

OTTERHAMPTON PARISH COUNCIL

You are hereby notified that a Meeting of the Parish Council will be held on
THURSDAY 14 MARCH 2024, 7.00pm
OTTERHAMPTON VILLAGE HALL

Members are required to attend – The meeting is open to the press and public

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST AND DISPENSATIONS
3. PUBLIC SESSION (INCLUDING WARD COUNCILLOR REPORTS)
Public Session (In accordance with our Standing Orders members of the public are entitled to speak in respect of the business on the agenda and shall not speak for more than 3 minutes, a question asked by a member of the public during a public participation session at a meeting shall not require a response or debate)
4. PARISH COUNCILLOR VACANCIES/CO-OPTION
5. TO APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 8 FEBRUARY 2024
6. MATTERS ARISING – UPDATES FROM THE CLERK
 - a. Removal of foliage on Brookside Road
7. MAY MEETING DATES
8. PLANNING MATTERS
 - a. None
9. FINANCE
 - a. Bank Reconciliation and budget statement for January
 - b. Invoices for payment / receipts (inclusive of VAT)
 - i. G Mear - £ (Clerk Salary, pension & expenses)
 - ii. M Pittey Electrical - £760.64 (Electrics for relocation of defibrillator to Steart)
 - iii. G Mear - £20.47 (Stationery)
 - iv. Chew Valley Trees - £435.00 (2 x Trees & Delivery)
 - v. P Sanders - £139.24 (Hose & Oil for Pump)
 - c. Income received
 - i. HMRC - £2,610.68 (VAT Reclaims)
10. COMMUNITY SHOP
11. DEFIBRILLATOR
12. ANTISOCIAL BEHAVIOUR
 - a. Fly Parking
13. STEART WARD (D Dodge)
14. HIGHWAYS (B Bolt)
15. FLOODING – BROOKSIDE ROAD
16. WHARF ROAD
17. ENHANCEMENTS
 - a. Village Gardener
 - b. Brownie Copse
 - c. Trees
 - d. Common Track
18. ACTION LIST
 - a. Emergency Plan
19. MEETING REPORTS
 - a. 21.02.24 & 13.03.24– Village Hall
 - b. 26.02.24 - School
20. REPORTS OF REPRESENTATIVES
 - a. Public Rights of Way (PRoW) B Birkenhead
 - b. OPRA (T Gardener)
21. FORTHCOMING MEETINGS
 - a. 14.03.24 – Transport Forum
 - b. 10.04.24 – Village Hall
22. CORRESPONDENCE/COMMUNICATION
 - a. Combwich Pill Dredging
 - b. Abandoned boats in the pill
 - c. Seed of Hope – Gardening Services
 - d. St. Margaret's Hospice
 - e. Victim Support
 - f. Sandbags
 - g. Correspondence received after the agenda has been published
23. DATE AND TIME OF THE NEXT MEETING – 11.04.24 at 7.00pm



Clerk to Parish Council

Date: 09.03.24