

OTTERHAMPTON PARISH COUNCIL

You are hereby notified that a Meeting of the Parish Council will be held on

THURSDAY 9 NOVEMBER 2023, 7.00pm

OTTERHAMPTON VILLAGE HALL

Members are required to attend – The meeting is open to the press and public

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST AND DISPENSATIONS
3. PUBLIC SESSION (INCLUDING WARD COUNCILLOR REPORTS)
Public Session (In accordance with our Standing Orders members of the public are entitled to speak in respect of the business on the agenda and shall not speak for more than 3 minutes, a question asked by a member of the public during a public participation session at a meeting shall not require a response or debate)
4. RESIGNATIONS OF COUNCILLORS
5. PARISH COUNCILLOR VACANCIES/CO-OPTION
6. ELECT VICE-CHAIR
7. TO APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 14 SEPTEMBER 2023
8. MATTERS ARISING
 - a. School Streets
 - b. Slow Ways National Walking Network
 - c. Steart Defibrillator
9. PLANNING MATTERS
 - a. 39/23/00007 Notice of Intent to Remove Post Box at the Post Office, Brookside Road. Permitted Development.
10. FINANCE
 - a. Budget Statement for September
 - b. Six Monthly Accounts
 - c. Invoices for payment / receipts (inclusive of VAT)
 - i. G Mear - £538.00 (Clerk Salary & expenses)
 - ii. Parish Online - £45.00 (Annual Membership)
 - iii. SALC – £12.50 (Recruiting & Retaining Councillors Workshop)
 - iv. SALC - £50.00 (Playground Inspection Seminar)
 - v. Pains Fireworks - £1128.00 (Fireworks)
 - vi. Somerset Council - £261.00 (Grass Cutting – Sept)
 - vii. Somerset Council - £167.23 (Play Area Bin)
 - d. Income received
 - i. None
11. COMBWICH PO & STORE
12. ANTISOCIAL BEHAVIOUR
13. STEART WARD
14. HIGHWAYS (B Bolt)
15. FLOODING – BROOKSIDE ROAD
16. BUS SHELTER
17. WHARF ROAD
18. ENHANCEMENTS
 - a. Village Maintenance – Community Payback/Handyman/Damaged Tree
 - b. New village sign/fingerposts
 - c. Brownie Copse
19. ACTION LIST
 - a. Emergency Plan
20. MEETING REPORTS
 - a. 17.10.23 – Village Hall
21. REPORTS OF REPRESENTATIVES
 - a. Public Rights of Way (PRoW) B Birkenhead
 - b. OPRA (T Gardener)
22. FORTHCOMING MEETINGS
 - a. 14.11.23 – Village Hall
 - b. 16.11.23 – Transport Forum
 - c. 22.11.23 - LCN
23. CORRESPONDENCE/COMMUNICATION
 - a. Road Closure – Church Hill
 - b. Community Review Project
24. DATE AND TIME OF THE NEXT MEETING – 14.12.23 at 7.00pm



Clerk to Parish Council

Date: 03.11.23