

OTTERHAMPTON PARISH COUNCIL

You are hereby notified that a Meeting of the Parish Council will be held on

THURSDAY 8 FEBRUARY 2024, 7.00pm

OTTERHAMPTON VILLAGE HALL

Members are required to attend – The meeting is open to the press and public

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST AND DISPENSATIONS
3. PUBLIC SESSION (INCLUDING WARD COUNCILLOR REPORTS)
Public Session (In accordance with our Standing Orders members of the public are entitled to speak in respect of the business on the agenda and shall not speak for more than 3 minutes, a question asked by a member of the public during a public participation session at a meeting shall not require a response or debate)
4. PARISH COUNCILLOR VACANCIES/CO-OPTION
5. TO APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11 JANUARY 2024
6. MATTERS ARISING – UPDATES FROM THE CLERK
 - a. Steart Defibrillator
 - b. Play Area Repairs
7. PLANNING MATTERS
 - a. None
8. FINANCE
 - a. Bank Reconciliation and budget statement for January
 - b. Invoices for payment / receipts (inclusive of VAT)
 - i. G Mear - £582.75 (Clerk Salary, pension & expenses)
 - ii. B Leathwood - £232.53 (Otter Tales Printing)
 - iii. Wicksteed Ltd - £358.06 (Swing Cradle Seats)
 - iv. Cockwood Fabrications Ltd - £58.75 (Metal Plate for Steart Defibrillator)
 - c. Income received
 - i. National Grid - £3.90 (Wayleave)
 - ii. OPRA - £100.00 (Barn Rent)
9. COMBWICH PO & STORE
10. ANTISOCIAL BEHAVIOUR
11. STEART WARD (D Dodge)
12. HIGHWAYS (B Bolt)
13. FLOODING – BROOKSIDE ROAD
14. WHARF ROAD
15. ENHANCEMENTS
 - a. Brownie Copse
 - b. Trees
 - c. Common Track
16. ACTION LIST
 - a. Emergency Plan
17. MEETING REPORTS
 - a. 18.01.24 – Community Forum
 - b. 26.01.24 – SSG
 - c. 31.01.24 - LCN
18. REPORTS OF REPRESENTATIVES
 - a. Public Rights of Way (PRoW) B Birkenhead
 - b. OPRA (T Gardener)
19. FORTHCOMING MEETINGS
 - a. 14.02.24 – Village Hall
 - b. 14.03.24 – Transport Forum
20. CORRESPONDENCE/COMMUNICATION
 - a. Correspondence received after the agenda has been published
21. DATE AND TIME OF THE NEXT MEETING – 14.03.24 at 7.00pm



Clerk to Parish Council

Date: 02.02.24