

OTTERHAMPTON PARISH COUNCIL

You are hereby notified that a Meeting of the Parish Council will be held on

THURSDAY 12 SEPTEMBER 2024, 7.00pm

OTTERHAMPTON VILLAGE HALL

Members are required to attend – The meeting is open to the press and public

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST AND DISPENSATIONS
3. PUBLIC SESSION (INCLUDING WARD COUNCILLOR REPORTS)
Public Session (In accordance with our Standing Orders members of the public are entitled to speak in respect of the business on the agenda and shall not speak for more than 3 minutes, a question asked by a member of the public during a public participation session at a meeting shall not require a response or debate)
4. TO APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11 JULY 2024
5. MATTERS ARISING – UPDATES FROM THE CLERK
 - a. Estuary Park Pavements – weeds
 - b. Existing Defibrillator Contract
6. PLANNING MATTERS
 - a. None
7. FINANCE
 - a. Bank Reconciliation and budget statement for July and August
 - b. Invoices for payment / receipts (inclusive of VAT)
 - i. G Mear - £579.60 (Clerk Salary)
 - ii. Nest - £40.95 (Pension Contribution)
 - iii. Playsafety Ltd - £132.00 (Annual Play Area Inspection)
 - iv. G Mear - £56.08 (Stationery, Travel, Sign)
 - v. Somerset Council - £422.40 (Grass Cutting)
 - vi. SALC - £236.21 (Annual Affiliation Fee)
 - vii. South Western Ambulance Service - £4560.00 (Renewed Contract)
 - viii. H Brooks - £70.00 (Removal of Cherry Tree)
 - ix. SALC - £25.00 (Training - Responding to Planning Applications)
 - x. SALC - £30.00 (Training – Essential Clerk Pt1)
 - xi. SALC - £40.00 (Training – Cllr Audit Training)
 - xii. COS Garden Club - £50.00 (Flower Show Trophy)
 - xiii. R Birkenhead - £109.06 (Expenses – Buoy Maintenance)
 - xiv. Open Spaces Society - £45.00 (Annual Membership)
 - xv. Invoices received after the publication of the agenda
 - c. Income received
 - i. None
8. AUDIT 2023-24
9. UPDATE FROM EDF – S WALKER
10. ANTISOCIAL BEHAVIOUR
11. HIGHWAYS (B Bolt)
12. ENHANCED HIGHWAYS MAINTENANCE PILOT
13. WHARF ROAD
14. ENHANCEMENTS
 - a. Village Gardener
15. SOCIAL MEDIA – D DODGE
16. MEETING REPORTS
 - a. 14.08.24 & 11.09.24 – Village Hall
17. REPORTS OF REPRESENTATIVES
 - a. Public Rights of Way (PRoW) B Birkenhead
 - b. OPRA (T Gardener)
 - c. Steart Ward (D Dodge)
18. FORTHCOMING MEETINGS
 - a. 11.09.24 – LCN
 - b. 19.09.24 – Community Forum
 - c. 09.10.24 – Village Hall
 - d. 28.10.24 – SSG
 - e. 14.11.24 – Transport Forum
19. CORRESPONDENCE/COMMUNICATION
 - a. Correspondence/communication received since the previous meeting.
20. DATE AND TIME OF THE NEXT MEETING – 10.10.24 at 7.00pm



Clerk to Parish Council

Date: 07.09.24