

OTTERHAMPTON PARISH COUNCIL
RECONCILIATION OF ACCOUNTS

FOR THE TWELVE MONTHS ENDING 31 MARCH 2023

SUMMARY

	£
RECEIPTS AND PAYMENTS	
Balance brought forward at 01/04/2022	47941.97
Add Total Receipts	32426.47
SUB TOTAL	80368.44
Less Total Payments	27689.91
<u>Balance carried forward at 31/03/23</u>	<u>52678.53</u>

These cumulative funds are represented by:

Lloyds Bank Account - Current	6267.82
Less unrepresented cheque(s): Ch 1130	30.00
Ch 1197	684.00
Ch 1199	1383.05
Plus uncleared credits	<u>0.00</u> 4170.77
Lloyds Bank Account - Deposit	20131.03
Lloyds Bank Account - Reserve	28376.73
TOTAL	52678.53
<u>Net Bank Balance at 31/03/23</u>	<u>52678.53</u>

Reconciled and prepared by Miss Gina Mear (Clerk)

SIGNED Date 24.04.23

APPROVED Date
(Chair, Otterhampton Parish Council)

OTTERHAMPTON PARISH COUNCIL
SUMMARY OF RECEIPTS AND PAYMENTS
For the Year Ending 31 March 2023

RECEIPTS	2021/22	2022/23
1 Precept	26000.00	26000.00
2 Refunds	0.00	0.00
3 Bank Interest	5.00	91.84
4 VAT Refund	12778.00	0.00
5 Wayleave £3.90 and Book Sales 'Otterhampton Parish 2000' £10.00	14.00	3.90
6 Barn rent (OPRA)	100.00	100.00
7 Grant (OPRA Fireworks)	729.00	812.00
8 Community Infrastructure Levy (CIL)	0.00	3273.13
9 Cr Insurance Claim (storm damage to BT Phone box/defibrillator door and fittings)	260.00	0.00
10 Queen's Jubilee	0.00	559.60
RESTRICTED FUNDS (External Grant Funding) : -		
11 Bus shelter light (Somerset Community Foundation Hinkley C Community Fund)	0.00	0.00
12 2 new defibrillators, Combwich-lease purchase (Somerset Comm. Foundation Hinkley C Community Fund)	0.00	0.00
13 Play Area Enhancement (Somerset Community Foundation Hinkley C Community Fund)	27092.00	0.00
14 Refund Play Area Surfacing	13000.00	0.00
15 Refurb wall/marker posts on Common (Somerset Comm. Foundation Hinkley C Community Fund)	4150.00	0.00
16 SDC RLT2 Grant - signage at the play area/Benches (2022-2023)	99.00	1586.00
TOTAL RECEIPTS	£ 84227.00	32426.47
PAYMENTS	2021/22	2022/23
17 Annual Insurance	865.00	1002.62
18 Annual Audit Fees	225.00	390.00
19 SALC Membership	218.00	217.10
20 SALC Course Fees	30.00	355.00
21 Election Costs	0.00	200.00
22 Clerk Costs:	<i>2021/22</i>	<i>2022/23</i>
a - Salary Inc. agreed expenses	<i>8067.00</i>	<i>6074.36</i>
b - Misc. Office Expenses	<i>261.00</i>	<i>1472.86</i>
c - Printing Costs (ink cartridges/paper/leaflets)	<i>10.00</i>	<i>16.07</i>
d - Office printer/Computer software/Hard drive	<i>0.00</i>	<i>0.00</i>
23 Subscriptions / Membership / GIS Mapping / Zoom	8338.00	7563.29
24 Otter Tales Printing	229.00	81.00
25 Village Hall - Rent for Parish Council Meetings (Agreed annual rate)	1325.00	1551.17
26 Room Hire	250.00	250.00
27 Steart Forum	0.00	40.00
28 S137 Grants	0.00	36.25
29 Play and recreation area inspections	0.00	0.00
30 Play & Recreation Area - General Maint.	395.00	117.60
31 Enhancements	225.00	2100.00
a - Benches, signs, grit bin, notice boards, other	<i>2021/22</i>	<i>2022/23</i>
b - Other (vegetation clearance brook, Riverside verge, tr	<i>178.00</i>	<i>0.00</i>
c - Annual Grounds Maint. (Inc. Wharf Rd Vegetation Clearance)	<i>100.00</i>	<i>4632.78</i>
d - Common track maintenance (funded from Reserves)	<i>1489.00</i>	<i>1671.60</i>
e - Village gardener	<i>712.00</i>	<i>0.00</i>
f - Gardening eqpt / repair & maint costs	<i>597.00</i>	<i>1138.99</i>
g - Dog Bins, disposable dog gloves, litter bins	<i>25.00</i>	<i>0.00</i>
h - Buoy Maintenance (funded from Reserves)	<i>1394.00</i>	<i>1672.32</i>
i - Defibrillator (battery/pads/training) refurb phone box	<i>155.00</i>	<i>206.26</i>
32 Grants - Otterhampton Village Hall Annual Maintenance (5% of Precept)	<i>418.00</i>	<i>111.48</i>
33 Grants - Within parish	5068.00	9433.43
34 Grants - Outside of parish	1300.00	1300.00
35 OPRA Fireworks	400.00	395.00
36 VAT to be reclaimed	0.00	300.00
	729.00	974.40
	10065.00	0.00

RESTRICTED FUNDS (External Grant Funding) :-

37	Resurface Play Area (Somerset Community Foundation Hinkley C Community Fund)	40092.00	0.00
38	Somerset Catchment Grant (FWAG) Steart borehole project	0.00	0.00
39	2 new defibrillators for Combwich (Somerset Community Foundation Hinkley C Community Fund)	0.00	0.00
40	Bus shelter light (Somerset Community Foundation Hinkley C Community Fund)	0.00	0.00
41	SDC RLT2 Grant for benches in play area	0.00	1383.05
42	Verge posts/wall/marker posts (Somerset Community Foundation Hinkley C Community Fund)	5312.00	0.00

TOTAL PAYMENTS

£ **75066.00** **27689.91**

For an explanation of differences refer to page 3

OTTERHAMPTON PARISH COUNCIL
RECEIPTS AND PAYMENTS - YEAR ENDING 31 MARCH 2023

Explanation of Differences

RECEIPTS

Overall, there is a net decrease of £51801 from 2021/22 to 2022/23, mainly attributed to the following items: -:

Line 3

Higher rates of bank interest throughout 2022/23

Line 4

VAT claim for second half of 2021/22 not yet claimed

Line 5

No book sales

Line 7

Increase in cost of fireworks

Line 8

Two new houses built in Comwich

Line 9

No insurance claims made this year

Line 10

One-off occasion

Line 16

Grant obtained for new benches for play area

PAYMENTS

Overall, there is a net decrease of £47376 from 2021/22 to 2022/23, mainly attributed to the following items: -

Line 22a - Salary costs

Decrease of £1992.64 due to not having a clerk in post for a few months

Line 22b - Misc Office Expenses

Increase of £1211.86 due to purchase of items for Queen's coronation and purchase of filing cabinets

Line 23 - Subscriptions

Decrease of £148 due to not using Zoom and other subscriptions

Line 30 - Play Area Maintenance

Increase of £1875 due to having the paths resurfaced

Line 31b - Enhancements (Other)

Increase of £4532.78 due to having tree work done on Wharf Road following a tree survey

Line 31d - Common Track Maintenance

No work done on the track this year

Line 31e - Village Gardener

Increase of £541.99 due to some of this work is included in the annual grounds maintenance total for 2022/23

Line 34 - Grants outside of Parish

Increase of £300 for grant made to the Citizen's Advice Bureau

Line 36 - VAT to be reclaimed

Claim not yet made

OTTERHAMPTON PARISH COUNCIL

Supporting Statement for the Year Ending 31 March 2023

Assets / Movement During The Year

- 1 The parish council has three bank accounts with Lloyds Bank (Current, Deposit and Reserves).
- 2 Funds will be set aside each year in Reserves to cover items such as future election costs; buoy maintenance; Combwich track maintenance; children's play area maintenance and defibrillator lease purchase. Any Restricted Funds will also be held in Reserves.
The figures will be itemised in Budget Monitoring Statements and Annual Audit Returns.
- 3 At 31 March 2023, the total value of the assets of Otterhampton Parish Council is £127899 (See page 5), a net increase of £1558 from the previous year's total of £126341.
Assets purchased during 2022/23 (Filing cabinets £406, a picnic bench and a bench £1153)

<u>Borrowings:</u>	The parish council does not operate a loans facility
<u>Leases:</u>	Otterhampton Parish Council has no leases
<u>Debts:</u>	There were no outstanding debts to the Parish Council as at 31.3.23
<u>Tenancies:</u>	There were no tenancies entered into by the Parish Council.

Section 137

Section 137 of the Local Government Act enables the Parish Council to spend up to a total of £8.41 per head of the electorate for the benefit of the community on activities and projects not specifically authorised by other powers.

Advertising/Publicity The Parish Council made no external expenditure on advertising/publicity this year.

Pensions: The Parish Council made no contributions during 2021/22. Work Based Pensions were introduced in May 2017. This will have no impact to the parish council as the Clerk is ineligible based on gross earnings and has opted out of voluntary contributions.

SIGNED

Gina Mear (Otterhampton Parish Council Clerk)

(Chair)

Date:

OTTERHAMPTON PARISH COUNCIL
ASSET SCHEDULE
AS AT 31 MARCH 2023

<u>DESCRIPTION</u>	<u>EST VALUE</u>	
	£	
A Buildings		
Stone Built Bus Shelter	10000.00	Replacement Cost
Stone Built Barn	1.00	Nominal fig. not saleable
B Land		
The Old Wharf Road	1.00	} Nominal Value
Combwich Common	1.00	} Not saleable
C Street Furniture		
Fence at Combwich retaining wall (B/Side Rd)	2665.00	Purchased Nov 2017
Notice Board x 3	2900.00	Stear £90 (4/14) Comb (2) £2810 (4/19)
Notices x 4	182.00	Replaced Nov 2014
Concrete Centenary Trough	350.00	
Village Buoy	2582.00	Refurbished 2015
Bench - Children's Play Area	238.00	Purchased April 2015
Seat - Memorial (The Pill)	890.00	Purchased April 2015
Life Buoy in Frame	300.00	
Seats, timber / concrete x 6	1200.00	
Seats, timber / metal x 2	100.00	
Flagpole	263.00	Purchased Oct 2018
Light at Bus Shelter	3276.00	Purchased Oct 2019
Bench by Bus Shelter	399.00	Purchased April 2015
Picnic Table on common	490.00	Purchased May 2012
Welcome Feature	2500.00	Purchased Dec 2009
Grit Bin at Otterhampton	150.00	Purchased Jan 2015
Dog bin Wharf Rd	175.00	Purchased June 2016
15 Verge Marker Posts (Stear)	246.00	Purchased Sept 2016
36 wooden verge marker posts - Riverside	3312.00	Installed July 2021
Bow top fence Riverside(in addition to play area)	1200.00	Purchased Oct 2016
Enhanced Play Area - Completed 2016 (including safety surf. allocated to each item)	3 x litter bins (2 in play area, 1 spare in OPC garage)	694.00 Purchased July 2016
	Swing - Basket seat	3713.00 " "
	Swing - 2 x flat seats	2979.00 " "
	Swing - 2 x cradle seats	3097.00 " "
	Wooden clatter bridge, log walk, net	7656.00 " "
	Rockin' Robin	1476.00 " "
	Happy hedgehog	1506.00 " "
	Special Planet Jungle (including double slide)	21443.00 " "
	See Saw (first one broke, replaced in 2021)	3156.00 Purchased July 2021
	Roundabout	2636.00 Purchased July 2016
	Slide (previously not listed, purchased Est 2006)	5296.00 " "
	Skier (outdoor gym eqpt OGE)	3013.00 " "
	Cycle (OGE)	2178.00 " "
	Chest press/pull down combination (OGE)	3939.00 " "
	Freestanding instructional sign for OGE	1301.00 " "
	3 x plastic recycled benches	1776.00 " "
	2 x plastic recycled picnic tables	2160.00 " "
	Bow top fence around play area	8805.00 " "
	1 x single self closing gate	954.00 " "
	1 x vehicular/pedestrian gate	1761.00 " "
	Crushed stone pathway	3553.00 (Inc. £221 for shelter)
	Recreation shelter	6230.00 (flooring Inc. in pathway above)
	Bicycle rack (play area)	113.00 " "
	Safety signage	116.00 " "
	4 bicycle racks (Crossways) - FOC re health initiative grant	1.00 Installed July 2021 (nominal sum)
	1 x Picnic Bench	743.60 Purchased Mar 2023
	1 x Bench	408.94 Purchased Mar 2023

D Equipment

Dell Laptop	527.00	Purchased Mar 2015
Printer	279.00	Purchased Feb 2021
Portable hard drive	38.00	Purchased Oct 2014
Filing Cabinets	20.00	
Phone box (housing defibrillator in Combwich)	350.00	Refurbished Feb 2021
Defibrillator (Stear) (Stear)	1333.00	Purchased Apr 2018
Garden Strimmer	417.00	Purchased June 2014
Basketball Net	190.00	Purchased Jul 2014
Lawn Mower	214.00	Purchased October 2015
2 x Filing Cabinets	405.60	Purchased Feb 2023
TOTAL	<u>127899.14</u>	