. A schedule with monthly activities is being looked at as well as monthly activities to raise money for the upkeep.

Cllr Caswell left the meeting

- 2. **14.07.22 – Transport Forum** No update.

- 3. **04.08.22 – Village Walk** See attached report.

- 4. **22.07.22 – SSG (R Perrett)** Rachel visited B site before the generator was shut down and decommissioning will now take place.

**124/22 REPORTS OF REPRESENTATIVES**

- 1. Public Rights of Way (B Birkenhead) The broken stile has now been fixed. The footpath sign at the top of Dame Withycombe Hill is broken. **ACTION: B BIRKENHEAD**
- 2. OPRA (T Gardener) No update.
- 3. School (R Perrett) School restarts tomorrow.

**125/22 FORTHCOMING MEETINGS:**

- 1. September – Councillor Training All of the new councillors are booked to do the training.
- 2. September – School
- 3. 14.09.22 – Village Hall
- 4. 14.09.22 – Tidal Barrier Stakeholder Group M Haycraft to attend
- 5. 05.09.22 – Unitary Meeting G Mear to attend

**126/22 REVIEW OF ACTION LIST (For items not on the agenda)**

To be carried forward to the October meeting.

**127/22 CORRESPONDANCE/COMMUNICATION**

- a. Dog Fouling – Contact the Dog Warden for signs. **ACTION: CLERK**
- b. Grit Bins – An email has been received asking for the locations of grit bins. It was noted that A Prowse may have this information. **ACTION CLERK**
- c. Possible Allotment Space – A resident has asked if land at the end of Wharf Road can be used for allotments. Clerk to ask EDF. **ACTION: CLERK**
- d. General List – Betty Hansford of Estuary Park will be 100 and the Parish Council will send a card and flowers. R Perrett proposed and M Haycraft seconded this. **ACTION: CLERK**  
B Birkenhead has the old telephone box signs and has asked what we would like to do with them. The decision was made to sell them. **ACTION: B BIRKENHEAD**

As noted in the August minutes, one resident at Dame Withycombe Cottages with a young family has taken to parking on Brookside Road as they do not feel safe putting their children in the car outside the house. The parked car was hit by another which didn't stop to leave any details. The layby by the cottages has already been widened as much as it can be. The advice to be given to the resident is that if the property is owned by the council they needs to contact Homes in Sedgemoor or if it is privately owned they need to contact Highways.

**ACTION: C SANDERS**

A complaint has been raised by a resident who is having issues with a neighbour and rats at the property. The advice is to contact Environmental Health.

**ACTION: CLERK**

**128/22 GOVERNANCE**

1. Code of Conduct - Training is available on 12<sup>th</sup> October via Zoom and councillors were asked to attend.

**ACTION: CLERK**

**129/22 DATE AND TIME OF THE NEXT MEETING:**

The next meeting will be held on Thursday 6<sup>th</sup> October 2022, 7.00pm at Otterhampton Village Hall.

The meeting finished at 9.25pm

Signed:

(Chair)

Date 1 SEPTEMBER 2022