

OTTERHAMPTON PARISH COUNCIL
RECONCILIATION OF ACCOUNTS

FOR THE TWELVE MONTHS ENDING 31 MARCH 2022

SUMMARY

	£
RECEIPTS AND PAYMENTS	
Balance brought forward at 01/04/2021	38781.14
Add Total Receipts	84226.89
SUB TOTAL	123008.03
Less Total Payments	75066.06
<u>Balance carried forward at 31/03/22</u>	<u>47941.97</u>

These cumulative funds are represented by:

Lloyds Bank Account - Current	4362.78	
Less unrepresented cheque(s):		
Ch 1128	235.74	
Ch 1129	167.23	
Ch 1130	30.00	
Ch 1131	180.00	
Plus uncleared credits	<u>0.00</u>	3749.81
Lloyds Bank Account - Deposit		20323.14
Lloyds Bank Account - Reserve		23869.02
TOTAL		47941.97
<u>Net Bank Balance at 31/03/22</u>		<u>47941.97</u>

Reconciled and prepared by Mrs Tina Gardener (Parish Councillor)

SIGNED Date 17.4.22

APPROVED Date
(Chair, Otterhampton Parish Council)

OTTERHAMPTON PARISH COUNCIL
SUMMARY OF RECEIPTS AND PAYMENTS
For the Year Ending 31 March 2022

RECEIPTS		2020/21	2021/22
1	Precept	26000.00	26000.00
2	Refund (unused inks £97; BT Phone box £1; Balance re Scrubs grant £64)	162.00	0.00
3	Bank Interest	11.00	5.00
4	VAT Refund	1851.00	12778.00
5	Wayleave £3.90 and Book Sales 'Otterhampton Parish 2000' £10.00	9.00	14.00
6	Barn rent (OPRA)	100.00	100.00
7	Grant (OPRA Fireworks)	0.00	729.00
8	Community Infrastructure Levy (CIL)	0.00	0.00
9	Cr Insurance Claim (storm damage to BT Phone box/defibrillator door and fittings)	0.00	260.00
RESTRICTED FUNDS (External Grant Funding) :-			
10	Bus shelter light (Somerset Community Foundation Hinkley C Community Fund)	593.00	0.00
11	2 new defibrillators, Combwich-lease purchase (Somerset Comm. Foundation Hinkley C Community Fund)	3290.00	0.00
12	Play Area Enhancement (Somerset Community Foundation Hinkley C Community Fund)	0.00	27092.00
13	Refund Play Area Surfacing	0.00	13000.00
14	Refurb wall/marker posts on Common (Somerset Comm. Foundation Hinkley C Community Fund)	0.00	4150.00
15	SDC RLT2 Grant - signage at the play area	0.00	99.00
TOTAL RECEIPTS		£ 32016.00	84227.00
PAYMENTS		2020/21	2021/22
16	Annual Insurance	855.00	865.00
17	Annual Audit Fees	227.00	225.00
18	SALC Membership	220.00	218.00
19	SALC Course Fees	0.00	30.00
20	Clerk Costs:	<i>2020/21</i>	<i>2021/22</i>
a	- Salary Inc. agreed expenses	<i>6117.00</i>	<i>8067.00</i>
b	- Misc. Office Expenses	<i>350.00</i>	<i>261.00</i>
c	- Printing Costs (ink cartridges/paper/leaflets)	<i>245.00</i>	<i>10.00</i>
d	- Office printer/Computer software/Hard drive	<i>319.00</i>	<i>0.00</i>
21	Subscriptions / Membership / GIS Mapping / Zoom	207.00	229.00
22	Otter Tales Printing	1318.00	1325.00
23	Village Hall - Rent for Parish Council Meetings (Agreed annual rate)	200.00	250.00
24	Stear Forum	0.00	0.00
25	S137 Grants	575.00	0.00
26	Play and recreation area inspections	407.00	395.00
27	Play & Recreation Area - General Maint.	359.00	225.00
28	Enhancements	<i>2020/21</i>	<i>2021/22</i>
a	- Benches, signs, grit bin, notice boards, other	<i>0.00</i>	<i>178.00</i>
b	- Other (vegetation clearance brook & Riverside verge)	<i>1454.00</i>	<i>100.00</i>
c	- Annual Grounds Maint.(inc. Wharf Rd Vegetation Clearance)	<i>1295.00</i>	<i>1489.00</i>
d	- Common track maintenance (funded from Reserves)	<i>0.00</i>	<i>712.00</i>
e	- Village gardener	<i>675.00</i>	<i>597.00</i>
f	- Gardening eqpt / repair & maint costs	<i>0.00</i>	<i>25.00</i>
g	- Dog Bins, disposable dog gloves, litter bins	<i>1907.00</i>	<i>1394.00</i>
h	- Buoy Maintenance (funded from Reserves)	<i>0.00</i>	<i>155.00</i>
i	- Defibrillator (battery/pads/training) refurb phone box	<i>45.00</i>	<i>418.00</i>
29	Grants - Otterhampton Village Hall Annual Maintenance (5% of Precept)	1300.00	1300.00
30	Grants - Within parish	238.00	400.00
31	Grants - Outside of parish	350.00	0.00
32	OPRA Fireworks	0.00	729.00
33	VAT to be reclaimed	3277.00	10065.00
RESTRICTED FUNDS (External Grant Funding) :-			
34	Resurface Play Area (Somerset Community Foundation Hinkley C Community Fund)	0.00	40092.00
35	Somerset Catchment Grant (FWAG) Steart borehole project	6630.00	0.00
36	2 new defibrillators for Combwich (Somerset Community Foundation Hinkley C Community Fund)	3625.00	0.00
37	Bus shelter light (Somerset Community Foundation Hinkley C Community Fund)	593.00	0.00
38	SDC RLT2 Grant for signage at play area (Inc. dog fouling)	84.00	0.00
39	Verge posts/wall/marker posts (Somerset Community Foundation Hinkley C Community Fund)	0.00	5312.00
TOTAL PAYMENTS		£ 32872.00	75066.00

OTTERHAMPTON PARISH COUNCIL
RECEIPTS AND PAYMENTS - YEAR ENDING 31 MARCH 2022

Explanation of Differences

RECEIPTS

Overall, there is a net increase of £52211 from 2020/21 to 2021/22, mainly attributed to the following items: -:

Line 4

VAT claim applied for mid year because of high level of VAT accrued re cost of resurfacing the play area (net + £10927)

Line 7 (also see line 32)

The firework display, cancelled in 2020/21 re Covid, was held during 2021/22 (net + £729)

Line 9

Insurance claim re damage to phone box (houses the defibrillator) during storms in February 2022 (+ £260)

Lines 10-15 (Restricted Funds)

Compensating differences re external grant funding/one off projects net increase from 2020/21 to 2021/22 (+ £40458)

Line 10 - Grant from Hinkley C Community Fund to install the bus shelter light 2020/21 (-) £593

Line 11 - Grant from Hinkley C Community Fund - 2 new defibrillators for Combwich in 2020/21 (-) £3290

Line 12 - Hinkley C Community Fund - grant to fund the resurfacing of the play area 2021/22 (+) £27092

Line 13 - Refund play area surfacing 2021/22 (+) £13000

Line 14 - Hinkley C Community Fund - Grant to erect marker posts & refurbish the wall at Riverside 2021/22 (+) £4150

Line 15 - SDC RLT2 Grant - signage at the play area 2021/22 (+) £99

Miscellaneous items totalling a decrease of (-) £163

PAYMENTS

Overall, there is a net increase of £42194 from 2020/21 to 2021/22, mainly attributed to the following items: -

Line 20a - Salary costs

Increase of £1950 is due to the two month handover period to the new clerk, plus the rise in hours for the new clerk from 8 to 12 hrs per week

Line 25 - S137 grants

Decrease of £575 re one off expenditure in 2020/21 to pay for planning consultant to help with response to Brookside Rd planning application

Line 28b - Enhancements

Decrease of £1354 re one off vegetation clearance at the brook and bramble clearance at Riverside in 2020/21

Line 28g - Dog bins

Decrease of £513 as a result of no longer providing free dog bags

Line 28i - Defibrillator

The £418 expenditure in 2021/22 was spent on refurbishing the BT phone box to house the defibrillator

Line 31 - External grants

Decrease of £350 as no external grants paid in 2021/22

Line 32 - OPRA Fireworks (also see line no 7)

Expenditure of £729 in 2021/22 (the firework display was cancelled in 2020/21 due to Covid)

Line 33 - VAT to be reclaimed

Increase of £6788 - correlates with high levels of expenditure during 2021/22

Lines 34 - 39 Restricted Funds

Compensating differences re external grant funding/one off projects (+) £ 34472

Line 34 - Grant from Hinkley C Community Fund to resurface the play area + £40092

Line 35 - Somerset Catchment Grant, Steart Borehole project carried out in 2020/21 (-) 6630

Line 36 - Hinkley C Community Fund - grant in 2020/21 for 2 new defibrillators (4 year lease) in Combwich (-) £3625

Line 37 - Hinkley C Community Fund - Grant to erect bus shelter light at Crossways 2020/21 (-) £593

Line 39 - Hinkley C Community Fund - Grant to erect marker posts & refurbish the wall at Riverside (+) £5312

Miscellaneous items totalling an increase of £545

OTTERHAMPTON PARISH COUNCIL

Supporting Statement for the Year Ending 31 March 2022

Assets / Movement During The Year

- 1 The parish council has three bank accounts with Lloyds Bank (Current, Deposit and Reserves).
- 2 Funds will be set aside each year in Reserves to cover items such as future election costs; buoy maintenance; Combwich track maintenance; children's play area maintenance and defibrillator lease purchase. Any Restricted Funds will also be held in Reserves.
The figures will be itemised in Budget Monitoring Statements and Annual Audit Returns.
- 3 At 31 March 2022, the total value of the assets of Otterhampton Parish Council is £126341 (See page 5), a net increase of £4314 from the previous year's total of £122027.
Assets purchased during 2020/21 (Seesaw, £3156; Wooden marker posts £3312; 4 cycle stands, nominal value of £1 (these were supplied free of charge as part of a health initiative).
Assets written off - Seesaw (broken) £2155.

<u>Borrowings:</u>	The parish council does not operate a loans facility
<u>Leases:</u>	Otterhampton Parish Council has no leases
<u>Debts:</u>	There were no outstanding debts to the Parish Council as at 31.3.22
<u>Tenancies:</u>	There were no tenancies entered into by the Parish Council.

Section 137

Section 137 of the Local Government Act enables the Parish Council to spend up to a total of £8.41 per head of the electorate for the benefit of the community on activities and projects not specifically authorised by other powers. The limit for this year was £5542 (659 x £8.41).

Advertising/Publicity The Parish Council made no external expenditure on advertising/publicity this year.

Pensions: The Parish Council made no contributions during 2021/22. Work Based Pensions were introduced in May 2017. This will have no impact to the parish council as the Clerk is ineligible based on gross earnings and has opted out of voluntary contributions.

SIGNED

Tina Gardener (Otterhampton Parish Councillor & Temporary Clerk)

(Chair)

Date:

OTTERHAMPTON PARISH COUNCIL
ASSET SCHEDULE
AS AT 31 MARCH 2022

<u>DESCRIPTION</u>	<u>EST VALUE</u>	
	£	
A Buildings		
Stone Built Bus Shelter	10000.00	Replacement Cost
Stone Built Barn	1.00	Nominal fig. not saleable
B Land		
The Old Wharf Road	1.00	} Nominal Value
Combwich Common	1.00	} Not saleable
C Street Furniture		
Fence at Combwich retaining wall (B/Side Rd)	2665.00	Purchased Nov 2017
Notice Board x 3	2900.00	Stear £90 (4/14) Comb (2) £2810 (4/19)
Notices x 4	182.00	Replaced Nov 2014
Concrete Centenary Trough	350.00	
Village Buoy	2582.00	Refurbished 2015
Bench - Children's Play Area	238.00	Purchased April 2015
Seat - Memorial (The Pill)	890.00	Purchased April 2015
Life Buoy in Frame	300.00	
Seats, timber / concrete x 6	1200.00	
Seats, timber / metal x 2	100.00	
Flagpole	263.00	Purchased Oct 2018
Light at Bus Shelter	3276.00	Purchased Oct 2019
Bench by Bus Shelter	399.00	Purchased April 2015
Picnic Table on common	490.00	Purchased May 2012
Welcome Feature	2500.00	Purchased Dec 2009
Grit Bin at Otterhampton	150.00	Purchased Jan 2015
Dog bin Wharf Rd	175.00	Purchased June 2016
15 Verge Marker Posts (Stear)	246.00	Purchased Sept 2016
36 wooden verge marker posts - Riverside	3312.00	Installed July 2021
Bow top fence Riverside(in addition to play area)	1200.00	Purchased Oct 2016
Enhanced Play Area - Completed 2016 (including safety surf. allocated to each item)	3 x litter bins (2 in play area, 1 spare in OPC garage)	694.00 Purchased July 2016
	Swing - Basket seat	3713.00 " "
	Swing - 2 x flat seats	2979.00 " "
	Swing - 2 x cradle seats	3097.00 " "
	Wooden clatter bridge, log walk, net	7656.00 " "
	Rockin' Robin	1476.00 " "
	Happy hedgehog	1506.00 " "
	Special Planet Jungle (including double slide)	21443.00 " "
	See Saw (first one broke, replaced in 2021)	3156.00 Purchased July 2021
	Roundabout	2636.00 Purchased July 2016
	Slide (previously not listed, purchased Est 2006)	5296.00 " "
	Skier (outdoor gym eqpt OGE)	3013.00 " "
	Cycle (OGE)	2178.00 " "
	Chest press/pull down combination (OGE)	3939.00 " "
	Freestanding instructional sign for OGE	1301.00 " "
	3 x plastic recycled benches	1776.00 " "
	2 x plastic recycled picnic tables	2160.00 " "
	Bow top fence around play area	8805.00 " "
	1 x single self closing gate	954.00 " "
	1 x vehicular/pedestrian gate	1761.00 " "
	Crushed stone pathway	3553.00 (Inc. £221 for shelter)
	Recreation shelter	6230.00 (flooring Inc. in pathway above)
	Bicycle rack (play area)	113.00 " "
	Safety signage	116.00 " "
	4 bicycle racks (Crossways) - FOC re health initiative grant	1.00 Installed July 2021 (nominal sum)
D Equipment		
	Dell Laptop	527.00 Purchased Mar 2015
	Printer	279.00 Purchased Feb 2021
	Portable hard drive	38.00 Purchased Oct 2014
	Filing Cabinets	20.00
	Phone box (housing defibrillator in Combwich)	350.00 Refurbished Feb 2021
	Defibrillator (Stear)	1333.00 Purchased Apr 2018
	Garden Strimmer	417.00 Purchased June 2014
	Basketball Net	190.00 Purchased Jul 2014
	Lawn Mower	214.00 Purchased October 2015
	TOTAL	<u>126341.00</u>